



# CITY OF MERCED

March 1, 2021

Re: 2021 Wahneta Hall Trust Fund

To Whom It May Concern:

The City of Merced Recreation and Parks Commission cordially invites your organization to apply for 2021 Wahneta Hall Trust Funds. The funds are awarded on a competitive basis. The total fund allocation available this year is \$2,933. The trust provisions require that the City of Merced use a specific portion of the trust for an endowment fund, with income being used to establish and maintain a mini-train system and/or a band concert program in Applegate Park. To meet eligibility requirements applicants must have verifiable non-profit status.

The Recreation and Parks Commission requests that you submit your letter of request no later than Friday, April 2, 2021 and plan to make your presentation at the Monday, April 26, 2021 meeting. The meeting will either be virtual, or may be in the Council Chambers, located on the second floor of the Merced Civic Center, 678 W. 18<sup>th</sup> Street.

The request should include:

1. Amount requested
2. Purpose for the request
3. Statements why the request should be considered favorably
4. Statements why the request qualifies for consideration
5. Financial statement

Sincerely,

Michelle Reid, Recreation Supervisor  
Parks and Recreation Department, City of Merced  
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