

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**COUNCIL CHAMBERS
MERCED CIVIC CENTER
678 W. 18TH STREET
MERCED, CA**

**TUESDAY
AUGUST 21, 2018**

A. CALL TO ORDER

Chair Alvin Osborn called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Alvin Osborn, Michael Bodine, Desmond Johnston, Bill Rudd, Travis Colby, and Rafael Velarde

Members absent: None. One vacancy.

Staff Present: Martin Pehl, Frank Quintero, Nancy Lee, and Jessika Musquiz

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

Director of Economic Development Frank Quintero gave an introduction of Airport Staff and Authority Members.

E. CONSENT CALENDAR

M/S/C – Bodine/Rudd motion to approve and file the minutes of June 27, 2017, and February 22, 2018, as submitted.

F. REPORTS

1. AIRPORT AUTHORITY ANNUAL ATTENDANCE REPORT

M/S/C – Rudd/Bodine motion to approve the attendance report and to recommend approval to the City Council.

2. AIRPORT MANAGER'S REPORT

Director of Economic Development Quintero stated Airport Manager Pehl has been assigned to bring the Merced Regional Airport up-to-date on various tasks, such as: Airport Certification Manual, Airport Security Plan, hangar lease agreements, Merced Municipal Code, including other airport matters.

G. AUTHORITY BUSINESS

1. SELECTION OF CHAIR AND VICE CHAIR

The Board voted Mr. Bodine as Chair.

M/S/C – Rudd/Colby

The Board voted Mr. Johnston as Vice Chair.

M/S/C – Osborn/Bodine

2. CONSIDER STAFF RECOMMENDATION TO CHANGE MEETING SCHEDULE FROM MONTHLY TO QUARTERLY

Authority Member Johnston questioned why Airport Staff initiated the change of monthly Regional Airport Authority Meetings to quarterly meetings.

Airport Manager Pehl responded that the change would save staff time in combining airport matters to quarterly meetings. Mr. Pehl also added that special meetings would be held as necessary in between quarterly meetings.

Director of Economic Development Quintero agreed with Mr. Pehl adding that the meeting adjustment would not happen immediately.

Mr. Johnston voiced he already feels out-of-touch with airport matters and suggested to keep the meetings on a monthly basis. Mr. Johnston also commented on revisiting the Airport Master Plan and Airport Capital Improvement Program (ACIP).

Authority Member Bodine agreed with Mr. Johnston. Mr. Bodine stated he would like to be more acquainted with fellow Authority Members and preferred keeping the monthly meetings.

Mr. Quintero understood Mr. Johnston and Mr. Bodine's position on keeping monthly meetings. Mr. Quintero specified he would like Mr. Pehl to focus on other duties and assignments to allow him to bring the airport current before conducting regular monthly meetings.

Authority Member Velarde expressed his opinion in maintaining monthly meetings.

Authority Member Colby suggested to revisit the item in six months and make a decision then.

M/S/C – Colby/Osborn

3. OTHER BUSINESS FROM AUTHORITY MEMBERS

Director of Economic Development Quintero welcomed the Authority Members to provide a self-introduction.

H. ADJOURNMENT

Chair Osborn adjourned the meeting at 7:37 p.m. until the next Regional Airport Authority meeting on Tuesday, September 18, 2018, at 7:00 p.m. in the Council Chambers at 678 W. 18th Street, in the Civic Center.

M/S/C – Johnston/Bodine motion to approve the meeting adjournment until the next scheduled meeting.



Alvin Osborn, Chair
Regional Airport Authority