



CITY OF MERCED

Merced Civic Center
678 W. 18th Street
Merced, CA 95340

Minutes Bicycle and Pedestrian Advisory Commission

Tuesday, April 23, 2024

4:00 PM

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Ex-Officio Commissioner MORRIS was present.

Others Present: Principal Planner LAN and Administrative Assistant ABARCA.

Present: 5 - Vice Chair Dwight Ewing, Member Ashwin Thomas, Member Peggy Hsu, Chair Lisa Kayser-Grant, and Member William McClellan

Excused: 2 - Member Michael Meloy, and Member Anthony Aldana

Absent: 0

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

A motion was made by Member HSU, seconded by Member Ewing, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Vice Chair Ewing, Member Thomas, Member Hsu, Chair Kayser-Grant, and Member McClellan

No: 0

Excused: 2 - Member Meloy, and Member Aldana

Absent: 0

E.1

SUBJECT: Bicycle and Pedestrian Advisory Committee Annual Attendance Report

REPORT IN BRIEF

Reviewing and approving the Annual Attendance Report.

Attachments: [Roster](#)
[Attendance Summary](#)
[Attendance Record](#)
[Attendance Policy](#)

F. REPORTS

F.1 SUBJECT: Grant Opportunities

REPORT IN BRIEF

This item has been placed on the agenda for the Commission and staff to discuss various grant opportunities and awards pertaining to projects within the City's Active Transportation Plan.

ATTACHMENT: Grant Update Memo

Attachments: [Att 1 Grant Memo.pdf](#)

Principal Planner LAN updated the Bicycle and Pedestrian Advisory Commission on grants awards, grant writing support and grant writing opportunities.

F.2 SUBJECT: Engineering Report

REPORT IN BRIEF

Staff will provide informational items to the Commission regarding Engineering, current projects, or other items not requiring action by the Commission at this meeting.

Associate Engineer ERIC SOITO gave an update of Active Transportation projects that the City is managing.

F.3 SUBJECT: Commissioner Comments

REPORT IN BRIEF

Provides Commissioners an opportunity to make a brief announcement on any activities they have attended on behalf of the City and/or on future community events/activities that relate to active transportation. The Brown Act does not allow discussion or action by the legislative body under this section.

Chairperson KAYSER-GRANT discussed the concern about design of bike racks at Starbucks.

F.4 **SUBJECT: High-Speed Rail Design Update**

REPORT IN BRIEF

Update Commission on High-Speed Rail design and the proposed surrounding infrastructure. The Merced station is under design. There will be an Open House hosted by the California High Speed Rail Authority on Thursday, May 2, 2024, from 5:00 - 7:00 p.m. It will be held at the Merced Senior Community Center, 755 West 15th Street, Merced, CA, 95340

ATTACHMENT: California High Speed Rail Open House Flyer 5.2.2024

Attachments: [Att 1 5.2.24 HSR Merced Open House Flyer.pdf](#)

Principal Planner LAN gave an update on the HSR Open House being held on May 2, 2024.

G. BUSINESS

G.1 **SUBJECT: Active Transportation Plan Recommendation and Discussion**

REPORT IN BRIEF

The Commission will be presented a final draft of the Active Transportation Plan and given an opportunity to discuss plan, process and support.

RECOMMENDATION

The Commission make a recommendation to the City Council that they adopt the Active Transportation Plan contingent on its adoption by the Merced County Association of Government Board.

Attachments: [Att 1 MCAG ATP Draft-Final.pdf](#)
[MCAG Active Transportation Plan Appendix Draft-Final.pdf](#)

Principle Planner LAN presented the Final Active Transportation Plan Draft to recommend the City Council approve or deny the Plan. The Commission recommended the City Council approve the Regional Active Transportation Plan with additional City attention be given toward the Active Transportation interface between the City bicycle system and the new HSR station.

A motion was made by Member HSU, seconded by Member MCCLELLAN, to recommend to the City Council adoption of the Merced County Multi-Jurisdictional Active Transportation Plan with the condition that the City advocate for additional active transportation design at the station site and connecting to our system. The motion carried by the following vote:

Aye: 5 - Vice Chair Ewing, Member Thomas, Member Hsu, Chair Kayser-Grant, and Member McClellan

No: 0

Excused: 2 - Member Meloy, and Member Aldana

Absent: 0

G.2 **SUBJECT: Bike Month Proclamation and Discussion**

REPORT IN BRIEF

The Commission will be presented a draft of the proposed proclamation for Bike Month and given the opportunity to discuss possible activities.

RECOMMENDATION

The Commission make a recommendation to the City Council that they adopt the proclamation for Bike Month

Attachments: [Bike Month Proclamation 2024.pdf](#)

Chairperson KAYSER-GRANT discussed Bike Month and the upcoming City Council proclamation. Principal Planner LAN read the proclamation and requested that the Commission recommend that the City Council adopt the Bike Month Proclamation with the addition of a Green House gas whereas clause.

A motion was made by Member HSU, seconded by Member EWING, to support the City Council adopt the Bike Month Proclamation with the additional Green House Gas clause. The motion carried by the following vote:

Aye: 5 - Vice Chair Ewing, Member Thomas, Member Hsu, Chair Kayser-Grant, and Member McClellan

No: 0

Excused: 2 - Member Meloy, and Member Aldana

Absent: 0

G.3 **SUBJECT: Request to Add Item to Future Agenda**

REPORT IN BRIEF

Provides Commissioners an opportunity to request that an item be placed on a future Bicycle and Pedestrian Advisory Commission agenda for initial consideration.

No items were added to a future agenda. Chairperson KAYSER-GRANT requested that documents presented at the meeting be added to the meeting packet for later review.

H. ADJOURNMENT

The meeting was adjourned at 5:44 PM.

A motion was made by Member EWING, seconded by Member MCCLELLAN, to adjourn the regular meeting. The motion carried by the following vote:

Aye: 5 - Vice Chair Ewing, Member Thomas, Member Hsu, Chair Kayser-Grant, and Member McClellan

No: 0

Excused: 2 - Member Meloy, and Member Aldana

Absent: 0

BY:

Jonnie Lan

JONNIE LAN, SECRETARY
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION

APPROVED:

LISA KAYSER-GRANT, CHAIRPERSON
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION