



CITY OF MERCED

Merced Civic Center
678 W. 18th Street
Merced, CA 95340

Meeting Agenda

Regional Airport Authority

Tuesday, July 16, 2024

7:00 PM

City Council Chamber, 2nd Floor, Merced Civic
Center, 678 W. 18th Street, Merced, CA 95340

WELCOME

At least 72 hours prior to each regular Board/Commission meeting, a complete agenda packet is available for review on the City's website at www.cityofmerced.org or at the City Clerk's Office, 678 W. 18th Street, Merced, CA 95340. All public records relation to an open session item that are distributed to a majority of the Commission will be available for public inspection at the City Clerk's Office during regular business hours. Assisted hearing devices are available for meetings held in the Council Chamber.

PUBLIC COMMENT: OBTAIN SPEAKER CARD FROM THE BOARD/COMMISSION CLERK

Members of the audience who wish to address the Board/Commission are requested to complete a speaker card available at the podium against the back of the Council Chamber. Please submit the completed card to the Board/Commission Clerk before the item is called, preferably before the meeting begins.

Material may be emailed to (insert Board/Commission contact email) no later than 1 PM on the day of the meeting. Please specify which portion of the agenda you are commenting on, for example, Report item # or Public Comment. Your comments will be presented to the Board/Commission at the appropriate time. Any correspondence received after 1 PM will be distributed to the Board/Commission and retained for the official record.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Members of the public who wish to speak on any matter not listed on the agenda may speak during this portion of the meeting and will be allotted 3 minutes. State law prohibits the Board/Commission from acting at this meeting on any matter raised during the public comment period. Members of the public who wish to speak on a matter that is listed on the agenda will be called upon to speak during discussion of that item.

E. CONSENT CALENDAR

Adoption of the Consent Calendar may be made by one motion of the Board/Commission, provided that any Member, individual, or organization may request removal of an item from the Consent Calendar for separate consideration. If a request for removal of an item from the Consent Calendar has been received, the item will be discussed and voted on separately.

F. REPORTS

F.1. [24-721](#) **SUBJECT: Advanced Air Marketing Update**

REPORT IN BRIEF

The Agreement between the City of Merced and Advanced Air requires Advanced Air to provide a written report to the City summarizing its marketing efforts on a quarterly basis. These reports are to be provided in October, January, April and July of each year for the duration of the Agreement. The first quarter's report was provided in the February 2024 Regional Airport Authority Meeting.

Barbara Hunt, VP of Business Operations, Advanced Air, will make a presentation on updated statistics regarding enplanements and load factors, as well as recent advertising and marketing campaigns.

RECOMMENDATION

Information only-no action required.

ATTACHMENTS

1. Advanced Air Quarterly Report_July 2024

F.2. [24-722](#) **SUBJECT: Update on the Airport Terminal Replacement Project**

REPORT IN BRIEF

Update on the Airport Terminal Replacement Project

RECOMMENDATION

Information only-no action required

DISCUSSION

City of Merced Engineering Staff will provide an update regarding the construction of the Terminal Replacement Project.

- F.3. [24-723](#) **SUBJECT:** Passenger and Cargo Report of March, April, May, and June 2024

REPORT IN BRIEF

MCE Passenger and Cargo report March, April, May, and June 2024.

RECOMMENDATION

Information only-no action required.

ATTACHMENTS

- A. MCE Passenger and Cargo report March, April, May, and June 2024

- F.4. [24-724](#) **SUBJECT:** Airport Manager Report

REPORT IN BRIEF

Airport Staff have been focused on the Terminal Replacement Project. Weekly meetings with Diede Construction, Engineering Staff, Airport Staff and Mead & Hunt are held to give updates and to provide updated construction schedules.

Staff is gearing up to discuss the closure and plans for a new fuel farm at the Merced Yosemite Regional Airport. Single-walled underground storage tanks (USTs) must be permanently closed by December 31, 2025. This requirement includes both single-walled tanks and non-exempt single-walled piping per California Health and Safety Code, chapter 6.7, section 25292.05.

Airport Staff has been working with the Fire Department to provide an area in the Airport Industrial Park to use as wildfire training for City of Merced Fire Department Staff. This training will be held in May. Each year, empty lots are cleared for fire prevention.

The Airport purchased a John Deere 1600 Turbo Serier II mower using the FAA Maintenance and Operations Grant funds.

RECOMMENDATION

Information only-no action required.

G. BUSINESS

- G.1. [24-725](#) **SUBJECT:** Discussion on Changing the Time and Frequency of the

Regional Airport Authority Meeting

REPORT IN BRIEF

Discuss changing the time and frequency of the Regional Airport Authority meeting.

RECOMMENDATION

Provide direction to staff to make the revisions to the Ordinance regarding the meeting time and frequency.

1. Changing RAA Monthly Meetings to Quarterly Meetings.
2. Changing Meeting time from 7:00 PM to 6:00 PM.

G.2. [24-720](#)

SUBJECT: Request to Add Item to Future Agenda

REPORT IN BRIEF

Provides members of the Boards/Commissions to request that an item be placed on a future Boards/Commissions agenda for initial consideration by the Boards/Commissions.

H. ADJOURNMENT