



# CITY OF MERCED

## Meeting Agenda

City Council Chamber  
Merced Civic Center  
2nd Floor  
678 W. 18th Street  
Merced, CA 95340

### City Council/Public Finance and Economic Development Authority/Parking Authority

Tuesday, February 18, 2025

6:00 PM

City Council Chamber, 2nd Floor, Merced Civic  
Center, 678 W. 18th Street, Merced, CA 95340

**Closed Session at 5:00 PM / Regular Meeting at 6:00 PM**

#### **NOTICE TO PUBLIC/AVISO AL PÚBLICO/CEEB TOOM RAU PEJ XEEM**

#### **WELCOME TO THE MEETING OF THE MERCED CITY COUNCIL/BIENVENIDO A LA REUNIÓN DEL CONCILIO DE LA CIUDAD DE MERCED/ZOO SIAB TXAIS TOS KOJ TUAJ RAU HAUV CITY COUNCIL LUB ROOJ SAB LAJ**

At least 72 hours prior to each regular City Council meeting, a complete agenda packet is available for review on the City's website at [www.cityofmerced.org](http://www.cityofmerced.org) or at the City Clerk's Office, 678 W. 18th Street, Merced, CA 95340. All public records relating to an open session item that are distributed to a majority of the Council will be available for public inspection at the City Clerk's Office during regular business hours. Spanish and Hmong translation is available at every regular meeting. Assisted hearing devices are available for meetings held in the Council Chamber.

Al menos 72 horas antes de cada reunión regular del Concejo Municipal, un paquete de agenda complete está disponible para su revisión en el sitio web de la Ciudad en [www.cityofmerced.org](http://www.cityofmerced.org) o en la Oficina del Secretario de la Ciudad, 678 W. 18th Street, Merced, CA 95340. Todos los registros públicos relacionados con un artículo de sesión abierta que se distribuyen a la mayoría del Concejo estarán disponibles para inspección pública en la Oficina del Secretario de la Ciudad durante el horario comercial habitual. La traducción al español y al Hmong está disponible en todas las reuniones regulares. Los dispositivos auditivos asistidos están disponibles para las reuniones que se celebran en el Salón del Consejo.

Sai kawg yuav tsum yog li 72 teev ua ntej rau txhua lub rooj sib tham ntawm cov Nom Tswv (City Council), yeej muaj tag nrho pob ntawv qhia txog tias rau cov neeg los nyeem hauv lub Nroog (City) qhov website [www.cityofmerced.org](http://www.cityofmerced.org) los sis nyob rau ntawm City Clerk's lub Office, 678 W. 18th Street, Merced, CA 95340. Tas nrho cov ntaub ntawv teev tseg no yuav muab rau cov Nom Tswv ntawm kev sab laj pub rau tsoom pej xeem sawv daws los nyeem nyob rau hauv City Clerk's lub Office thaum lub caj ua hauj lwm. Muaj txhais lus Mev thiab lus Hmoob. Cov cuab yeej pab kom hnov lus muaj nyob rau ntawm cov Nom Tswv qhov chaw sib tham Council Chamber

#### **PUBLIC COMMENT: OBTAIN SPEAKER CARD FROM THE CITY CLERK/COMENTARIO DEL PÚBLICO / KEV HLOOV RAU TEJ PEJ XEEM TXOG KEV TAWM SUAB, NCAUS LUS:**

Members of the audience who wish to address the City Council are requested to complete a speaker card available at the podium in the back of the Council Chamber. Please submit the completed card to the City Clerk before the item is called, preferably before the meeting begins.

Material may be emailed to [cityclerk@cityofmerced.org](mailto:cityclerk@cityofmerced.org) no later than 1 PM on the day of the meeting. Please specify which portion of the agenda you are commenting on, for example, Public Hearing item #, Consent item #, or Public Comments. Material received before the deadline will be sent to the City Council and will be part of the record and will be mentioned as part of the Written Petitions and Communications portion of the agenda. Any emails received by the 1PM deadline will be posted on the City's website at [www.cityofmerced.org/departments/city-clerk/council-meetings](http://www.cityofmerced.org/departments/city-clerk/council-meetings). Any correspondence received after the 1PM deadline will be distributed to the City Council and retained for the official record.

To view video (if available) or listen to the City Council meeting live, go to the City's website [www.cityofmerced.org](http://www.cityofmerced.org), Facebook Live, or Comcast Public Access Channel 96.

