



# CITY OF MERCED

City Council Chamber  
Merced Civic Center  
2nd Floor  
678 W. 18th Street  
Merced, CA 95340

## Minutes

### City Council/Public Finance and Economic Development Authority/Parking Authority

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Monday, May 1, 2017

6:00 PM

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#### A. CLOSED SESSION ROLL CALL

**Clerk's Note:** Council Member SERRATTO arrived at 5:33 PM.

**Present:** 6 - Council Member Michael Belluomini, Council Member Anthony Martinez, Council Member Jill McLeod, Council Member Joshua Pedrozo, Council Member Matthew Serratto, and Mayor Pro Tempore Kevin Blake

**Absent:** 1 - Mayor Mike Murphy

#### B. CLOSED SESSION

Mayor Pro Tempore BLAKE called the Closed Session to order at 5:32 PM.

##### B.1.

**SUBJECT:** CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Property: 725 West 18th Street, Merced, CA, APN: 031-052-006, APN: 031-052-007, APN: 031-052-008, APN: 031-052-009, APN: 031-052-010; Agency Negotiator: Frank Quintero, Director, Economic Development; Negotiating Parties: City of Merced and Fluetsch and Busby Insurance; Under Negotiation: Price and Terms of Payment.

**Clerk's Note:** Council adjourned from Closed Session at 5:54 PM.

#### C. CALL TO ORDER

Mayor Pro Tempore BLAKE called the Regular Meeting to order at 6:01 PM.

##### C.1. Invocation - Chaplain James Sanders, Merced County Jail Ministry

The invocation was delivered by Chaplain James SANDERS from the Merced County Jail Ministry.

##### C.2. Pledge of Allegiance to the Flag

Council Member SERRATTO led the Pledge of Allegiance.

## D. ROLL CALL

**Present:** 6 - Council Member Michael Belluomini, Council Member Anthony Martinez, Council Member Jill McLeod, Council Member Joshua Pedrozo, Council Member Matthew Serratto, and Mayor Pro Tempore Kevin Blake

**Absent:** 1 - Mayor Mike Murphy

D.1. In accordance with Government Code 54952.3, it is hereby announced that the City Council sits either simultaneously or serially as the Parking Authority and the Public Financing and Economic Development Authority. City Council members receive a monthly stipend of \$20.00 by Charter for sitting as the City Council; and the Mayor receives an additional \$50.00 each month as a part of the adopted budget and Resolution 1975-37. The members of the Parking Authority and the Public Financing and Economic Development Authority receive no compensation.

## E. REPORT OUT OF CLOSED SESSION

There was no report.

## F. CEREMONIAL MATTERS

F.1. **SUBJECT:** Proclamation - Municipal Clerks Week

### REPORT IN BRIEF

Received by John Tresidder, Assistant City Clerk

Mayor Pro Tempore BLAKE presented John TRESIDDER with the Municipal Clerks Week Proclamation.

F.2. **SUBJECT:** Proclamation - Bike Month

### REPORT IN BRIEF

Received by a BAC Commissioner

Mayor Pro Tempore BLAKE presented Lisa-Keyser GRANT and Isai PALMA with the Bike Month Proclamation.

F.3. **SUBJECT:** Proclamation - Building Safety Month

### REPORT IN BRIEF

Received by the Inspections Services Division Department.

Mayor Pro Tempore BLAKE presented Kim ESPINOSA with the Building Safety Month Proclamation.

## G. SPECIAL PRESENTATIONS

G.1. Real Estate Update - Presented by Loren Gonella

Loren GONELLA gave a slide show presentation on the Real Estate Market.

G.2. High Speed Rail Update- Presented by Diana Gomez

Diana GOMEZ gave a presentation on High Speed Rail.

Council Member MARTINEZ asked about potential benefits of the station and the direction of the tracks.

Ms. GOMEZ discussed the potential location of the station and the potential benefits and constraints thereof.

