

# City of Merced Parks and Community Services

678 W 18<sup>th</sup> Street  
Merced, CA 95340  
(209) 385-6855

\*On Call (209) 564-9103  
For Rental Problems

## APPLICATION AND AGREEMENT FOR USE OF FACILITIES

Applicant's Name: <b>GINA THOMAS</b>		Address: <b>644 W. 20<sup>th</sup> STREET</b>		City: <b>MERCED</b>		Zip Code: <b>95340</b>	
Name of Organization: <b>MERCED COUNTY RESCUE MISSION MISSION MERCED INCORPORATED</b>				Primary Phone (Area Code): <b>(209) 722-9269</b>		Secondary Phone (Area Code): <b>[REDACTED]</b>	
Room to be reserved - Please Circle:							
<b>Rossotti Ed-Zoo-Cation</b>		<b>Rotary Scout Hut</b>		<b>Sam Pipes Conference Room</b>		<b>Council Chambers</b>	
						<b>Merced Community Senior Center</b>	
Nature of Event: <b>FUNDRAISER</b>		Event Date: <b>10/8/2022</b>		Time: <b>10:00 AM TO 3:00 PM</b>		Estimated Attendance Total <b>160</b>	
Public Event? Yes No		Equipment Requirements: <b>Senior Center Use Only</b>					
Event used to raise money? Yes No		<input type="checkbox"/> Chairs - Theatre Style <input type="checkbox"/> Chairs and Tables – Classroom Style <input type="checkbox"/> Chairs and Tables – Banquet Style with Dance Floor <input type="checkbox"/> Stage <input type="checkbox"/> Kitchen Facilities <input type="checkbox"/> Portable Coffee Maker(s) <input type="checkbox"/> P.A. System <input type="checkbox"/> U.S. Flag <input type="checkbox"/> California Flag					
Admission Charged? Yes No		<b>CO-SPONSORSHIP RENTAL FEES</b>  Other: <u>Event time is 11 AM to 2 PM. Requested 2 hours for set up on Friday, October 7<sup>th</sup>. Renter to receive one hour before (set up) and one hour after (clean up) event at no charge. Total use time, including Friday set up is 7 hours.</u>					
ADDITIONAL DATES: <b>Future events to be held on 2<sup>nd</sup> Saturday in October.</b>							

### APPLICANT'S AGREEMENT

I have read this agreement and accept the facility for which this application is made in an "AS IS" condition. In consideration of the minimal fees paid for use of the facility, the applicant is to indemnify, defend and hold harmless the City of Merced, its officers, officials, employees, agents, and volunteers ("City and City Personnel") from all actions, liabilities, claims, damages to persons or property, losses, costs, penalties, obligations, errors, or omissions that may be asserted or claimed by any person, firm, or entity arising out of or in connection with the activities conducted by the applicant, whether or not there is concurrent passive or negligence on the part of City or City Personnel. **The use of glitter or confetti is prohibited. Alcohol is not allowed at any of our facilities, except the Senior Center.**

### NOTICE TO APPLICANT:

All rentals must be cancelled no later than 2 weeks before the event date, **except the Senior Center, which must be cancelled at least 30 days before the event.** Refunds may be subject to a 25% assessment fee for administrative costs. Failure to cancel within the specific time frame will result in forfeiture of deposit and all rental fees.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### -OFFICE USE ONLY-

#### FEES

Contracted Hours 7 @ \$ 40 \$ 280.00

Deposit (\$50 deposit on file, no charge) \$ 0.00

Set-up Fee \$ \_\_\_\_\_

Cleaning Fee \$ 45.00

Bounce House Fee \$ \_\_\_\_\_

**TOTAL** \$ 325.00

**Please make check payable to City of Merced.**

\* Returned checks will result in cancellation of event and/or additional charges.

### Department Authorized Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

- ☐ Approved ☐ Denied
- ☐ Set up Diagram (at least 2 weeks prior to event if applicable)
- ☐ Certificate of Insurance in compliance with City of Merced. (Through City's Insurance Dept.)
- ☐ Security Contract
- ☐ Dance Permit
- ☐ ABC License (if liquor is to be sold)
- ☐ Added to Computer By: \_\_\_\_\_