

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between the City of Merced, a California Charter Municipal Corporation, whose address of record is 678 West 18th Street, Merced, California 95340, (hereinafter referred to as "City") and the Boys and Girls Club of Merced, a California Non-Profit Corporation, whose address of record is 615 W. 15th Street, Merced, California 95340, (hereinafter referred to as "Consultant").

WHEREAS, City is undertaking a project to provide non-profit support to mitigate the impact of COVID-19 through American Rescue Plan Act ("ARPA") funds for Fiscal Year 2022-2023; and,

WHEREAS, Consultant represents that it possesses the professional skills to provide youth services and after school care in connection with said project.

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants hereinafter recited, hereby agree as follows:

1. **SCOPE OF SERVICES.** The Consultant shall furnish the following services: Consultant shall provide the youth services and after school care described in Exhibit "A" attached hereto.

No additional services shall be performed by Consultant unless approved in advance in writing by the City, stating the dollar value of the services, the method of payment, and any adjustment in contract time. All such services are to be coordinated with City and the results of the work shall be monitored by the City Manager or designee. However, the means by which the work is accomplished shall be the sole responsibility of the Consultant.

2. **TIME OF PERFORMANCE.** All of the work outlined in the Scope of Services shall be completed in accordance with the Schedule outlined in Exhibit "A" attached hereto and incorporated herein by reference. By mutual agreement and written addendum to this Agreement, the City and the Consultant may change the requirements in said Schedule.

3. **TERM OF AGREEMENT.** The term of this Agreement shall commence upon the day first above written and end on June 30, 2023.

4. **COMPENSATION.** Payment by the City to the Consultant for actual services rendered under this Agreement shall be made upon presentation of an invoice detailing services performed under the Scope of Services, in accordance with the fee schedule set forth in Exhibit "B" attached hereto and incorporated herein by reference. The Consultant agrees to provide all services required under the Scope of Services in Exhibit "A" within the compensation amount set forth in Exhibit "B". For Consultant's services rendered under this Agreement, City shall pay Consultant the not to exceed sum of One Hundred Thousand Dollars (\$100,000.00).

5. **METHOD OF PAYMENT.** Compensation to Consultant shall be paid by the City after submission by Consultant of an invoice delineating the services performed.

6. **RECORDS.** It is understood and agreed that all plans, studies, specifications, data magnetically or otherwise recorded on computer or computer diskettes, records, files, reports, etc., in possession of the Consultant relating to the matters covered by this Agreement shall be the property of the City, and Consultant hereby agrees to deliver the same to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials including but not limited to those set forth hereinabove, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use.

7. **CONSULTANT'S BOOKS AND RECORDS.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement. Any records or documents required to be maintained shall be made available for inspection, audit and/or copying at any time during regular business hours, upon oral or written request of the City.

8. **INDEPENDENT CONTRACTOR.** It is expressly understood that Consultant is an independent contractor and that its employees shall not be employees of or have any contractual relationship with the City. Consultant shall be responsible for the payment of all taxes, workers' compensation insurance and unemployment insurance. Should Consultant desire any insurance protection, the Consultant is to acquire same at its expense.

In the event Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, protect, defend, and hold harmless the City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

9. INDEMNITY. Consultant shall indemnify, protect, defend (with legal counsel selected by the City), save and hold City, its officers, employees, and agents, harmless from any and all claims or causes of action for death or injury to persons, or damage to property resulting from intentional or negligent acts, errors, or omissions of Consultant or Consultant's officers, employees, volunteers, and agents during performance of this Agreement; Consultant shall indemnify, protect, defend (with counsel selected by the City) save and hold City, its officers, employees and agents harmless from any and claims or causes of action for any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct, negligent acts, or omissions of Consultant or its employees, subcontractors, or agents, or by the quality or character of Consultant's work, or resulting from the negligence of the City, its officers, employees, volunteers and agents, except for loss caused by the sole negligence or willful misconduct of the City or its officers, employees, volunteers or agents. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall survive the termination of this Agreement and shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

10. INSURANCE. During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense, the following insurance coverage:

a. **Workers' Compensation Insurance.** Full workers' compensation insurance shall be provided with a limit of at least One Hundred Thousand Dollars (\$100,000) for any one person and as required by law, including Employer's Liability limits of \$1,000,000.00 per accident. The policy shall be endorsed to waive the insurer's subrogation rights against the City.