Los miembros de la audiencia que deseen dirigirse al Ayuntamiento deben completar una tarjeta de orador disponible en el podio en la parte de atrás de la Cámara del Concejo. Envíe la tarjeta completa al secretario de la ciudad antes de que se llame al artículo, preferiblemente antes de que comience la reunión.

El material puede enviarse por correo electrónico a [cityclerk@cityofmerced.org](mailto:cityclerk@cityofmerced.org) a más tardar a la 1 p.m. del día de la reunión. Especifique qué parte de la agenda está comentando, por ejemplo, el punto # de la audiencia pública, el punto # de consentimiento o los comentarios públicos. El material recibido antes de la fecha límite se enviará al Concejo Municipal y formará parte del registro y se mencionará como parte de la parte de Peticiones y Comunicaciones Escritas de la agenda. Todos los correos electrónicos recibidos antes de la fecha límite de la 1 p.m. se publicarán en el sitio web de la Ciudad en [www.cityofmerced.org/departments/city-clerk/council-meetings](http://www.cityofmerced.org/departments/city-clerk/council-meetings). Cualquier correspondencia recibida después de la 1 p.m. se distribuirá al Concejo Municipal y se conservará para el registro oficial.

Para ver el video (si está disponible) o escuchar la reunión del Concejo Municipal en vivo, visite el sitio web de la ciudad [www.cityofmerced.org](http://www.cityofmerced.org), Facebook Live o Comcast Public Access Canal 96.

Cov pej xeeem los koom lub rooj sib tham uas xav tawm suab rau lub nroog cov Nom Tswv (City Council) muaj feem los sau ntawv hauv daim ntawv tawm suab nyob ntawm lub sam thiaj hais lus sab xis ntawm Council Chamber. Thov xa daim ntawv tawm suab no rau tus City Clerk ua ntej lub sij hawm rooj sab laj pib.

Cov ntaub ntawv tuaj yeem xa email tau rau ntawm [cityclerk@cityofmerced.org](mailto:cityclerk@cityofmerced.org) tsis pub dhau li 1 PM rau hnuv lub rooj yuav sib tham. Thov qhia kom meej tias nqe twg ntawd cov txheej txheem koj xav tawm tswv yim rau, piv txwv li, Cov Lus Hais hais rau pej xeeem ntawd yog nqe twg #, Cov Lus Pom Zoo ntawd yog nqe twg #. los yog cov lus tso rau Pej Xeeem tawm tswv yim rau. Cov

ntaub ntawv tau txais ua ntej hnuv kawg yuav xa mus rau cov Nom Tswv City Council thiab yuav yog ib feem ntawm cov ntaub ntawv khaws tseg thiab yuav raug hais raws li ib feem ntawm kev sau ntawv thov tuaj thiab kev sib hais ntawm cov txheej txheem. Txhua qhov email tau txais 1 PM ntawd yuav muab tso rau hauv Lub Nroog qhov website ntawm [www.cityofmerced.org/departments/city-clerk/council-meetings](http://www.cityofmerced.org/departments/city-clerk/council-meetings). Txhua tsab ntawv uas tau txais tom qab 1 PM lawm yuav muab xa rau cov Nom Tswv City Council thiab yuav khaws tseg rau hauv cov ntaub ntawv cai.

Yog koj xav saib video (thaum muaj) los sis mloog cov Nom Tswv (City Council) kev sib tham, mus saib hauv City's website [www.cityofmerced.org](http://www.cityofmerced.org), Facebook Live, los sis Comcast Public Access Channel 96.

## A. CLOSED SESSION ROLL CALL

## B. CLOSED SESSION

The legislative body shall provide the public with an opportunity to address the body on any item described in Closed Session [Government Code Section 54954.3(a)].

**B.1.** [25-136](#)                    **SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION -**  
**Title: City Manager; Authority: Government Code Section 54957**

**B.2.** [25-137](#)                    **SUBJECT: PUBLIC EMPLOYEE PERFORMANCE EVALUATION -**  
**Title: Finance Officer; Authority: Government Code Section 54957**

## C. CALL TO ORDER

C.1. Invocation - Lamar Henderson, Human Services Agency (All Dads Matter)

C.2. Pledge of Allegiance to the Flag

## D. ROLL CALL

D.1. In accordance with Government Code 54952.3, it is hereby announced that the City Council sits either simultaneously or serially as the Parking Authority, the Public Financing and Economic Development Authority, and the Successor Agency to the Redevelopment Agency. City Council members receive a monthly stipend of \$500.00 by Charter for sitting as the City Council; and the Mayor receives an additional \$100.00 each month as a part of the adopted budget and Resolution 2024-78. The members of the Parking Authority, the Public Financing and Economic Development Authority, and the Successor Agency to the Redevelopment Agency receive no compensation.

