

## FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS FIRST AMENDMENT TO AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Merced, a California Charter Municipal Corporation (“City”), and Chabin Concepts, Inc., a California Corporation, whose address of record is 2515 Ceanothus Avenue, Suite 100, Chico, California 95973 (“Consultant”).

WHEREAS, City is undertaking a project to support economic development efforts; and,

WHEREAS, City and Consultant have previously entered into an Agreement for Professional Services (“Agreement”) dated July 15, 2019; and,

WHEREAS, City and Consultant desire to amend said Agreement to provide for additional services in connection with said project.

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants hereinafter recited, agree as follows:

1. Section 22, “ADDITIONAL SERVICES,” is hereby added to the Agreement to read as follows:

“SECTION 22. ADDITIONAL SERVICES. Consultant shall perform the additional work outlined in the proposal from Consultant to City dated April 16, 2020, attached hereto as Exhibit “1”.

2. Section 23, “ADDITIONAL COMPENSATION,” is hereby added to the Agreement to read as follows:

“SECTION 23. ADDITIONAL COMPENSATION. City shall pay to Consultant the not to exceed additional sum of Thirty Thousand Dollars (\$30,000.00) for the additional work described in the proposal attached hereto as Exhibit “1” and in accordance with the rates set forth on Exhibit “1.”

3. Except as herein amended, the Agreement dated July 15, 2019, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this First Amendment to Agreement to be executed on the date first above written.

CITY OF MERCED  
A California Charter Municipal  
Corporation

BY: \_\_\_\_\_  
City Manager

ATTEST:  
STEVE CARRIGAN, CITY CLERK

BY: \_\_\_\_\_  
Assistant/Deputy City Clerk

APPROVED AS TO FORM:

BY: Richard A. Mohr 4/23/20  
City Attorney Date

ACCOUNT DATA:

BY: \_\_\_\_\_  
Verified by Finance Officer

CONSULTANT  
CHABIN CONCEPTS, INC.,  
A California Corporation

BY: Audrey E Taylor  
(Signature)

AUDREY E. TAYLOR  
(Typed Name)

Its: PRESIDENT  
(Title)

BY: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed Name)

Its: \_\_\_\_\_  
(Title)

Taxpayer I.D. No. 68-0190084

ADDRESS: 2515 Ceanothus Ave.  
Suite 100  
Chico, CA 95973

TELEPHONE: (530) 345-0364  
FAX: (530) 345-6417  
E-MAIL: audrey@chabinconcepts.com



2515 Ceanothus Ave, Ste 100 . Chico . Ca . 95973  
530.345.0364 . [www.chabinconcepts.com](http://www.chabinconcepts.com)

**Date:** April 16, 2020

**Client:** City of Merced, CA

**Project:** Economic Development Supplemental Services

The City of Merced, Office of Economic Development, contracts with Chabin Concepts to provide on-call Economic Development Services. The outbreak of the COVID-19 has required supplemental assistance and services from Chabin Concepts to assist OED in marketing COVID-19 resources, partnering with service providers, assisting businesses with navigating resource options and maintaining a presence with the local businesses and partner agencies.

### **SUPPLEMENTAL SERVICES:**

Chabin Concepts will mobilize quickly to respond to the COVID-19 pandemic and related impact on businesses assisting OED, but not limited to, the following services through the crisis:

- Launch a business COVID-19 website, coordinated with partners organization SBDC and chamber of commerce to maintain and post daily updates and resources for businesses.
- Prepare direct emails to businesses on financial resources that may be beneficial to their operations and/or notification of regulations being passed. Prepared surveys as need to measure impact.
- Access resources being released by federal or state agencies, prepare applications as approved by OED for the City of Merced. First application to be prepared US Economic Development Administration (EDA) Economic Adjustment funding for preparing a recovery strategy. EDA has funding to support impacted communities with adjustment strategies.
- Arrange meeting and assistance from Dr. Robert Eyler, PhD, Economist to begin tracking and analyzing City of Merced's indicators and paths for recovery. Organize webinar for broad dissemination of information in public forum and strategy meetings.
- As the COVID-19 crisis continues and changes daily, other assignments will be given to the Chabin team to support staff. These assignments will be fulfilled as efficiently as possible.

### **Administrative Reporting**

To ensure coordination of work with OED staff and completion of assignments, Chabin will be in constant contact with OED.

### **BUDGET & TIMELINE**

*Not to exceed budget:* \$30,000, including related

*Term of Service:* April 16, 2020 – Jun 30, 2020

**EXHIBIT 1**



## CONSULTANT TEAM

The Team will include:

- Audrey Taylor, CEO, Chabin Concepts, Inc. – Prime Lead
- Vicki Doll, Principal Strategist, Chabin Concepts
- Lindy Hoppough, Chabin Concepts

We look forward to the opportunity to serve the City of Merced.

Signed and Dated April 16, 2020:

Audrey Taylor  
Chabin Concepts, Inc  
2515 Ceanothus, Ste 100  
Chico, CA 95928  
530.345-0364 Ext 27  
[audrey@ChabinConcepts.com](mailto:audrey@ChabinConcepts.com)