

City of Merced Parks and Community Services

690 W 16th Street

Merced, CA 95340

(209) 385-6855 fax (209) 726-5327

*On Call (209) 564-9103

For Rental Problems

APPLICATION AND AGREEMENT FOR USE OF FACILITIES

Applicant's Name: Don Ramsey Rev		City: MERCED	Zip Code: 95341
Name of Organization: FEET CHANGING LIVES, INC		Day Phone (Area Code): [REDACTED]	Evening Phone (Area Code): SAME
Room to be reserved - Please Circle: Sam Pipes Conference Room <u>Merced Community Senior Center</u>			
Nature of Event: FUNDRAISER	Event Date: 2/11/18	Time: 3:30 AM/PM 10:30 AM/PM	Estimated Attendance Adults 320 Minors 0 Total 320
Public Event? <u>Yes</u> No	Equipment Requirements:		
Event used to raise money? <u>Yes</u> No	☐ Chairs - Theatre Style ☐ Chairs and Tables - Classroom Style ☐ Chairs and Tables - Banquet Style with Dance Floor ☐ Stage ☒ Kitchen Facilities ☒ Portable Coffee Maker(s) ☒ P.A. System ☐ U.S. Flag ☐ California Flag		
Admission Charged? <u>Yes</u> No	Other _____		
ADDITIONAL DATES: _____			

APPLICANT'S AGREEMENT

I have read this agreement and accept the facility for which this application is made in an "AS IS" condition. In consideration of the minimal fees paid for use of the facility, the applicant is to indemnify, defend and hold harmless the City of Merced, its officers, officials, employees, agents, and volunteers ("City and City Personnel") from all actions, liabilities, claims, damages to persons or property, losses, costs, penalties, obligations, errors, or omissions that may be asserted or claimed by any person, firm, or entity arising out of or in connection with the activities conducted by the applicant, whether or not there is concurrent passive or negligence on the part of City or City Personnel.

NOTICE TO APPLICANT:

All rentals must be cancelled no later than 2 weeks before the event date, except the Senior Center, which must be cancelled at least **30 days before the event**. A "Refund Appeal" must be filled out when requesting a refund and may be subject to a 25% assessment fee for administrative costs. Failure to do so will result in forfeiture of deposit and all rental fees.

Signed [Signature]Date 11/18/16**-OFFICE USE ONLY-****FEES**

Contracted Hours _____ @ \$ _____ = \$ _____

Deposit \$ _____

Set-up Fee \$ _____

Kitchen Fee \$ _____

Cleaning Fee \$ _____

TOTAL \$ _____

Department Authorized Signature:

Date: _____

- ☐ Approved ☐ Denied
- ☐ Set up Diagram (at least 2 weeks prior to event if applicable)
- ☐ Certificate of Insurance in compliance with City of Merced.
- ☐ Contracted Security/Dance Permit
- ☐ ABC License (if liquor is to be sold)
- ☐ Added to Computer By: _____

Please make check payable to City of Merced.

Returned checks will result in cancellation of event and/or additional charges.



Feet Changing Lives

Making our neighborhoods safer through our presence and prayers.

Website: <https://sites.google.com/site/feetchanginglives/>

November 17, 2016

BOARD OF DIRECTORS

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Reverend Don Ramsey
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Melissa Kelly-Ortega
Financial Grant Consultant

City of Merced, Parks and Recreation
658 W. 19th St., Merced, CA 05340

Recreation Supervisor,

Our 501c3 organization – Feet Changing Lives Inc. (FCL), request the use of the Merced Senior Community Center on February 11, 2016 from 3:30 pm to 10:30 pm for FCL's Valentine Day Sweetheart Ball Fundraiser. **We will require 2 hours of setup time since the doors will open at 5:30 pm. Valley Servicer will clean the facility after the event is over at no charge to the city.** The POCs will be Rev. Don Ramsey, President/Founder for FCL or Mr. Sidney Brumfield and or Mr. Eugene Drummond our 2nd & 3rd in charge of the event. We're requesting use of the facility at the co-sponsored rate.

Thank You

Dr. Rev. Don Ramsey
President & Founder of FCL

Board of Directors

Mr. Sidney Brumfield

Pastor Bruce Logue

Pastor Rudy Sanchez

Mrs. Tamara I. Cooksey

Community Partners

City of Merced



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