



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Minutes Bicycle and Pedestrian Advisory Commission

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Tuesday, December 12, 2023

4:00 PM

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### A. CALL TO ORDER

Chairperson KAYSER-GRANT called the meeting to order at 4:04 p.m.

### B. PLEDGE OF ALLEGIANCE

Chairperson KAYSER-GRANT led the Pledge of Allegiance to the Flag

### C. ROLL CALL

**Clerk's Note:** Commissioners EWING, THOMAS and ALDANA were absent, excused.

Others Present: Principal Planner LAN, Associate Planner  
MENDOZA-GONZALEZ, Associate Engineer SOITO

**Present:** 4 - Member Michael Meloy, Member Peggy Hsu, Chair Lisa Kayser-Grant, and Member William McClellan

**Excused:** 3 - Vice Chair Dwight Ewing, Member Anthony Aldana, and Member Ashwin Thomas

**Absent:** 0

### D. PUBLIC COMMENT

There were no public comments.

### E. CONSENT CALENDAR

#### E.1

**SUBJECT:** Bicycle and Pedestrian Advisory Commission Minutes of October 24, 2023

#### ACTION

Approving and filing the Bicycle and Pedestrian Advisory Commission Minutes of October 24, 2023

#### ATTACHMENTS

Bicycle and Pedestrian Advisory Commission Minutes of October 24, 2023

Attachments: [Draft M10-24-2023.pdf](#)

A motion was made by Ex Officio Member MURPHY and seconded by Member HSU to approve the meeting minutes of October 24, 2023. The motion carried by the following vote:

**Aye:** 4 - Member Meloy, Member Hsu, Chair Kayser-Grant, and Member McClellan

**No:** 0

**Absent:** 3 - Vice Chair Ewing, Member Aldana, and Member Thomas

## F. REPORTS

### F.1

**SUBJECT:** Active Transportation Plan (ATP) and Local Road Safety Plan (LRSP) Update

#### REPORT IN BRIEF

Update Commission on MCAG Regional ATP & LRSP Projects. Staff from Fehr and Peers, the consultant, and MCAG will provide update to the Commission. This does not require action by the Commission at this meeting.

Associate Planner MENDOZA-GONZALEZ introduced the new Principal Planner, JONNIE LAN. Principal Planner LAN provided an introduction to the Regional Active Transportation Plan (ATP).

KARI MCNICKLE and TERENCE ZHAO from Fehr and Peers and MEG PRINCE from MCAG discussed the update on both the Regional Active Transportation Plan (ATP) and the Regional Local Road Safety Plan (LRSP).

### F.2

**SUBJECT:** Grant Opportunities

#### REPORT IN BRIEF

This item has been placed on the agenda for the Commission to inform staff of various grant opportunities pertaining to projects within the City's Active Transportation Plan.

Principle Planner LAN updated the Bicycle and Pedestrian Advisory Commission on grant opportunities.

### F.3

**SUBJECT:** Engineering Report

#### REPORT IN BRIEF

Staff will provide informational items to the Commission regarding Engineering, current projects, or other items not requiring action by the

Commission at this meeting.

Principle Planner LAN provided an update on the potential Engineering striping program.

F.4

**SUBJECT:** Commissioner Comments

**REPORT IN BRIEF**

Provides Commissioners an opportunity to make a brief announcement on any activities they have attended on behalf of the City and/or on future community events/activities that relate to active transportation. The Brown Act does not allow discussion or action by the legislative body under this section.

Chair KAYSER-GRANT commented on the Bicycle Coalition hosted Holiday Lights Ride.

**G. BUSINESS**

G.1

**SUBJECT:** Election of Officers

**REPORT IN BRIEF**

The Bicycle and Pedestrian Advisory Commission Rules of Procedure call for a yearly election of Chairperson and Vice-Chairperson.

**RECOMMENDATION**

Nominate and elect a Chairperson and Vice-Chairperson with separate motions.

**Attachments:** [2023-09-01 Bicycle and Pedestrian PUBLIC Roster - Copy.pdf](#)

Election of Chairperson.

**A motion was made by Member Hsu, Second by Member Meloy, to elect Member Kayser-Grant as Chairperson of the Bicycle and Pedestrian Advisory Commission. The motion carried by the following vote:**

**Aye:** 4 - Member Meloy, Member Hsu, Chair Kayser-Grant, and Member McClellan

**No:** 0

**Absent:** 3 - Vice Chair Ewing, Member Aldana, and Member Thomas

Election of Vice-Chairperson of the Bicycle and Pedestrian Advisory Commission.

**A motion was made by Member Meloy, Second by Member HSU, to elect Member**

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Ewing as Vice-Chairperson of the Bicycle and Pedestrian Advisory Commission.  
The motion carried by the following vote:

**Aye:** 4 - Member Meloy, Member Hsu, Chair Kayser-Grant, and Member McClellan

**No:** 0

**Absent:** 3 - Vice Chair Ewing, Member Aldana, and Member Thomas

**G.2**

**SUBJECT:** Bike Month Discussion

**REPORT IN BRIEF**

The Commission will discuss Bike Month, including future activities and plans.

**DISCUSSION**

This is a standing item on the agenda for the Commission to discuss Bike Month, including future improvements or changes. The Commission should also discuss any activities, outreach, or education pertaining to Bike Month that it deems appropriate.

Chairperson KAYSER-GRANT updated the Commission about Bike Month plans.

**G.3**

**SUBJECT:** Request to Add Item to Future Agenda

**REPORT IN BRIEF**

Provides Commissioners an opportunity to request that an item be placed on a future Bicycle and Pedestrian Advisory Commission agenda for initial consideration.

Commission discussed items to add to the future agenda.

**H. ADJOURNMENT**

**Clerk's Note:** The meeting was adjourned at 5:50 PM.

A motion was made by Member Hsu, Second by Member Meloy, to adjourn the regular meeting of the Bicycle and Pedestrian Advisory Commission. The motion carried by the following vote:

**Aye:** 4 - Member Meloy, Member Hsu, Chair Kayser-Grant, and Member McClellan

**No:** 0

**Absent:** 3 - Vice Chair Ewing, Member Aldana, and Member Thomas

BY:



JONNIE LAN, SECRETARY  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION

APPROVED:



LISA KAYSER-GRANT, CHAIRPERSON  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION