



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Meeting Agenda

### Regional Airport Authority

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Tuesday, April 18, 2023

7:00 PM

City Council Chamber, 2nd Floor, Merced Civic  
Center, 678 W. 18th Street, Merced, CA 95340

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#### NOTICE TO PUBLIC

##### WELCOME

At least 72 hours prior to each regular Board/Commission meeting, a complete agenda packet is available for review on the City's website at [www.cityofmerced.org](http://www.cityofmerced.org) or at the City Clerk's Office, 678 W. 18th Street, Merced, CA 95340. All public records relation to an open session item that are distributed to a majority of the Commission will be available for public inspection at the City Clerk's Office during regular business hours.

##### **PUBLIC COMMENT: OBTAIN SPEAKER CARD FROM THE BOARD/COMMISSION CLERK**

Members of the audience who wish to address the Board/Commission are requested to complete a speaker card available at the podium against the back of the Council Chamber. Please submit the completed card to the Board/Commission Clerk before the item is called, preferably before the meeting begins.

Material may be emailed to (insert Board/Commission contact email) and should be limited to 300 words or less. Please specify which portion of the agenda you are commenting on, for example, Report item # or Public Comment. Your comments will be presented to the Board/Commission at the appropriate time. Any correspondence received after 1 PM will be distributed to the Board/Commission and retained for the official record.

You may provide telephonic comments via voicemail by calling (insert voicemail # set up for your Board/Commission) by no later than 1 PM on the day of the meeting to be added to the public comment. Voicemails will be limited to a time limit of one (1) minute. Please specify which portion of the agenda you are commenting on, for example, Report item #, Consent item #, or Public Comment. Your comments will be played during the Board/Commission meeting at the appropriate time.

##### **INDIVIDUALS WITH DISABILITIES**

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk at (209) 388-8650. Assisted hearing devices are available for meetings held in the Council Chamber.

##### **A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE****C. ROLL CALL****D. PUBLIC COMMENT**

Members of the public who wish to speak on any matter not listed on the agenda may speak during this portion of the meeting and will be allotted 3 minutes. State law prohibits the Board/Commission from acting at this meeting on any matter raised during the public comment period. Members of the public who wish to speak on a matter that is listed on the agenda will be called upon to speak during discussion of that item.

**E. CONSENT CALENDAR**

Adoption of the Consent Calendar may be made by one motion of the Board/Commission, provided that any Member, individual, or organization may request removal of an item from the Consent Calendar for separate consideration. If a request for removal of an item from the Consent Calendar has been received, the item will be discussed and voted on separately.

**F. REPORTS****F.1. [23-348](#)      SUBJECT: Update on the Airport Terminal Replacement Project****REPORT IN BRIEF**

Update on the Airport Terminal Replacement Project

**RECOMMENDATION**

Information only-no action required

**DISCUSSION**

The Merced Yosemite Regional Airport has made substantial progress with the Terminal Replacement Project. City Staff received Categorical Exclusion approval on March 29, 2023, from the FAA. The City of Merced Engineering staff posted the bid for the Terminal on March 30, 2023, and it will close on April 27, 2023. A Pre-Bid meeting was held on Tuesday, April 11, 2023, for contractors interested in submitting a proposal. The meeting was a success in that we had 20 contractors attend the meeting which was not a requirement in the bid process.

Michael Beltran, City Engineer, will be providing updates on the RFP, importance of the Categorical Exclusion, and the bidding process.

**F.2. [23-349](#)      SUBJECT: Advanced Air transition from LAX to Hawthorne Municipal Airport (HHR)**

**REPORT IN BRIEF**

Advanced Air transition from LAX to Hawthorne Municipal Airport (HHR)

**RECOMMENDATION**

Information only-no action required

**DISCUSSION**

Advanced Air requested to transition from LAX to Hawthorne Municipal Airport (HHR) with the Department of Transportation. On February 6, 2023, the Merced City Council approved a request for support for this change in the agreement between Advanced Air and the DOT. The DOT gave the order approving the alternate service pattern on March 23, 2023, for 12 weekly round trips from Merced to Hawthorne Municipal Airport (HHR). The new schedule went into effect on April 1, 2023.

Levi Stockton, Donny Sandusky, and Barbara Hunt from Advanced Air will be calling in to give updates on this transition including the airline schedule, shuttle service and marketing updates.

**Attachments**

- A. Merced to Hawthorne
- B. Advanced Air Shuttle Schedule

**F.3. [23-350](#)**

**SUBJECT:** Vela Marketing Update

**REPORT IN BRIEF**

Vela Marketing was selected by a subcommittee of the Regional Airport Authority and approved by the Merced City Council on April 18, 2022, to promote the Merced Yosemite Regional Airport to both airplane enthusiasts and visitors to Merced. On February 21, 2023, taglines and the new airport logo were approved by the Merced City Council.

**RECOMMENDATION**

Information only-no action required

**DISCUSSION**

Ginger Gallagher, Vela's CEO will be calling in to discuss next steps.

**ATTACHMENTS**

- A. Updated Vela Marketing Logos and Taglines

**F.4. [23-351](#)****SUBJECT: Advanced Air Quarterly Marketing Update****REPORT IN BRIEF**

The Terminal lease between the City of Merced and Advanced Air requires Advanced Air to provide a written report to the City summarizing its marketing efforts on a quarterly basis. These reports are to be provided in October, January, April and July of each year for the duration of the Agreement.

Attached is Advanced Air's April Marketing Report for the first quarter of calendar 2023.

**ATTACHMENTS**

- A. Advanced Air Q1, 2023 Marketing Update

**F.5. [23-353](#)****SUBJECT: Passenger and Cargo Report of March 2023****REPORT IN BRIEF**

MCE Passenger and Cargo reports March 2023

**RECOMMENDATION**

Information only-no action required

**ATTACHMENTS**

- A. MCE Passenger and Cargo reports March 2023

**F.6. [23-354](#)****SUBJECT: Airport Manager Report****REPORT IN BRIEF**

Airport Manager Martin Pehl's last day at the Merced Yosemite Regional Airport was on February 24, 2023. He has accepted a new position with the Santa Maria Airport.

Airport Staff has been busy working on the FY 23/24 budget.

**RECOMMENDATION**

Information only-no action required

**G. BUSINESS**

**G.1. [23-355](#)      SUBJECT: Request to Add Item to Future Agenda****REPORT IN BRIEF**

Provides members of the Regional Airport Authority to request that an item be placed on a future Authority Agenda for initial consideration by the Authority.

**G.2. [23-356](#)      SUBJECT: Authority Comments****REPORT IN BRIEF**

[Provides and opportunity for the Chair and/or Member(s) to make a brief announcement on any activity(ies) she/he has attended on behalf of the Authority and to make a brief announcement on future community events and/or activities. The Brown Act does not allow discussion or action by the legislative body under this section.

**H. ADJOURNMENT**