## E. REPORT OUT OF CLOSED SESSION

## F. WRITTEN PETITIONS AND COMMUNICATIONS

## G. PUBLIC COMMENT

Members of the public who wish to speak on any matter not listed on the agenda may speak during this portion of the meeting and will be allotted 3 minutes. The Mayor may propose a further limit to the time available for all speakers at the discretion of the City Council, in order to accommodate as many speakers as possible. State law prohibits the City Council from acting at this meeting on any matter raised during the public comment period. Members of the public who wish to speak on a matter that is listed on the agenda will be called upon to speak during discussion of that item.

## H. CONSENT CALENDAR

Adoption of the Consent Calendar may be made by one motion of the City Council, provided that any Council member, individual, or organization may request removal of an item from the Consent Calendar for separate consideration. If a request for removal of an item from the Consent Calendar has been received, the item will be discussed and voted on separately.

H.1. [25-039](#)      **SUBJECT:** Reading by Title of All Ordinances and Resolutions

### REPORT IN BRIEF

Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and a summary title may be read with further reading waived.

### RECOMMENDATION

**City Council** - Adopt a motion waiving the reading of Ordinances and Resolutions, pursuant to Section 412 of the Merced City Charter.

H.2. [25-134](#)      **SUBJECT:** Adoption of a Resolution to Display the Council Approved Commemorative Flag at Bob Hart Square per City Council Policy C-7

### REPORT IN BRIEF

Considers adopting a Resolution to display a Council approved commemorative flag in Bob Hart Square per the City Council Policy C-7.

### RECOMMENDATION

**City Council** - Adopt a motion approving **Resolution 2025-10**, a Resolution of the City Council of the City of Merced, California, authorizing the display of a commemorative flag on the City flagpole in Bob Hart Square from April 11, 2025 to May 9, 2025.

H.3. [25-062](#)      **SUBJECT:** Approval of an Investment Management Agreement with Chandler Asset Management Inc. to Provide Investment Portfolio Management Services for Three Years with an Additional Two One (1)

Year Extensions

**REPORT IN BRIEF**

Considers approval of an Investment Management Agreement with Chandler Asset Management Inc. to provide investment portfolio management services for three years with an additional two one-year extensions.

**RECOMMENDATION**

**City Council** - Adopt a motion:

- A. Approving an Investment Management Agreement with Chandler Asset Management Inc. for Investment Portfolio Management Services for three years with an additional two one-year extensions; and,
- B. Authorizing the City Manager to execute all necessary documents.

**H.4.** [25-114](#)

**SUBJECT:** Approval of Salary Tables for the Years 2023 and 2024 to Bring the City of Merced in Compliance with the CalPERS Requirement for a Publicly Available Pay Schedule

**REPORT IN BRIEF**

Considers approving the Salary Tables for the Years 2023 and 2024 to bring the City of Merced in compliance with the CalPERS requirement for a publicly available pay schedule.

**RECOMMENDATION**

**City Council** - Adopt a motion:

- A. Adopting **Resolution 2025-09**, a Resolution of the City Council of the City of Merced, California approving the City-Wide Salary Tables for 2023 and 2024; and,
- B. Authorizing the City Manager or Deputy City Manager to execute the necessary documents.

**H.5.** [25-120](#)

**SUBJECT:** Approval of Funds of \$200,000 from Fund 2513 - Low Moderate-Income Housing to Complete the 73 South R Street - CC915 Merced, Inc. Affordable Container Home Project

**REPORT IN BRIEF**

Considers approving funds of \$200,000 from Fund 2513 - Low Moderate-Income Housing to complete the 73 South R Street - CC915

Merced, Inc. affordable container home project.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Approving funds of \$200,000 from Fund 2513-Low Moderate-Income Housing, to CC915 Merced, Inc. towards a 100% affordable housing project at 73 South R Street and issuing them a letter of commitment; and,

B. Authorizing the drafting of funding contribution agreements and covenants for Council approval at a later meeting.

H.6. [25-090](#)

**SUBJECT:** Approve the Purchase of Parts, Equipment, and Supplies as Necessary for Public Works Fleet Maintenance and Operations Through June 30, 2025

