



**Minutes**  
**Arts and Culture Advisory Commission**

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Thursday, March 21, 2024

4:00 PM

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**A. CALL TO ORDER**

Chair HAY called the Regular Meeting to order at 4:00 PM.

**Clerk's Note:** Commissioner HYPES arrived to the Regular Meeting at 4:01 PM.

**B. PLEDGE OF ALLEGIANCE**

Chair HAY led the Pledge of Allegiance to the Flag.

**C. ROLL CALL**

Ex-Officio Members Present:

Member RODRIGUEZ  
Member CUCCIA

Ex-Officio Members Absent:

Member GARNER

**Present:** 7 - Vice Chair Colton Dennis, Member Rob Hypes, Member Maria Del Zaragoza, Member Tommy Tran, Member Gregorio Rocha-Tabera, Member Angelina Thompson, and Chair Sandra Hay

**Absent:** 0

**D. PUBLIC COMMENT**

There was no Public Comment.

**E. CONSENT CALENDAR**

**E.1.** **SUBJECT:** Arts and Culture Advisory Commission Minutes of January 18, 2024

**REPORT IN BRIEF**

Arts and Culture Advisory Commission Minutes from the meeting of January 18, 2024.

**RECOMMENDATION**

**Arts and Culture Advisory Commission** - Adopt a motion approving and filing the Arts and Culture Advisory Commission minutes of January 18, 2024.

**A motion was made by Member Rocha-Tabera, seconded by Vice Chair Dennis, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 7 - Vice Chair Dennis, Member Hypes, Member Del Zaragoza, Member Tran, Member Rocha-Tabera, Member Thompson, and Chair Hay

**No:** 0

**Absent:** 0

**F. REPORTS**

**F.1.** **SUBJECT:** Review of Professional Services Agreement Payment Terms

**REPORT IN BRIEF**

Staff to provide an update on the Arts and Culture Advisory Commission's request to explore a phased payment structure for future art projects.

**RECOMMENDATION**

Information Only.

Senior Management Analyst Jennifer FLACHMAN, Assistant City Clerk Jennifer LEVESQUE, and Vice Chair DENNIS discussed a potential professional services agreement for artists, the payment plan for artists process, and the jurisdiction of the Art's Commission has when making recommendation.

**F.2.** **SUBJECT:** Report on Condition of Murals Included in the 2021 Utility Box Beautification Project and Appoint a Subcommittee to Explore a Maintenance Plan

**REPORT IN BRIEF**

Staff to report on condition of 2021 utility box murals and request the ACAC form a committee to explore a maintenance plan for city-sponsored art projects.

**RECOMMENDATION**

Information Only

Senior Management Jennifer FLACHMAN briefly discussed the condition

of the murals included in the 2021 Utility Box Beautification Project, details of the contract for maintenance purposes, and potential Subcommittee to explore the maintenance plan.

Commissioner and Ms. FLACHMAN discussed details of how to form a Subcommittee.

## G. BUSINESS

### G.1. **SUBJECT: Request to Add Item to Future Agenda**

#### **REPORT IN BRIEF**

Provides members of the Boards/Commissions to request that an item be placed on a future Boards/Commissions agenda for initial consideration by the Boards/Commissions.

Commissioner HYPES requested to discuss forming a Subcommittee for a maintenance plan, appointing members, and a budget item to discuss work that has been done, future plans, and potentially adding funds to art projects.

Vice Chair DENNIS requested to discuss an update on Arts Districts and an Subcommittee update.

Ex-Officio RODRIGUEZ requested to discuss the allocation of \$100,000 to Arts and how the Commission can spend the funds.

Commissioners, Senior Management Analyst Jennifer FLACHMAN, Assistant City Clerk Jennifer LEVESQUE discussed the items requested and arts advocacy.

### G.2. **SUBJECT: Commission Comments**

#### **REPORT IN BRIEF**

Provides an opportunity for the Chair and/or Member(s) to make a brief announcement on any activity(ies) she/he has attended on behalf of the Commission and to make a brief announcement on future community events and/or activities. The Brown Act does not allow discussion or action by the legislative body under this section.

Chair HAY spoke on upcoming art events.

Ex-Officio RODRIGUEZ spoke on upcoming art events.

Commissioner TRAN spoke on upcoming art events.

Vice Chair DENNIS spoke on attending upcoming art events and reported on attending previous art events.

Commissioner TABERA spoke on upcoming art events.

## H. ADJOURNMENT

**Clerk's Note:** The Regular Meeting was adjourned at 4:37 PM.

**A motion was made by Member Hypes, seconded by Vice Chair Dennis, that this Regular Meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Vice Chair Dennis, Member Hypes, Member Del Zaragoza, Member Tran, Member Rocha-Tabera, Member Thompson, and Chair Hay

**No:** 0

**Absent:** 0