b. **General Liability.**

- (i) Consultant shall obtain and keep in full force and effect general liability coverage at least as broad as ISO commercial general liability coverage occurrence Form CG 0001.
- (ii) Consultant shall maintain limits of no less than One Million Dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage.
- (iii) The City, its officers, employees, volunteers and agents are to be named as additional insureds under the policy, as respects liability arising out of work or operations performed by or on behalf of the Consultant.
- (iv) The policy shall stipulate that this insurance will operate as primary insurance for work performed by Consultant and its sub-contractors, and that any other insurance or self insurance maintained by City or other named insureds shall be excess and non-contributory.
- (v) Consultant shall maintain its commercial general liability coverage for three (3) years after completion of the work and shall add an additional insured endorsement form acceptable to the City naming the City of Merced, its officers, employees, agents and volunteers for each year thereafter for at least three (3) years after completion of the work. Copies of the annual renewal and additional insured endorsement form shall be sent to the City within thirty (30) days of the annual renewal.

c. **Automobile Insurance.**

- (i) Consultant shall obtain and keep in full force and effect an automobile policy of at least One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.

- (ii) The City, its officers, employees, volunteers and agents are to be named as additional insureds under the policy, as respects automobiles owned, leased, hired or borrowed by the Consultant.
- (iii) The policy shall stipulate that this insurance will operate as primary insurance for work performed by Consultant and its sub-contractors, and that any other insurance or self insurance maintained by City or other named insureds shall be excess and non-contributory.

d. Professional Liability Insurance. Consultant shall carry professional liability insurance appropriate to Consultant's profession in the minimum amount of One Million Dollars (\$1,000,000). Architects and engineers' coverage is to be endorsed to include contractual liability.

e. Qualifications of Insurer. The insurance shall be provided by an acceptable insurance provider, as determined by City, which satisfies all of the following minimum requirements:

- (i) An insurance carrier admitted to do business in California and maintaining an agent for service of process within this State; and,
- (ii) An insurance carrier with a current A.M. Best Rating of A:VII or better (except for workers' compensation provided through the California State Compensation Fund).

f. Certificate of Insurance. Consultant shall complete and file with the City prior to engaging in any operation or activity set forth in this Agreement, certificates of insurance evidencing coverage as set forth above and which shall provide that no cancellation or expiration by the insurance company will be made during the term of this Agreement, without thirty (30) days written notice to City prior to the effective date of such cancellation—including cancellation for nonpayment of premium. In addition to any other remedies City may have, City reserves the right to withhold payment if Consultant's insurance policies are not current.

11. PREVAILING WAGES.

A. Labor Code Compliance. If the work performed under this Agreement falls within Labor Code Section 1720(a)(1) definition of a “public works” the Vendor agrees to comply with all of the applicable provisions of the Labor Code including, those provisions requiring the payment of not less than the general prevailing rate of wages. The Consultant further agrees to the penalties and forfeitures provided in said Code in the event a violation of any of the provisions occurs in the execution of this Agreement.

B. These wage rate determinations are made a specific part of this Agreement by reference pursuant to Labor Code Section 1773.2. General Prevailing Wage Rate Determinations may be obtained from the Department of Industrial Relations Internet site at <http://www.dir.ca.gov/>.

C. After award of the Agreement, and prior to commencing work, all applicable General Prevailing Wage Rate Determinations, if applicable, are to be obtained by the Vendor from the Department of Industrial Relations. These wage rate determinations are to be posted by the Consultant at the job site in accordance with Section 1773.2 of the California Labor Code.

D. Consultant agrees to include prevailing wage requirements, if applicable, in all subcontracts when the work to be performed by the subcontractor under this Agreement is a “public works” as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771.

12. ASSIGNABILITY OF AGREEMENT. It is understood and agreed that this Agreement contemplates personal performance by the Consultant and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express written consent of the City.

13. TERMINATION FOR CONVENIENCE OF CITY. The City may terminate this Agreement any time by mailing a notice in writing to Consultant that the Agreement is terminated. Said Agreement shall then be deemed terminated, and no further work shall be performed by Consultant. If the Agreement is so terminated, the Consultant shall be paid for that percentage of the phase of work actually completed, based on a pro rata portion of the compensation for said phase satisfactorily completed at the time the notice of termination is received.

14. CONFORMANCE TO APPLICABLE LAWS. Consultant shall comply with its standard of care regarding all applicable Federal, State, and municipal laws, rules and ordinances. No discrimination shall be made by Consultant in the employment of persons to work under this contract because of race, color, national origin, ancestry, disability, sex or religion of such person.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act (8 U.S.C.A. 1101 *et seq.*), as amended; and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any agency or instrumentality of the federal or state government, including the courts, impose sanctions against the City for such use of unauthorized aliens, Consultant hereby agrees to, and shall, reimburse City for the cost of all such sanctions imposed, together with any and all costs, including attorneys' fees, incurred by the City in connection therewith.

15. WAIVER. In the event that either City or Consultant shall at any time or times waive any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Agreement, whether of the same or any other covenant, condition or obligation. Waiver shall not be deemed effective until and unless signed by the waiving party.

16. INCONSISTENT OR CONFLICTING TERMS IN AGREEMENT AND EXHIBITS. In the event of any contradiction or inconsistency between any attached document(s) or exhibit(s) incorporated by reference herein and the provisions of the Agreement itself, the terms of the Agreement shall control.

Any exhibit that is attached and incorporated by reference shall be limited to the purposes for which it is attached, as specified in this Agreement. Any contractual terms or conditions contained in such exhibit imposing additional obligations on the City are not binding upon the City unless specifically agreed to in writing, and initialed by the authorized City representative, as to each additional contractual term or condition.

17. AMBIGUITIES. This Agreement has been negotiated at arms' length between persons knowledgeable in the matters dealt with herein. Accordingly, any rule of law, including, but not limited to, Section 1654 of the Civil Code of California, or any other statutes, legal decisions, or common-law principles of similar effect, that would require interpretation of any ambiguities in this

Agreement against the party that drafted this Agreement is of no application and is hereby expressly waived.

18. VENUE. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this agreement shall be held exclusively in a state court in the County of Merced.

19. AMENDMENT. This Agreement shall not be amended, modified, or otherwise changed unless in writing and signed by both parties hereto.

20. INTEGRATION. This Agreement constitutes the entire understanding and agreement of the parties and supersedes all previous and/or contemporaneous understanding or agreement between the parties with respect to all or any part of the subject matter hereof.

21. AUTHORITY TO EXECUTE. The person or persons executing this Agreement on behalf of the parties hereto warrants and represents that he/she/they has/have the authority to execute this Agreement on behalf of their entity and has/have the authority to bind their party to the performance of its obligations hereunder.

22. COUNTERPARTS. This Agreement may be executed in one or more counterparts with each counterpart being deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterparts executed by the other parties hereto are in the physical possession of the party or parties seeking enforcement thereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first above written.

CITY OF MERCED
A California Charter Municipal
Corporation

BY: _____
City Manager

ATTEST:
STEPHANIE R. DIETZ, CITY CLERK

BY: _____
Assistant/Deputy City Clerk

APPROVED AS TO FORM:

BY: Kimberly Madany 6/7/22
City Attorney Date

ACCOUNT DATA:

BY: _____
Verified by Finance Officer

{Signatures continued on next page}

CONSULTANT
BOYS AND GIRLS CLUB OF MERCED,
A California Non-Profit Corporation

BY:
(Signature)

See Lee
(Print name)

Its: Chief Executive Officer

BY:
(Signature)

(Print name)

Its:

Taxpayer I.D. No. 77-0357487

ADDRESS: P.O. Box 470
Merced, CA 95341

TELEPHONE: (209) 722-9922



**BOYS & GIRLS CLUB
OF MERCED COUNTY**

3

Officers
Rosa M. Kindred-Winzer
Board Chair

Jerome Rasberry
Vice Chair

Michelle W. Allison
Past Board Chair

Sandy Pope
Treasurer

Nellie McGarry
Secretary

Directors
Corbett Browning
Emily Foster
Stephanie
Kusayanagi-Dees
Lucy Lopez

Chief Executive Officer
See Lee

See Lee, Chief Executive Officer
Boys and Girls Club of Merced County
615 West 15th Street
Merced, CA 95340

March 2, 2022

Attn: Ms. Stephanie Dietz, City Manager
City of Merced
678 West 18th Street
Merced, CA 95340



RE: ARPA Fund Proposal - Boys and Girls Club of Merced County

Dear Honorable Dietz,

Please accept this proposal in response to the Request for Proposal for the ARPA Funds. **We are requesting support in the total of \$134,217.54.**

We have reviewed the Plan and its alignment with the Council's goals and priorities, and find that our mission, goals and objectives support that of the City, Council and residents of the City of Merced in its effort to recover from the pandemic and chart a course toward stronger economic vitality and sustainability.