Council Member PEDROZO asked if Merced was still part of Phase One.

Ms. GOMEZ confirmed Merced was part of Phase One.

Council Member SERRATTO asked about a shared station with ACE Train and local transit that compliments the railway.

Ms. GOMEZ stated that a shared station is a goal. She also discussed other transportation for connectivity and working with the City.

Council Member BELLUOMINI asked about the timeline of building stations.

Ms. GOMEZ discussed working with the City in the planning process of building stations and the time constraints of the process.

City Manager Steve CARRIGAN spoke on the importance of ACE train coming to Merced.

## H. WRITTEN PETITIONS AND COMMUNICATIONS

The Clerk's Office received a letter from a Citizen, which was placed on the dais for the Council Members.

## I. ORAL COMMUNICATIONS

Guadalupe ALEMAN and Cynthia CHAVEZ, Merced Youth Council - spoke on the Undivided Youth Fest Youth Council Event.

Dr. Napoleon WASHINGTON, Merced - spoke on the Recreation and

Parks Department and Commission.

Sandy TOLLEFSON, American Legion Auxiliary, Merced - spoke on Poppy Month and the fundraising efforts.

Reverend RAMSEY, Merced - requested a meeting with the City Manager.

Ronnie DEANDA, Ricardo MACIEL, and Isabel SANCHEZ, United Neighbors for a Better South Merced, Merced - thanked Staff for the four-way stop at R Street and Childs Avenue and spoke on the community cleanup.

## J. CONSENT CALENDAR

Items J.4. Revised Job Description and Salary Ranges for Director of Development Services and Finance Director, J.9. Second Amendment to Professional Services Agreement with CSG Consultants, Inc. for Building Services, and J.11. Authorization to Submit Grant Application for Urban Forest Tree Inventory, Assessment, and Management Project, were pulled for further consideration.

### Approval of the Consent Agenda

**A motion was made by Council Member Pedrozo, seconded by Council Member Serratto, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

#### J.1. **SUBJECT: Information-Only Contracts**

##### **REPORT IN BRIEF**

Notification of awarded Non-Public Works contracts under \$29,000 and of Public Works contracts under \$65,204.

##### **AUTHORITY**

Pursuant to the authority delegated to the City Manager on behalf of the City by Article XI, Section 1109, of the Merced City Charter to execute Public Works contracts under the adjusted FY 2016-2017 threshold of \$65,204.00, and Chapter 3.04.080 - 3.04.110 of the Merced Municipal Code to execute Non-Public Works contracts under the adjusted FY

2016-2017 threshold of \$29,000.00, the contracts listed on the attached table were entered into by the City.

**This Consent Item was approved.**

- J.2.**                    **SUBJECT: Information Only - Merced Regional Airport Authority Meeting Minutes of August 11, 2016**

**RECOMMENDATION**

For information only.

**This Consent Item was approved.**

- J.3.**                    **SUBJECT: City Council/Public Financing and Economic Development/Parking Authority Meeting Minutes of April 3, 2017**

**REPORT IN BRIEF**

Official adoption of previously held meeting minutes.

**RECOMMENDATION**

**City Council/Public Financing and Economic Development/Parking Authority** - Adopt a motion approving the meeting minutes of April 3, 2017.

**This Consent Item was approved.**

- J.5.**                    **SUBJECT: Approval of Addendum to License Plate Reader Enterprise Service Agreement with Vigilant Solutions**

**REPORT IN BRIEF**

Consider approving an addendum to the City's existing Enterprise Service Agreement (ESA) contract with Vigilant Solutions to affirm equipment purchase from the third party vendor, Lehr Auto.

**RECOMMENDATION**

**City Council** - Adopt a motion approving an addendum to the City's Enterprise Service Agreement with Vigilant Solutions; and, authorizing the City Manager or Assistant City Manager to sign the necessary documents.

