



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Minutes

### Building & Housing Board of Appeals

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Thursday, May 4, 2023

3:00 PM

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#### A. CALL TO ORDER

Chairperson STEED called the Regular Meeting to order at 3:03 PM.

#### B. PLEDGE OF ALLEGIANCE

Member PATTERSON led the Pledge of Allegiance to the Flag.

#### C. ROLL CALL

**Clerk's Note:** Member Dinuzzo was absent, excused. The Building and Housing Board of Appeals has three vacancies at this time.

Others Present: Property Owner OSCAR HERNANDEZ, Property Owner's Contractor ISAIAS HERNANDEZ via Microsoft Teams, Recording Secretary ABARCA, Administrative Assistant III LANE, and Healthy House Spanish Interpreter RITA BOHMLER.

**Present:** 3 - Chair Casey Steed, Vice Chair James Allen, and Steven M Patterson

**Absent:** 1 - Member Robert Dinuzzo

#### D. PUBLIC COMMENT

There were no public comments.

#### E. CONSENT CALENDAR

**A motion was made by Member Patterson, seconded by Vice Chair Allen and carried by the following vote, to approve the Consent Agenda.**

**Aye:** 3 - Chair Steed, Vice Chair Allen, and M Patterson

**No:** 0

**Absent:** 1 - Member Dinuzzo

##### E.1

**SUBJECT:** Building and Housing Board of Appeals Minutes of February 2, 2023

**ACTION:**

Approving and filing the Building and Housing Board of Appeals Minutes of February 2, 2023

This Consent Item was approved.

**E.2**

**SUBJECT:** Building and Housing Board of Appeals Annual Attendance Report

**ACTION**

Reviewing and approving the Annual Attendance Report.

This Consent Item was approved.

**F. BUSINESS**

**F.1**

**SUBJECT:** Continued Compliance Order Hearing 1717 Laurel Ave

**REPORT IN BRIEF**

The Property Owner failed to comply with the requirements of the Compliance Order issued on May 28, 2021. The City is seeking an administrative order to correct violations and payment of administrative penalties and costs and restitution.

**RECOMMENDATION**

Issue an administrative order to correct violations, including a schedule for correction if appropriate. Order payment of administrative penalties, administrative costs, and restitution to the City of Merced.

**A motion was made by Member Patterson, seconded by Vice Chair Allen, and carried by the following vote, to continue the Compliance Order hearing to July, 6, 2023 to allow the Appellant and his contractor 60 days to complete all items required on the pulled permit and to clean the property.**

**Aye:** 3 - Chair Steed, Vice Chair Allen, and M Patterson

**No:** 0

**Absent:** 1 - Member Dinuzzo

**G. ADJOURNMENT**

**A motion was made by Vice Chair Allen, seconded by Member Patterson and carried by the following vote, to adjourn the Regular Meeting.**

**Aye:** 3 - Chair Steed, Vice Chair Allen, and M Patterson

**No:** 0

**Absent:** 1 - Member Dinuzzo

BY:

*Kayla Abarca*

KAYLA ABARCA, RECORDING  
SECRETARY, CITY OF MERCED  
BUILDING AND HOUSING BOARD OF  
APPEALS

APPROVED:



CASEY STEED, VICE-CHAIRPERSON,  
CITY OF MERCED BUILDING AND  
HOUSING BOARD OF APPEALS

APPROVED:



DENISE FRAZIER, SECRETARY/  
CHIEF BUILDING OFFICIAL, CITY OF  
MERCED BUILDING AND HOUSING  
BOARD OF APPEALS