Should you have any questions, I may be reached at 209-722-9922 or via email at seeleebgcmerced@gmail.com.

Sincerely,

See Lee
Chief Executive Officer

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EXHIBIT A



1. INTRODUCTORY LETTER

- a) Non-profit organization's name: **Boys and Girls Club of Merced County**
Primary contact: **See Lee, Chief Executive Officer**
Mailing address: **615 West 15th Street, Merced, CA 95340**
Physical address: **615 West 15th Street, Merced, CA 95340**
Telephone number: **(209) 722-9922**
Email: **seeleebgcmcerced@gmail.com**

b) **Mission**

The mission of the Boys and Girls Club of Merced County (BGCM) is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible adults.

Goals & Objectives

BGCM's approach to positive youth development reflects the knowledge that an after school environment can support the social, emotional, physical and cognitive needs of young people and ensure they are able to learn and grow and become ready for life and work. Our goals are:

1. To provide hands-on quality after-school enrichment programs and activities that focus on academic success, healthy lifestyles, great character, the arts and leadership development.
2. To provide students a structured and safe environment that stresses responsible behavior, respect for others, and a positive caring attitude.
3. To provide caring staff mentors who provide guidance, support and encouragement to help children to build confidence and self-esteem so that they can realize their true potential.
4. To provide communication and resources to families regarding their children's general wellbeing and create new opportunities to make a positive difference for children.

Program Objectives:

1. Children will grow academically through mentorships, tutoring and the Clubs Homework Power Hour Program.
2. Children will feel safe and secure while being supervised by caring staff mentors.
3. Children will develop good health and nutrition habits as well as learn the importance of physical exercise through our health and fitness programs.
4. Children will learn responsibility and positive behavior through our character and leadership Programs.

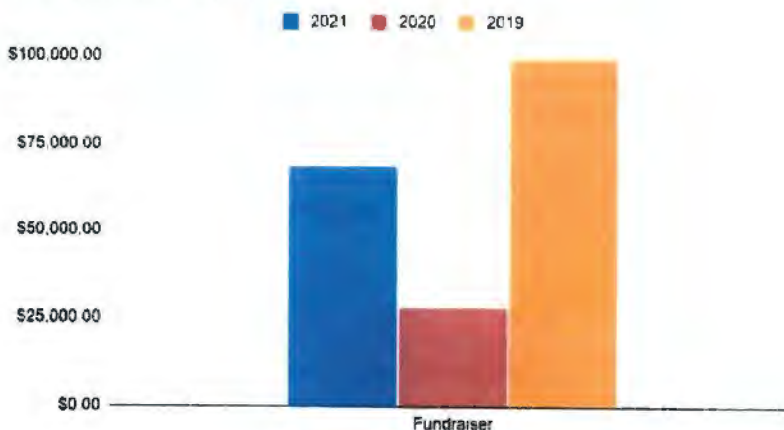
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c) Proposed Service Requested

BGCM is a nonprofit 501(c)(3) and has provided frontline support to families during the pandemic and is key to our economic recovery. BGCM's operation, programs and services have been supported mainly through our annual fundraisers and donor contributions. The COVID-19 pandemic has significantly impacted our ability to host annual fundraisers and annual giving campaigns. In 2020, we suffered a loss of 72% of our fundraiser revenue as compared to 2019, and 30% in 2021. The combined fundraising revenues for 2020 and 2021 falls below that of 2019.

2021, 2020 and 2019



We are requesting the support of the City of Merced in recouping our loss in revenues due to the impacts of canceled fundraising events during periods of closure or limited operations due to COVID-19 public health orders. **We are requesting \$134,217.54 to help us in rebuilding our staff capacity to provide household assistance with youth services and afterschool care.**

The mission of BGCM is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible adults. It is our goal to ensure that every child graduates from high school ready for college or career. To this end, BGCM provides youth with opportunities to participate in high yield learning activities and evidence-based programs such as academic support through Power Hour, leadership development through Torch Club and Passport to Manhood, and Youth for Unity for diversity, equity and inclusion. Additionally, we seek to engage the broader community in our services through camps during school recess or intersessions such as Summer Camp, Winter Camp, Presidents Week Camp and Spring Break Camp.