**This Consent Item was approved.**

- J.6.**                    **SUBJECT: Acceptance of Fiscal Year 2016 State Homeland Security Grant Program (SHSGP) Funds for the Purchase of**

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Confined Space and Technical Rescue Equipment

**REPORT IN BRIEF**

Consider accepting additional Fiscal Year 2016 SHSGP funds for the purchase of Confined Space and Technical Rescue Equipment, and to appropriate supplemental funds to complete the purchase.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Approving **Resolution 2017-27**, a Resolution of the City Council of the City of Merced, California, authorizing the City Manager or Assistant City Manager to execute the California Governor's Office of Emergency Services FY2016 Grant Assurances Agreement; and,

B. Accepting Fiscal Year 2016 SHSGP grant funds in the amount of \$9,900.00 as revenue in the Intergovernmental - State Government Grants - Other State Grants account 001-0901-324.02-00; and,

C. Appropriating \$9,900.00 to the Machinery/Equipment account 001-0901-522.26-00 to purchase Confined Space and Technical Equipment; and,

D. Authorizing the use of pooled cash to cover the appropriation until grant funds are reimbursed.

**This Consent Item was approved.**

**J.7.**

**SUBJECT:** Professional Services Agreement with Mark Thomas & Company, Inc., for Engineering Design Services for the Highway 59 and 16th Street Intersection Improvements Project 114052

**REPORT IN BRIEF**

Consider approving an agreement in the amount of \$31,815 for engineering services for the preliminary design for the Highway 59 and 16th Street Intersection Improvements Project.

**RECOMMENDATION**

**City Council** - Adopt a motion approving the Professional Services Agreement with Mark Thomas & Company, Inc., in the amount of \$31,815; and, authorizing the City Manager or Assistant City Manager to execute the necessary documents.

**This Consent Item was approved.**

**J.8.**                    **SUBJECT: Distribution of Wahneta Hall Trust Funds**

**REPORT IN BRIEF**

Consider approving the allocation of the 2017 Wahneta Hall Trust Funds.

**RECOMMENDATION**

**City Council** - Adopt a motion approving the recommendation by the Recreation and Parks Commission to allocate the 2017 Wahneta Hall Trust funds to the Kiwanis Club of Greater Merced; and authorizing the City Manager or Assistant City Manager to execute the necessary documents.

**This Consent Item was approved.**

**J.10.**                    **SUBJECT: Street Closure #17-06, Submitted by Tsunami Collaboration, to Host a Weekly Downtown Street Faire.**

**REPORT IN BRIEF**

Consider a request for the closure of City streets for a weekly Downtown Street Faire.

**RECOMMENDATION**

**City Council** - Adopt a motion approving the street closures of West Main Street (between M Street and K Street) and Canal Street (between West Main Street and Arbor Lane), as requested by Tsunami Collaboration to host the Merced Downtown Street Faire, every Thursday night from 5:00 p.m. to 10:00 p.m., between June 15, 2017, and August 31, 2017; subject to the conditions outlined in the administrative staff report.

**This Consent Item was approved.**

**J.4.**                    **SUBJECT: Revised Job Description and Salary Ranges for Director of Development Services and Finance Officer**

**REPORT IN BRIEF**

Consider adopting Resolution revising the Job Descriptions and Salary Ranges for the Director of Development Services and Finance Officer positions.

**RECOMMENDATION**

**City Council** - Adopt a motion adopting **Resolution 2017-26**, A Resolution of the City Council of the City of Merced, California, amending the classification plan by amending the Job Descriptions and Salary Ranges for the positions of Director of Development Services and Finance Officer.

Council Member BELLUOMINI pulled this item to request a revision of the job description to state the Finance Director will report to the City Manager and the City Council.

**A motion was made by Council Member Belluomini, seconded by Council Member Pedrozo, to approve this item with the amended Finance Director job description. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

**J.9.**

**SUBJECT:** Second Amendment to Professional Services Agreement with CSG Consultants, Inc. for Building Services

**REPORT IN BRIEF**

The City Council will consider approving a second amendment to the Professional Services Agreement with CSG Consultants, Inc. for building services.

