



# CITY OF MERCED

City Council Chamber  
Merced Civic Center  
2nd Floor  
678 W. 18th Street  
Merced, CA 95340

## Minutes

### City Council/Public Finance and Economic Development Authority/Parking Authority

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Monday, September 18, 2017

6:00 PM

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#### A. CLOSED SESSION ROLL CALL

**Present:** 6 - Council Member Michael Belluomini, Council Member Anthony Martinez, Council Member Joshua Pedrozo, Council Member Matthew Serratto, Mayor Mike Murphy, and Mayor Pro Tempore Kevin Blake

**Absent:** 1 - Council Member Jill McLeod

#### B. CLOSED SESSION

**Clerk's Note:** Council adjourned to Closed Session at 5:02 PM.

##### B.1.

**SUBJECT:** CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION; California Department of Finance v. City of Merced, et al.; Sacramento County Superior Court Case No.34-2016-80002485;  
**AUTHORITY:** Government Code Section 54956.9(d)(1)

##### B.2.

**SUBJECT:** PUBLIC EMPLOYMENT - Title: City Attorney; Authority: Government Code Section 54957

**Clerk's Note:** Council adjourned from Closed Session at 5:51 PM.

#### C. CALL TO ORDER

Mayor MURPHY called the Regular Meeting to order at 6:02 PM.

##### C.1. Invocation - Lamar Henderson, Human Services Agency (All Dads Matter)

The invocation was delivered by Lamar HENDERSON from Human Services Agency (All Dads Matter).

##### C.2. Pledge of Allegiance to the Flag

Council Member MARTINEZ led the Pledge of Allegiance.

#### D. ROLL CALL

**Present:** 6 - Council Member Michael Belluomini, Council Member Anthony Martinez, Council Member Joshua Pedrozo, Council Member Matthew Serratto, Mayor Mike Murphy, and Mayor Pro Tempore Kevin Blake

**Absent:** 1 - Council Member Jill McLeod

D.1. In accordance with Government Code 54952.3, it is hereby announced that the City Council sits either simultaneously or serially as the Parking Authority and the Public Financing and Economic Development Authority. City Council members receive a monthly stipend of \$20.00 by Charter for sitting as the City Council; and the Mayor receives an additional \$50.00 each month as a part of the adopted budget and Resolution 1975-37. The members of the Parking Authority and the Public Financing and Economic Development Authority receive no compensation.

## **E. REPORT OUT OF CLOSED SESSION**

There was no report.

## **F. CEREMONIAL MATTERS**

**F.1.**                    **SUBJECT:** Proclamation - Peace for Families March

### **REPORT IN BRIEF**

Accepted by Chee Yang, Program Director, Valley Crisis Center.

Mayor MURPHY presented the Peace for Families March Proclamation to Chee YANG, Program Director from the Valley Crisis Center.

**F.2.**                    **SUBJECT:** Proclamation - Constitution Week

### **REPORT IN BRIEF**

Received by a representative of the Daughters of the American Revolution.

Mayor MURPHY presented the Constitution Week Proclamation to Karen THEOFANIDES from the Daughters of the American Revolution.

**F.3.**                    **SUBJECT:** Proclamation - Merced Pride Weekend

### **REPORT IN BRIEF**

Received by a representative of the Merced LGBTQ+ Alliance.

Mayor MURPHY presented the Merced Pride Weekend Proclamation to the Merced LGBTQ+ Alliance.

## **G. WRITTEN PETITIONS AND COMMUNICATIONS**

There were none.

## **H. ORAL COMMUNICATIONS**

There were none.

## I. CONSENT CALENDAR

Item I.11 Merchant Processing Agreement with Petroleum Card Services for Septic Hauler Credit Card Charges at the Wastewater Treatment Facility was pulled for separate consideration.

### Approval of the Consent Agenda

**A motion was made by Council Member Pedrozo, seconded by Council Member Martinez, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Council Member Bellumini, Council Member Martinez, Council Member Pedrozo, Council Member Serratto, Mayor Murphy, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Council Member McLeod

#### I.1. **SUBJECT:** Reading by Title of All Ordinances and Resolutions

##### REPORT IN BRIEF

Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and a summary title may be read with further reading waived.

##### RECOMMENDATION

**City Council** - Adopt a motion waiving the reading of Ordinances and Resolutions, pursuant to Section 412 of the Merced City Charter.

**This Consent Item was approved.**

#### I.2. **SUBJECT:** Information Only - Recreation and Parks Commission Minutes of March 27, 2017, April 24, 2017, and May 22, 2017

##### REPORT IN BRIEF

For information only.

**This Consent Item was approved.**

#### I.3. **SUBJECT:** Information Only - Bicycle Advisory Commission Minutes of June 27, 2017

##### RECOMMENDATION

For information only

This Consent Item was approved.

- I.4. **SUBJECT:** Information Only - Site Plan Review Committee Minutes of July 27, 2017

**RECOMMENDATION**

For information only.

This Consent Item was approved.

- I.5. **SUBJECT:** City Council/Public Financing and Economic Development/Parking Authority Meeting Minutes of August 21, 2017

**REPORT IN BRIEF**

Official adoption of previously held meeting minutes.

**RECOMMENDATION**

**City Council/Public Financing and Economic Development/Parking Authority** - Adopt a motion approving the meeting minutes of August 21, 2017.

This Consent Item was approved.

- I.6. **SUBJECT:** Agreement for Professional Services with Provost and Pritchard Engineering Group, Inc. for Cooper Avenue Sewer Lift Station Design Services, Project No. 114004

**REPORT IN BRIEF**

Authorizes an agreement for sewer facility design services for the Cooper Avenue Lift Station located in the West Merced Industrial District.

**RECOMMENDATION**

**City Council** - Adopt a motion approving an agreement for professional services with Provost and Pritchard Engineering Group, Inc., in the amount of \$97,170 for engineering design services; and, authorizing the City Manager or Assistant City Manager to execute the necessary documents.

This Consent Item was approved.

- I.7. **SUBJECT:** 2018 Cafeteria Plan Renewal

**REPORT IN BRIEF**

Consider approving the renewal of the 2018 Cafeteria Plan regarding employees' and retirees' health and welfare benefits.

**RECOMMENDATION**

**City Council** - Adopt a motion approving the employees' health and welfare benefits cafeteria plan renewal for calendar year 2018 and authorizing the City Manager or Assistant City Manager to execute the necessary documents.

**This Consent Item was approved.**

**I.8.**

**SUBJECT:** Authorization of Signing Authority for City Bank Accounts and Local Agency Investment Fund

**REPORT IN BRIEF**

Consider granting the City's Interim Finance Officer signing authority for City bank accounts and Local Agency Investment Fund.

**RECOMMENDATION**

**City Council/Public Financing and Economic Development Authority/Parking Authority** - Adopt a motion:

A. Adopting **Resolution 2017-47**, a Resolution of the City Council of the City of Merced, California, authorizing signature of City checks; and,

B. Adopting **Resolution 2017-48**, a Resolution of the City Council of the City of Merced, California, authorizing investment of City of Merced monies in Local Agency Investment Fund; and,

C. Adopting **Resolution PFA 2017-07**, a Resolution of the City of Merced Public Financing and Economic Development Authority authorizing signature of Authority checks; and,

D. Adopting **Resolution PFA 2017-08**, a Resolution of the City of Merced Public Financing and Economic Development Authority authorizing investment of City of Merced monies in Local Agency Investment Fund; and,

E. Adopting **Resolution PA 2017-08**, a Resolution of the Parking Authority of the City of Merced, California, authorizing signature of Parking Authority checks; and,

F. Adopting **Resolution PA 2017-09**, a Resolution of the Parking Authority of the City of Merced, California authorizing investment of City of Merced monies in Local Agency Investment Fund

**This Consent Item was approved.**

**I.9. SUBJECT: Amend Contract with Superior for an Application Programming Interface to Assist with Meter Data Upload**

**REPORT IN BRIEF**

Request approval of the Add-On Quote to amend the contract with Superior (formerly SunGard) for an Application Programming Interface (API) to update Water Meter data daily.

**RECOMMENDATION**

**City Council** - Adopt a motion approving the Add-On Quote with Superior in the amount of \$16,280 for API development to update meter data automatically every night; and, authorizing the City Manager or Assistant City Manager to execute the necessary documents.

**This Consent Item was approved.**

**I.10. SUBJECT: 2017/2018 Local Transportation Fund (LTF)**

**REPORT IN BRIEF**

Accepts \$232,048 in Local Transportation Funds (LTF) from Merced County Association of Governments (MCAG) for street and road maintenance.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Adopting **Resolution No.2017-46**, a Resolution of the City Council of the City of Merced, California, approving the Local Transportation Fund (LTF) Claim to be filed with the Merced County Association of Governments (MCAG) for Fiscal Year 2017/2018; and,

B. Accepting Local Transportation Funds (LTF) from the Merced County Association of Governments (MCAG), increasing revenue account 007-0701-324.05-00 in the amount of \$232,048; transferring to Fund 450 and Appropriating the same to account 450-1104-637.65-00-LTF Projects to be Determined.

**I.11. SUBJECT: Merchant Processing Agreement with Petroleum Card**

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Services for Septic Hauler Credit Card Charges at the Wastewater  
Treatment Facility

**REPORT IN BRIEF**

Approve Merchant Processing Application and Agreement to allow Petroleum Card Services (PCS) to provide credit card processing of septic hauler payments.

**RECOMMENDATION**

**City Council** - Adopt a motion approving Merchant Processing Application and Agreement to allow Petroleum Card Services (PCS) to provide credit card processing of septic hauler payments; and, authorizing the City Manager or Assistant City Manager to execute the necessary documents.

Staff answered Council Member SERRATTO's questions about the sales amount and the percentage of cash and credit card use.

**A motion was made by Mayor Pro Tempore Blake, seconded by Council Member Pedrozo, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member Pedrozo, Council Member Serratto, Mayor Murphy, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Council Member McLeod

**J. PUBLIC HEARINGS**

J.1.

**SUBJECT:** Public Hearing - Consideration of Approval of the Consolidated Annual Performance and Evaluation Report for Program Year 2016 - 2017

**REPORT IN BRIEF**

Review and approve Housing Division activities as reported in the 2016-2017 Program Year Consolidated Annual Performance and Evaluation Report (CAPER).

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Adopting **Resolution 2017-49**, a Resolution of the City Council of the City of Merced, California, approving the 2016-2017 Program Year

Consolidated Annual Program and Evaluation Report; and,

B. Authorizing the City Manager or Assistant City Manager to execute, and if necessary, make minor modifications to the above referenced items as attached to this report and all associated documents; and,

C. Authorizing the Interim Finance Officer to make necessary budget adjustments.

Housing Supervisor Mark HAMILTON gave a slide show presentation on the approval of the Consolidated Annual Performance and Evaluation Report for program year 2016-2017.

Mayor MURPHY opened and subsequently closed the Public Hearing at 6:28 PM due to lack of public comment.

Council Member BELLUOMINI asked about the non-homeless households and for clarification on the progress of the projects that were presented last year.

Mr. HAMILTON explained that the non-homeless households are low-income families who need affordable housing. He also explained that some of the projects were either delayed or did not come to fruition.

Council Member SERRATTO asked how the City can make the process better.

Mr. HAMILTON discussed developing strong partnerships to improve the process.

Mayor MURPHY encouraged a follow-up conversation following the new legislation on affordable housing.

**A motion was made by Council Member Pedrozo, seconded by Mayor Pro Tempore Blake, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member Pedrozo, Council Member Serratto, Mayor Murphy, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Council Member McLeod

## K. REPORTS

K.1. **SUBJECT: Presentation on Sub-Standard Properties**

**REPORT IN BRIEF**

Staff will present an update on the Sub-Standard Properties pilot to discuss progress made and receive direction on continuing efforts.

Chief Deputy City Attorney Kelly FINCHER gave a slide show presentation on Sub-Standard Properties. She highlighted several properties that were unsafe and have been removed.

City Manager Steve CARRIGAN spoke on Sub-Standard Properties.

Council Member PEDROZO thanked those involved in this project.

Council Member MARTINEZ asked about the process in identifying properties.

Ms. FINCHER discussed the regions that Code Enforcement Officers are assigned and the ticketing process.

Council Member BELLUOMINI asked about selling the lots of the demolished properties, the heirs to the damaged properties, and a damaged property on R Street.

Ms. FINCHER explained the City places liens on the properties. She also spoke about the difficulties of finding the heirs to damaged properties. She stated that the damaged property located on R Street was on their list.

Mayor Pro Tempore BLAKE thanked everyone involved with this project.

**L. BUSINESS**

L.1. Request to Add Item to Future Agenda

There were no items added to a future agenda.

L.2. City Council Comments

Mayor Pro Tempore BLAKE reported on attending the League of California Cities Conference.

Council Member MARTINEZ reported on attending the League of California Cities Conference.

Council Member PEDROZO reported on attending the League of California Cities Conference.

Council Member BELLUOMINI reported on attending the League of California Cities Conference and the Recreation and Parks Commission Meeting.

Council Member SERRATTO reported on attending the League of California Cities Conference.

Mayor MURPHY reported on attending the League of California Cities Conference, League of California Cities Dinner, and reading to an elementary class.

## M. ADJOURNMENT

**Clerk's Note:** The Regular Meeting was adjourned at 7:24 PM.

**A motion was made by Council Member Pedrozo, seconded by Mayor Pro Tempore Blake, that the Regular Meeting be adjourned in memory of Dennis Garcia. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member Pedrozo, Council Member Serratto, Mayor Murphy, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Council Member McLeod