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d) Organization Experience

Started in 1998, the Boys and Girls Club of Merced is a non-profit community organization that is a part of the Boys & Girls Clubs of America. More than just an after-school hangout, the BGCM provides children a place to learn, play, explore, and build new skills designed to instill in each child a belief in their future success, personal responsibility, and a sense of community outreach. The BGCM also provides tutoring, as well as programming in the areas of character development and leadership, health and life skills, education/career development, sports and fitness, and the arts. All programs offered are high-quality, cost-effective, evidence-based programs developed by the Boys and Girls of America.

The BGCM serves youth throughout the year. Examples include but are not limited to: 1) The Power Hour program helps students achieve academic success by providing homework help, tutoring and high-yield learning activities while teaching strategies for them to become self-directed learners. 2) The Passport to Manhood program benefits boys by reinforcing character, leadership, and positive behavior. 3) Triple Play, a sports, fitness, and recreation program that promotes healthy lifestyles and teaches club members to make smart choices regarding nutrition and proper exercise. 4) Community Service - Prior to COVID-19 pandemic, 71% of teen members volunteered in their community at least once per year, while 28% volunteered once per month.

During the pandemic, many businesses and organizations shut their doors. Not the Boys & Girls Club of Merced County. The Club remained open to serve kids in person and to fill school gaps. BGCM helped underserved children by providing access to their virtual classroom and homework help. Most children were not participating in their school's distance learning programs due to a lack of home supervision, computer access, or technology knowledge. The BGCM stepped in to assist children academically and to counter Social Isolation during this time. Eighty percent of children served by the BGCM are minorities.

BGCM sponsors various seasonal Camps during the periods schools are out for holiday recess. In fact, when schools are closed, the Club is open. During the school year, they hold a fall camp during November, a winter camp during December, Presidents' Week camp during February, and spring camp during April. Summer camp is typically an 8-week camp held during June and July. BGCM Camps held during school breaks address and counter Social Isolation by giving students a fun, engaging, and positive place to interact with other students and adults.

BGCM holds various fundraising events throughout the year to support programming operations as well as partnerships with the City of Merced, Merced City School District, and the Merced County Office of Education. BGCM has been selected by the Merced City School District to be a Learning Hub site

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BOYS & GIRLS CLUB
OF MERCED COUNTY

to help with learning loss support for school age students K-8 grades.

The BGCM has a positive track record of effectively implementing programming and a history of successful fundraising, fund management, and local partnerships that support programming.

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615 West 15th Street, Merced, CA 95340 | boysandgirlsclubofmercedcounty@gmail.com | 209-722-9922 | www.bgcmerced.org



2. INDIVIDUAL STAFF EXPERIENCE

See Lee, *Chief Executive Officer*, was recently appointed as the CEO in January 2022. She brings over 20 years of multi-disciplinary experience in working with youth and community stakeholders in Merced County. She has a Bachelor Degree in Political Science from California State University (CSU) of Stanislaus and Master of Business Administration from CSU Fresno.

Eugene Drummond, *Chief Operating Officer*, comes to the BGCM with over 30 years of programming and recreation services. He is an alumni of CSU San Diego where he received a Bachelor of Arts in Recreation Administration. Mr. Drummond has been a long-time partner of the Boys and Girls Club and has been working as the interim COO for BGC since September 2021.

Lisa Umada, *Finance Director*, has 38 years in finance. She graduated from Merced College and transferred to CSU Fresno where she graduated with a Bachelor in Business Administration with an option in Accounting. Ms. Umada has been with the BGCM for 2 years.

Yvette White Eddings, *Office Manager*, has over 20 years of experience working with youth from Pre-K- Seniors in high school. She is a Certified Educational Interpreter, and has worked with the BGCM for 1 year and 9 months.

Rylie Linden, *Lead Youth Development Professional*, is currently seeking to complete her studies in Liberal Studies at CSU Fresno with the aspiration of becoming a teacher. Ms. Linden has served as mentor and contributed to the impact of the Boys and Girls Club for approximately 2 years.