**RECOMMENDATION**

**City Council** - Adopt a motion:

A. Approving the 2nd Amendment to the Agreement for Professional Services with CSG Consultants, Inc., to provide as needed building services in the amount not to exceed an additional \$45,000; and,

B. Authorizing the Interim Finance Officer to make the necessary budget adjustments; and,

C. Authorizing the City Manager or Assistant City Manager to execute the above agreements.

Council Member BELLUOMINI pulled this item to ask about hiring a full-time employee.

Planning Manager Kim ESPINOSA discussed the application process to hire a full-time employee. The first recruitment had no qualified applicants.

A new recruitment will be opened soon.

**A motion was made by Council Member Belluomini, seconded by Council Member Pedrozo, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

**J.11.**

**SUBJECT: Authorization to Submit Grant Application for Urban Forest Tree Inventory, Assessment, and Management Project**

**REPORT IN BRIEF**

Authorizes the Director of Public Works to submit a final Grant application to the California Department of Forestry and Fire Protection (CAL FIRE) for an Urban Forestry Management Activities Project.

**RECOMMENDATION**

**City Council** - Adopt a motion adopting **Resolution 2017-24**, a Resolution of the City Council of the City of Merced, California, authorizing the Public Works Director to submit an application for funding from the Urban Forest Management Activities Grant program as provided through the Greenhouse Gas Reduction Fund and authorize the City Manager or Assistant City Manager to sign the necessary documents.

Council Member BELLUOMINI pulled this item to ask about the timeline and what will be done.

Director of Public Works Ken ELWIN stated that the grant is a three-year grant. He also discussed the process for tree replacement and performing a tree inventory.

**A motion was made by Council Member Belluomini, seconded by Council Member Pedrozo, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

## K. PUBLIC HEARINGS

- K.1. **SUBJECT:** Public Hearing for the Approval of the Memorandum of Understanding for the Formation of the Merced Irrigation-Urban Groundwater Sustainability Agency

### REPORT IN BRIEF

Considers adopting Resolution declaring the City's intention to fulfill its commitment to the Sustainable Groundwater Management Act and a Memorandum of Understanding with the Merced Irrigation District, City of Atwater, City of Livingston, Le Grand Community Services District, Planada Community Services District, and Winton Water and Sanitary District to Establish the Groundwater Sustainability Agency for the Merced Area.

### RECOMMENDATION

**City Council** - Adopt a motion:

A. Adopting **Resolution 2017-25**, A Resolution of the City Council of the City of Merced, California, declaring its intention to fulfill its commitment to the Sustainable Groundwater Management Act as part of the Merced Irrigation - Urban Groundwater Sustainability Agency Memorandum of Understanding for our portion of the Merced Groundwater Basin; and

B. Approving the Memorandum of Understanding with the Merced Irrigation District, City of Atwater, City of Livingston, Le Grand Community Services District, Planada Community Services District, and Winton Water and Sanitary District; and,

C. Authorizing the City Manager or Assistant City Manager to sign the necessary documents to establish The City of Merced as a part of the Merced Irrigation-Urban Groundwater Sustainability Agency (MIUGSA).

Assistant City Manager Stephanie DIETZ gave a slide show presentation on the Memorandum of Understanding for the Formation of the Merced Irrigation-Urban Groundwater Sustainability Agency.

Council Member PEDROZO asked about the source of funding.

Ms. DIETZ explained that the City is responsible and will be using water fees as a source of funding.

Council Member SERRATTO asked about the amount of water pumped.

Ms. DIETZ discussed using surface water.

Council Member BELLUOMINI asked about a previous MOU, withdrawal from the MOU, budget voting, and indemnification.

Ms. DIETZ explained that the previous MOU was different than the SGMA MOU. She also discussed the obligation to form our own GSA if we were to withdraw, the weight of each vote, and what the indemnification was.

