



CITY OF MERCED

Merced Civic Center
678 W. 18th Street
Merced, CA 95340

Minutes Recreation & Parks Commission

Monday, January 26, 2026

5:30 PM

A. CALL TO ORDER

Chair HUITRON called the Regular Recreation and Parks Commission Meeting to order at 5:32 PM.

B. PLEDGE OF ALLEGIANCE

Chair HUITRON led the Pledge of Allegiance to the Flag.

C. ROLL CALL

Present: 7 - Member Walter Smith, Member Joseph Bauer, Chair Valente Huitron, Member Sabrina Abong, Member Dina Gonzalez, Member Marisa Lewis, and Member April Holloway

Absent: 0

D. PUBLIC COMMENT

Clerk's Note: There were no public comments.

E. CONSENT CALENDAR

Clerk's Note: There were no public comments.

E.1.

SUBJECT: Recreation and Parks Commission Minutes of October 27, 2025

REPORT IN BRIEF

Recreation and Parks Commission Minutes from the meeting of October 27, 2025.

RECOMMENDATION

Approving and filing the Recreation and Parks Commission Minutes of October 27, 2025.

A motion was made by Member Bauer, seconded by Member Holloway that this agenda item be approved. The motion carried by the following vote:

F. REPORTS

F.1. **SUBJECT:** Review Youth Service Provider 2nd Quarter Reports in Consideration of their use of City Recreational Facilities.

REPORT IN BRIEF

Staff are providing the quarterly reports submitted by Youth Service Providers to report program efforts to the Recreation and Parks Commission in consideration of their use of each facility. These quarterly reports reflect the efforts made to program in the Youth Center awarded to the Provider.

RECOMMENDATION

Information Only

Clerk's Note: This item was for information only, there was no action taken

Director of Parks and Community Services Chris JENSEN discussed contracted facilities and details of previously approved agreement terms. He introduced the second quarter reports from the Boys and Girls club which included activities offered and participation data. Chief Operating Officer of the Boys and Girls Club Jessica MELGOZA reviewed the different age groups and ethnicities that were served during the second quarter. In addition to other data pertaining to participation and enrollment for the various programs offered. She discussed hosted events and the positive impact they had.

F.2. **SUBJECT:** Brown Act Presentation

REPORT IN BREIF

City Attorney Craig J. Cornwell will be our presenter for this presentation on the Brown Act.

RECOMMENDATION

Information only-no action required.

City Attorney Craig CORNWELL presented on the Brown Act and discussed its rules, conditions, and procedures. He emphasized the significance of adhering to it and the steps commissioner members must take to avoid violations. CORNWELL explained how among other procedures, this law must be adhered to when commissioners

communicate by person, email and in person.

Commissioner member LEWIS asked a question regarding recommendation services and if public discussion is allowed. Attorney CORNWELL clarified the only restriction for discussion are when an item is on the agenda. Commissioner LEWIS' second question was in regard to public conversations with community members about agenda topics. Attorney CORNWELL stated that individual contacts would be fine. Director JENSEN stated commissioners can make a formal request for future agenda items.

Clerk's Note: This item was for information only, there was no action taken

Director JENSEN stepped out at 06:02 and returned at 6:03

Director JENSEN stepped out at 06:04 and returned at 6:05

G. BUSINESS

G.1. SUBJECT: Commission Comments

REPORT IN BRIEF

Provides an opportunity for the Chair and/or Commissioner(s) to make a brief announcement on any activity(ies) she/he has attended on behalf of the Commission and to make a brief announcement on future community events and/or activities. The Brown Act does not allow discussion or action by the legislative body under this section.

Chair Huitron requested an update on CP-42 for a future agenda.

G.2. SUBJECT: Request to Add Item to Future Agenda

REPORT IN BRIEF

Provides members of the Recreation and Parks Commission to request that an item be placed on a future Recreation and Parks Commission agenda for initial consideration by the Recreation and Parks Commission.

Commissioner Member HOLLOWAY requested a more visible score board for the adult basketball games at El Capitan.

H. ADJOURNMENT

A motion was made by Member Lewis, seconded by Member Holloway, that this

Regular Meeting be adjourned. The motion carried by the following vote

Aye: 7 - Member Smith, Member Bauer, Chair Huitron, Member Abong, Member Gonzalez, Member Lewis, and Member Holloway

No: 0

Absent: 0