Our programs are further supported by four part-time Youth Development Professional (YDP) staff with an average tenure of one year with BGCM.

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3. PROPOSED PROJECT & SCOPE OF SERVICES

Boys and Girls Clubs, in thousands of cities throughout the U.S., are more than after-school hang outs. Beyond providing after school support for kids who need a healthy snack, a safe place and help with homework, clubs introduce kids to leadership training, career readiness, college preparation and open doors to life enhancing opportunities.

Boys and Girls Clubs have remained relevant to kids and communities for the last century by continually evolving services and programs and are truly making a difference for kids. The Club CEO has personally talked to numerous parents who said the Club had a positive effect on their child. One single mother from her Club said, "My son has had many educational experiences and memorable adventures at the Club! Getting care and direction from staff has helped my son to do better in school and want to achieve his dreams. He has also been getting along better with his siblings and making better choices at home and at school. I will be forever grateful to the Club!"

How we make a difference:

Our program aims to help serve the needs of the community by developing partnerships in the community to help children to be their best, to achieve their highest potential and to be college or career ready upon graduation. In Merced County, 2 out every 3 children are living in poverty and 32% of County residents 25 years and older do not have a high school diploma. To make a positive difference we aim to fill in the gaps to help change these statistics.

Program Description:

Our Program provides a positive, educational, healthy, safe and fun environment with hands on learning and activities that inspires and enables youth to reach their full potential as productive, caring and responsible citizens with an emphasis on being college or career ready and how to choose a healthier lifestyle and understand the importance of proper exercise and making good food choices. BGCM proposes to deliver programs focused on five core program areas:

CHARACTER & LEADERSHIP DEVELOPMENT

To empower youth to support and influence their Club and community, to sustain meaningful relationships with others, to develop a positive self-image, to participate in the democratic process and to respect their own cultural identities as well as those of others.

EDUCATION & CAREER DEVELOPMENT

To enable youth to become proficient in basic educational disciplines, to apply learning to everyday situations and to embrace technology and to achieve success in a career or to be prepared for college.

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HEALTH & LIFE SKILLS

To develop our young people's capacity to engage in positive behaviors that nurture their own well-being, set personal goals and to live successfully as self-sufficient adults.

THE ARTS

To enable youth to develop their creativity and cultural awareness through knowledge and an appreciation of the visual arts, crafts, performing arts and creative writing.

SPORTS, RECREATION, & FITNESS

Develops fitness, positive use of leisure time, skills for stress management and appreciation for the environment and social skills as well as the information necessary to help our youth to choose a healthy lifestyle.

The Boys & Girls Club of Merced County is a part of one the largest and most impactful community organizations from across America that sets out to serve our youth, their families, and our communities through impact and youth development.

It is our goal that every child graduates high school ready for opportunities in the workforce, vocational trade or postsecondary education. It is through our passionate and caring staff, volunteers, partners, and supporters that we are able to do just that.

Through strategic partnerships, dedicated sponsors, and passionate mentors and leaders, we are able to and will continue to serve our youth based on their interests and their needs.

Project Timeline

July 1 - July 29, 2022 - Summer Camp 2022

Monday - Friday; 7:30 AM - 5:30 PM

August 10, 2022 - June 2, 2023 - Regular Programming

Monday-Friday; 2:00 - 6:00 PM

June 5 - June 30, 2023 - Summer Camp 2023

Monday - Friday; 7:30 AM - 5:30 PM

(Note: BGCM is closed on federal holidays)

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BOYS & GIRLS CLUB
OF MERCED COUNTY

Deliverables

1. A minimum of 40 families will be served during camps
2. A minimum of 100 youth and household will be served through our regular program
3. Members will expect to graduate from high school and complete postsecondary education or pursue a career.
4. Members will volunteer in their community at least once per year.
5. Members will get at least an hour of physical activity on five or more days per week.

