

# Memo



**Date:** September 18, 2023

**To:** Ken Elwin, Public Works Director

**From:** Stephanie Dietz, City Manager

**CC:** Frank Quintero, Deputy City Manager  
Venus Rodriguez, Finance Officer  
Julio Marquez, Purchasing Supervisor

**Subject:** Approval for Declaration of Emergency for Well #18 Repairs

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Under Merced Municipal Code Section 3.04.330, I hereby give authority for the emergency repairs for well site 18 for a not to exceed amount of \$250,000.

Under Merced Municipal Code Section 3.04.300, a full report of the emergency repair shall be presented to City Council for their affirmation of said emergency for the preservation of life, health, or property.

  
Stephanie R. Dietz  
City Manager