**REPORT IN BRIEF**

Considers approving the purchase of various parts, equipment, and supplies for Public Works maintenance and operations for Fiscal Year 2024/2025.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Waiving the City's competitive bidding requirement as permitted by Merced Municipal Code Section 3.4.210 for annual supplies and services; and,

B. Approving the purchase up to \$60,000 with Belkorp AG LLC through June 30, 2025; and,

C. Approving the purchase up to \$75,000 with Ray Gaskin Service through June 30, 2025; and,

D. Authorizing the City Buyer to issue the Purchase Orders.

H.7. [25-109](#)

**SUBJECT:** Approval to Waive the Competitive Bidding Requirements and Approval of Agreement for Professional Services with Trojan Technologies Group ULC for Programming, Software, Licensing, and Parts Necessary for Improvements to the Trojan 3000 Plus Ultraviolet Disinfection System at the Wastewater Treatment Facility, Capital Project CP250065, in the Amount not to Exceed \$280,153.69

**REPORT IN BRIEF**

Considers waiving the City's competitive bidding requirements pursuant to Merced Municipal Code Section 3.04.210 and approving the purchase of various parts, supplies, and services for the wastewater treatment facility needed to improve and maintain the UV disinfection system through manufacturer supplied parts and service.

**RECOMMENDATION**

**City Council** - Adopt a motion:

- A. Waiving the City's competitive bidding requirement as permitted by Merced Municipal Code Section 3.04.210 for sole source purchases; and,
- B. Approving a Design Agreement for Professional Services with Trojan Technologies Group ULC, for Programming, Software, Licensing, and Parts Necessary for Improvements to the Trojan 3000 plus Ultraviolet Disinfection System at the Wastewater Treatment Facility in the amount not to exceed \$280,153.69; and,
- C. Authorizing the City Manager to execute the necessary documents or contracts that are approved as to form by the City Attorney.

**H.8.** [25-131](#)

**SUBJECT:** Second Reading and Final Adoption of an Ordinance Amending Chapter 1.17 Entitled City Council Districts Adding the UC Merced Annexation Area and the Virginia Smith Trust (VST) Annexation Area to City Council District 6 of the Council District Map

**REPORT IN BRIEF**

Second reading and final adoption Ordinance amending Chapter 1.17 adding the newly UC Merced Annexation area and the newly Virginia Smith Trust Annexation area to City Council District 6 of the Council District map.

**RECOMMENDATION**

**City Council** - Adopt a motion adopting **Ordinance 2576**, an Ordinance of the City Council of the City of Merced, California, Amending Chapter 1.17 Entitled "City Council Districts" of the Merced Municipal Code.

**I. PUBLIC HEARINGS**

Members of the public who wish to speak on public hearings listed on the agenda will be heard when the Public Hearing is opened, except on Public Hearing items previously heard and closed to public comment. After the public has commented, the item is closed to further public comment and brought to the Council for discussion and action. Further comment will not be received unless requested by the Council.

- I.1. [25-125](#) **SUBJECT: Public Hearing - Introduction and Review of the Draft U.S. Department of Housing and Urban Development (HUD) 2025-2029 Five Year Consolidated Plan and 2025 First Year Annual Action Plan; and Receipt of Public Comment for the Public Hearing**

**REPORT IN BRIEF**

Presentation and discussion of the HUD 2025-2029 Consolidated Plan and 2025 First-Year Annual Action Plan; and Opportunity for Public Participation and Comment.

**RECOMMENDATION**

**City Council -**

- A. Conduct a public hearing to receive public input regarding the preliminary draft of the 2025-2029 Five Year Consolidated Plan and 2025 First Year Annual Action Plan document; and,
- B. Provide comment, if any, on the recommended distribution of five-year goals, objectives, and priorities as determined by the needs assessment outreach conducted to-date.

**J. ACTION ITEMS**

- J.1. [25-108](#) **SUBJECT: Accepting and Appropriating Grant Funding in the Amount of \$2,500 for FY 2024-2025 from Merced County First 5- Community Engagement Event Sponsorship Program for Free Fundamental Basketball Clinics for Tiny Tots**

**REPORT IN BRIEF**

Considers accepting and appropriating grant funding in the amount of \$2,500 from First 5 Merced County Fundamental Basketball Clinic for Tiny Tots to expand no cost recreational programming to youth.

**RECOMMENDATION**

**City Council - Adopt a motion:**

- A. Accepting grant funds from First 5 Merced County and increasing



revenue in Fund 1018-Parks and Community Service, Contribution Account in the amount of \$2,500; and,

B. Appropriating the same in Fund 1018-Parks and Community Service, Operating Materials, Services and Supplies; and,

C. Authorizing the City Manager to execute the necessary documents.

**J.2.** [25-111](#)

**SUBJECT: Mid-Year Budget Review for Fiscal Year 2024-2025,  
General Fund Supplemental Appropriations in the Amount of \$405,158  
and Budget Amendments in Various Funds**

**REPORT IN BRIEF**

Presents the Fiscal Year 2024-2025 Mid-Year Financial Report, seeks approval of General Fund Supplemental Appropriations in the amount of \$405,158 and Budget Amendments in Various Funds.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Approving the deletion of one Development Associate position and adding one Economic Development Administrator; and,

B. Approving the deletion of one Park Worker I/II position and adding one Recreation Field and Facility Worker; and,

C. Approving **Resolution 2025-11**, A Resolution of the City Council of the City of Merced, California, Amending the Classification Plan by Updating the Personnel Allocation in the Economic Development Department by Deleting one Economic Development Associate Position and Adding one Economic Development Administrator position; the Parks and Community Services Department by Deleting one Park Worker I position and adding one Recreation Field and Facility Worker Position; and,

D. Approving **Resolution 2025-12**, A Resolution of the City Council of the City of Merced, California, Adopting the Salary Range for the Economic Development Administrator Position within the Economic Development Department and Recreation Field and Facility Worker Position within the Parks and Community Services Department; and,

E. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance in Fund 2003- Measure Y Fire Department in

the amount of \$52,000; and,

F. Approving an increase in General Fund Communications Division revenue account 10003530-431002 Cost Recovery in the amount of \$35,158 and appropriating the same to 10003530-511002 Telephone for maintenance of 911 phone system; and,

G. Approving a Supplemental Appropriation from the unreserved, unencumbered General Fund balance in the amount of \$30,000, transferring to Fund 3002-Bell Station and appropriating the same for utility expenditures; and,

H. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance of Fund 2004-Measure Y Parks and Recreation in the amount of \$16,620, transferring to Fund 1018-Parks and Community Services and appropriating the same for aquatics and minimum wage increase; and,

I. Approving a Supplemental Appropriation from the unreserved, unencumbered General Fund balance in the amount of 340,000 and transferring to Fund 7002-Worker's Compensation and appropriating the same; and,

J. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance of Fund 2001-Measure C in the amount of 339,275 and transferring to Fund 7002-Worker's Compensation and appropriating the same; and,

K. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance of Fund 4503-CFD-Police in the amount of 100,000 and transferring to Fund 7002-Worker's Compensation and appropriating the same; and,

L. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance of Fund 2002-Measure Y-Police in the amount of 50,000 and transferring to Fund 7002-Worker's Compensation and appropriating the same; and,

M. Approving a transfer in the amount of 39,730 from Fund 6002 Refuse Operations to Fund 7002-Worker's Compensation and appropriating the same; and,

N. Approving a transfer in the amount of 18,995 from Fund 6000 Wastewater Operations to Fund 7002-Worker's Compensation and

appropriating the same; and,

O. Authorizing the Finance Officer to make any necessary budget adjustments.

## K. REPORTS

- K.1. [25-103](#) **SUBJECT: Report on Programs Within the Draft Housing Element, Public Input Received, and Seek Council Direction Regarding Requests for Additional Programs from the Public**

### REPORT IN BRIEF

Review programs within the Draft Housing Element, Public Input received and seek Council direction on the inclusion of additional programs from the public.

### RECOMMENDATION

Review and provide policy direction to staff.

## L. BUSINESS

- L.1. [25-132](#) **SUBJECT: Council Member Smith's Request to Discuss the City Council Policy C-7 Display of Flags at City Facilities**

### REPORT IN BRIEF

Council Member Smith's request to discuss City Council Policy C-7 Display of Flags at City Facilities.

### RECOMMENDATION

Provide direction to staff on the next steps.

- L.2. [25-045](#) **SUBJECT: Request to Add Item to Future Agenda**

### REPORT IN BRIEF

Provides members of the City Council to request that an item be placed on a future City Council agenda for initial consideration by the City Council.

- L.3. [25-050](#) **SUBJECT: City Council Comments**

### REPORT IN BRIEF

Provides an opportunity for the Mayor and/or Council Member(s) to make a brief announcement on any activity(ies) she/he has attended on behalf of the City and to make a brief announcement on future community events

and/or activities. The Brown Act does not allow discussion or action by the legislative body under this section.

**M. ADJOURNMENT**