

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 W. 18TH STREET
MERCED, CA**

**TUESDAY
SEPTEMBER 18, 2018**

A. CALL TO ORDER

Chair Michael Bodine called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Alvin Osborn, Michael Bodine, Desmond Johnston, Bill Rudd, Travis Colby, and Rafael Velarde

Members absent: None. One vacancy.

Staff Present: Airport Manager Martin Pehl, Director of Economic Development Frank Quintero, and Airport Secretary Jessika Musquiz

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

M/S/C – Colby/Rudd motion to approve and file the minutes of August 21, 2018, as submitted.

F. REPORTS

1. AIRPORT MANAGER'S REPORT

Martin shared his experience of attending the ACA Annual Conference. Mr. Pehl stated that the Airport district office had a section at the conference and they went over the planning process.

Mr. Pehl stated that there are is airport business, which need to be accomplished; he would like to get back in sync with airport processes.

Mr. Pehl also spoke about the issues that have risen up from the fuel farm. Martin mentioned it should be fixed within the next two weeks as he is already working with Donlee Pump Company.

G. AUTHORITY BUSINESS

1. DISCUSSION REGARDING AIRPORT PLANNING

Airport Manager Mr. Pehl advised the Authority members of an informal meeting he had with Chairperson Michael Bodine and their strategy of bringing the airport up to date.

Mr. Pehl would like the Regional Airport Authority Members to meet and address airport business, such as; the Airport Master Plan, Pavement Maintenance and Management Plan.

Mr. Pehl said he would like to go through the documents and see where the strengths are and immediately get to work to implement the plan.

Mr. Bodine added he would like to bring this topic to the City's attention and to create a committee to get involved on what needs to be done.

Director of Economic Development Frank Quintero advised Mr. Bodine to appoint an Ad Hoc Committee and work with Mr. Pehl on those items while at the same time provide copies of the reports to the authority members.

Authority Members Desmond Johnston and Rafael Velarde volunteered to be on the committee.

Authority Member Bill Rudd asked of adding auto fuel on the airport. Mr. Pehl explained why it would not work in an airport.

Business Owner of TDL Gateway Air Center Tom Lopes asked to address the Authority Members of the automobile fuel subject. He stated automobile fuel would not be a benefit because of separate containers and having it shipped from the state of Arizona. He does not think much of it would be sold, therefore the Airport and City would not benefit from it.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

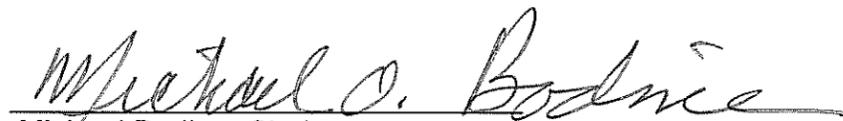
Authority Member Travis Colby inquired on obtaining updates on Boutique Air's deplanements and enplanements. He also said he would like an informal report of airport tenants.

Mr. Colby added, he would like to know the percentage on hangars that are leased and how many are vacant. He also voiced that he would like to know what we can do to fill the vacant hangars and address any unpaid balances.

H. ADJOURNMENT

Chair Bodine adjourned the meeting at 7:20 p.m. until the next Regional Airport Authority meeting on Tuesday, October 16, 2018, at 7:00 p.m. in the Council Chambers at 678 W. 18th Street, in the Civic Center.

M/S/C – Osborn/Rudd motion to approve the meeting adjournment until the next scheduled meeting.



Michael Bodine, Chair
Regional Airport Authority