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BOYS & GIRLS CLUB
OF MERCED COUNTY

5. PROGRAM BUDGET

(Please see attached projected budget for Jul. 2022 - June 2023)

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615 West 15th Street, Merced, CA 95340 | boysandgirlsclubofmercedcounty@gmail.com | 209-722-9922 | www.bgcmerced.org

Boys & Girls Club of Merced County

Projected Budget 2022-23

		Notes
Income		
41100 Individual Contributions		
41112 Individual Restricted Donations	0.00	
41113 Individual Unrestricted	35,000.00	
41120 Corporate Employee Giving Campaign	1,000.00	Corporate - Individual - employee gifts
Total 41100 Individual Contributions	\$ 36,000.00	
41200 Corporate Contributions	25,000.00	
41210 Corp. Unrestricted	30,000.00	
41212 Corporation Restricted	5,000.00	
Total 41200 Corporate Contributions	\$ 60,000.00	
41300 Foundations, Grants & Trusts	50,000.00	Kiwanis, Lions Club, Soroptimist, Rotary, Dignity Health/Mercy
41301 Foundations Unrestricted	15,000.00	BNSF Railway, Taco Bell, Ford,
41310 Norther CA Tennis Foundation	250.00	
41320 PG&E Corp Foundation-Restricted	13,000.00	Ford, OJP
Total 41300 Foundations, Grants & Trusts	\$ 78,250.00	
42000 Fundraiser/Special Event Revenue		
42020 Dinner Event-Auction	80,000.00	\$30,000 income Los Banos - \$60,000 Merced
42500 Misc Other - Fundraising Event	10,000.00	Wine event
42510 Mystery Dinner	10,000.00	
Total 42500 Misc Other	\$ 20,000.00	
Total 42000 Fundraiser/Special Event Revenue	\$ 110,000.00	
45100 Revenue From Government Agency		
45110 Federal Contracts/Fees	0.00	
45120 State Contracts/Fees	0.00	
45130 Local Government Contracts/Fees	0.00	
45131 City of Merced	35,000.00	
Total 45130 Local Government Contracts/Fees	\$ 35,000.00	
Total 45100 Revenue From Government Agency	\$ 35,000.00	
45200 Program Sales and Fees	10,000.00	
45250 Program Transportation	4,800.00	
45270 Soccer Program	0.00	
Total 45200 Program Sales and Fees	\$ 14,800.00	
45300 Revenue from Membership Dues	4,000.00	
45500 Revenue from Summer Camp	5,000.00	Summer Camp income
45700 Revenue from Fall Program	5,000.00	
45800 Other	0.00	
45810 Rental Income	10,000.00	
Total 45800 Other Income	\$ 10,000.00	
Total Income	\$ 368,250.00	
Gross Profit	\$ 368,250.00	
Expenses		
55000 Other Personnel Related Expenses	2,000.00	
55100 Staff	2,500.00	
55101 Volunteer	1,500.00	
55107 Staff Apparel	1,000.00	
55200 Training	3,000.00	
55300 Personnel Expense Reimbursement		
55320 Cell Phone	500.00	
55321 Mileage Reimbursement	2,500.00	
Total 55300 Personnel Expense Reimbursement	\$ 3,000.00	

Total 55000 Other Personnel Related Expenses	\$ 13,000.00	
59000 Salary & Benefits	280,000.00	
59100 Unemployment taxes-self funded	28,000.00	
Total 59000 Salary & Benefits	\$ 308,000.00	
60030 Insurance	3,000.00	
60031 Liability Insurance	24,000.00	
60040 Postage	500.00	
60050 Printing	2,000.00	
60070 Bank related Expenses	800.00	
60074 PayPal Discount & Fees	1,000.00	
60075 Interest Expense	1,000.00	
60080 Miscellaneous Expense	500.00	
60090 Marketing	2,500.00	
61000 Facility Related Expenses	1,000.00	
61150 Facility Security cost	1,500.00	
61200 Repair and Maintenance	25,000.00	
61300 Telephone	2,500.00	for the building
61400 Utilities		
61402 City of Merced	5,000.00	
61404 PG & E	5,000.00	
61405 Utilities-MID	20,000.00	
Total 61400 Utilities	\$ 30,000.00	
Total 61000 Facility Related Expenses	\$ 60,000.00	
62000 Fundraising Expenses	5,000.00	Postage - marketing - flyer - sponsor gifts - etc
62100 Fundraising Costs-Annual Dinner	15,000.00	
Total 62000 Fundraising Expenses	\$ 20,000.00	
63000 Technology	3,000.00	
63005 IT Contract Services	0.00	
63010 Technology Access	3,000.00	
63013 Internet	867.54	
Total 63010 Technology Access	\$ 3,867.54	
63100 Software Costs		
63130 Financial Software	1,000.00	
63131 QuickBooks - Intuit	1,400.00	
Total 63130 Financial Software	\$ 2,400.00	
63150 Operations		
63151 N-Focus	700.00	
Total 63150 Operations	\$ 700.00	
Total 63100 Software Costs	\$ 3,100.00	
Total 63000 Technology	\$ 9,967.54	
64000 Dues, Fees & Memberships	500.00	
64100 BGCA Organizational Dues	3,700.00	
64200 Other Dues, Fees, Memberships & Subscriptions	1,000.00	
64300 Area Council/State Alliance	500.00	
Total 64000 Dues, Fees & Memberships	\$ 5,200.00	
65000 Professional Service Expense		
65010 Accounting	500.00	
65013 Consulting Services	-	
Total 65000 Professional Service Expense	\$ 500.00	
66000 Program Related Expenses	2,500.00	
66020 Supplies	5,000.00	
66022 Equipment	5,000.00	
66400 T-Shirts	2,500.00	
66500 Field Trips	5,000.00	
Total 66000 Program Related Expenses	\$ 20,000.00	
66550 Food Costs	3,000.00	
67000 Vehicle Expense	2,500.00	
67010 Fuel	2,500.00	
67020 Maintenance	3,000.00	
Total 67000 Vehicle Expense	\$ 8,000.00	
68000 Supplies and Equipment Expenses	500.00	

68010 Computer Hardware/Software	1,000.00	
68020 Office Supplies	5,000.00	
Total 68000 Supplies and Equipment Expenses	\$ 6,500.00	
68500 Equipment Leases		
69000 Travel and Conference Expenses		
69010 Conferences	3,000.00	
Total 69000 Travel and Conference Expenses	\$ 3,000.00	
90000 Unapplied Credit Card Charges	0.00	
Total Expenses	\$ 492,267.54	
Net Operating Income	-\$ 134,217.54	



5. REFERENCES

Project: Learning Hub

Kate McClatchy

Title 1 Coordinator, Student and Family Engagement

Merced City School District

444 West 23rd Street

Merced, CA 95340

209-385-6600

KMcClatchy@mcsd.k12.ca.us

Project: Los Banos Summer Camp (pending)

Dr. Mark Marshall

Superintendent

Los Banos Unified School

1717 S. 11th Street

Los Banos, CA 93635

209-826-3801

MMarshall@losbanosusd.k12.ca.us

Project: Gustine Summer Camp (pending)

Jami Westervelt

Economic Development Director

City of Gustine

325 5th Street

Gustine, CA 95322

209-854-6471

jwestervelt@cityofgustine.com

GREAT FUTURES START HERE.

ARPA Budget Proposal

Organization Name: Boys and Girls Club of Merced County

Fiscal Year Period: July 1, 2022 - June 30, 2023

	Budget	
	ARPA	Other Sources
Revenue		
Government grants & contracts	100,000	215,000
Foundations	-	238,500
Corporations	-	25,500
Individual contributions	-	32,800
Fundraising events & products	-	156,000
Membership and program income	-	7,760
Other	-	28,000
Total Revenue	\$ 100,000	\$ 703,560
Expenses		
Staff salary and wages	81,120	193,880
Insurance	0	6,000
Fringe benefits & payroll taxes	16,046	45,808
Consultant and professional fees	-	17,400
Travel and meetings	-	5,000
Equipment	-	8,000
Office Supplies	834	2,500
Program Supplies	1,000	5,000
Staff development	-	-
Software	1,000	1,960
IT/telephone	-	10,000
Postage & delivery	-	300
Fundraising fees	-	3,000
Other		102,114
Total Expenses	\$ 100,000	\$ 400,962

EXHIBIT B

Personnel

Position	FTE	Gross	Hourly	Taxes	Benefits	Total
Youth Development Professional	.5	15,600.00	15.00	1,193.40	600.00	16,200.00
Youth Development Professional	.5	15,600.00	15.00	1,193.40	600.00	16,200.00
Site Supervisor	.5	18,720.00	18.00	1,432.08	4,440.00	23,160.00
Administrative Staff	1	31,200.00	15.00	2,386.80	4,200.00	35,400.00
		81,120.00		6,205.68	9,840.00	90,960.00