Council Member SERRATTO asked about obtaining sustainability.

Ms. DIETZ explained evaluating the process to determine what sustainability is locally.

Mayor Pro Tempore BLAKE opened the Public Hearing at 7:33 PM and subsequently closed the Public Hearing due to lack of public comment.

Council Member PEDROZO spoke on the drought and the importance of conserving water.

**A motion was made by Council Member Pedrozo, seconded by Mayor Pro Tempore Blake, to approve the resolution and the MOU. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

## L. BUSINESS

### L.1. **SUBJECT:** Citizens' Oversight Committee - Measure C Appointments

#### **REPORT IN BRIEF**

Accept recommendation to fill Citizens' Oversight Committee - Measure "C" vacancies.

#### **RECOMMENDATION**

**City Council** - Adopt a motion accepting recommendation from the Citizens' Oversight - Measure "C" Committee and appointing three individuals to the Central District to serve as members of the Committee and one individual to the Northern District to serve as a member of the Committee.

Council Member MARTINEZ asked about the applications presented to them.

Assistant City Clerk John TRESIDDER explained the application process.

**A motion was made by Council Member Pedrozo, seconded by Council Member McLeod, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

**L.2.**

**SUBJECT:** Council Member Belluomini's Request to Discuss Entry Signs

**REPORT IN BRIEF**

This item is in response to Council Member Belluomini's request to discuss an update on entry signs into the City.

**RECOMMENDATION**

It is requested Council give staff direction on this item.

Council Member BELLUOMINI gave a presentation updating proposed entry signs.

Mayor Pro Tempore BLAKE discussed the slogan for the new entry signs and an arch for the downtown area.

Council Member PEDROZO discussed the graphic designer who is a part of the subcommittee, funding, having an identity with the entry signs, and the arches on 16th Street.

Council Member MARTINEZ discussed having public input and a design concept for each sign.

Council Member MCLEOD discussed defining the importance of the signs and a potential investment in public art.

Council Member SERRATTO discussed putting a banner up in the downtown area.

Bangon EMANIVONG, Merced - spoke on having unified signs and not rushing the process.

Council Member BELLUOMINI stated the contest stipulations.

Merced Resident - suggested using High School and College Students for contest entries.

Council Members discussed changing the deadline for the contest entry and funding.

**A motion was made by Council Member Belluomini, seconded by Mayor Pro Tempore Blake, to approve conducting a community contest to obtain proposals for entry sign designs and city slogans in accordance with a press release with the deadline of October 6, 2017. The motion carried by the following vote:**

**Aye:** 6 - Council Member Belluomini, Council Member Martinez, Council Member McLeod, Council Member Pedrozo, Council Member Serratto, and Mayor Pro Tempore Blake

**No:** 0

**Absent:** 1 - Mayor Murphy

#### L.3. Request to Add Item to Future Agenda

There were no items added to a future agenda.

#### L.4. City Council Comments

Council Member MARTINEZ spoke on an upcoming All-Star Baseball Game on May 13.

Council Member PEDROZO reported on attending the Youth Sports Parade.

Council Member BELLUOMINI reported on attending the State of the College Address, the League of California Cities Legislative Day, and congratulated the Development Services Department for their Outstanding Zoning Ordinance award. He encouraged everyone to attend the Merced College Chorale Sing Event.

Mayor Pro Tempore BLAKE reported on attending the Relay for Life event.

### M. ADJOURNMENT

**Clerk's Note:** The Regular Meeting was adjourned at 8:15 PM.

**A motion was made by Council Member Pedrozo, seconded by Mayor Pro Tempore Blake, that the Regular Meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Council Member Belluomini, Council Member Martinez, Council Member McLeod,  
Council Member Pedrozo, and Mayor Pro Tempore Blake

**No:** 1 - Council Member Serratto

**Absent:** 1 - Mayor Murphy