



CITY OF MERCED

Merced Civic Center
678 W. 18th Street
Merced, CA 95340

Meeting Agenda

Recreation & Parks Commission

Monday, August 26, 2019

5:30 PM

City Council Chamber, 2nd Floor, Merced Civic
Center, 678 W. 18th Street, Merced, CA 95340

NOTICE TO PUBLIC

WELCOME

At least 72 hours prior to each regular Board/Commission meeting, a complete agenda packet is available for review on the City's website at www.cityofmerced.org or at the City Clerk's Office, 678 W. 18th Street, Merced, CA 95340. All public records relation to an open session item that are distributed to a majority of the Commission will be available for public inspection at the City Clerk's Office during regular business hours.

PUBLIC COMMENT: OBTAIN SPEAKER CARD FROM THE BOARD/COMMISSION CLERK

Members of the audience who wish to address the Commission are requested to complete a speaker card available at the podium against the right-hand side of the Council Chamber. Please submit the completed card to the Board/Commission Clerk before the item is called, preferably before the meeting begins.

INDIVIDUALS WITH DISABILITIES

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk at (209) 388-8650. Assisted hearing devices are available for meetings held in the Council Chamber.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Members of the public who wish to speak on any matter not listed on the agenda may speak during this portion of the meeting and will be allotted 3 minutes. State law prohibits the Board/Commission from acting at this meeting on any matter raised during the public comment period. Members of the public who wish to speak on a matter that is listed on the agenda will be called upon to speak during discussion of that item.

E. CONSENT CALENDAR

Adoption of the Consent Calendar may be made by one motion of the Board/Commission, provided that any Member, individual, or organization may request removal of an item from the Consent Calendar for separate consideration. If a request for removal of an item from the Consent Calendar has been received, the item will be discussed and voted on separately.

- E.1. [19-501](#) **SUBJECT:** Recreation and Parks Commission Minutes of June 24, 2019

REPORT IN BRIEF

Recreation and Parks Commission Minutes of June 24, 2019

RECOMMENDATION

Adopt a motion approving and filing the Recreation and Parks Commission Minutes of June 24, 2019

F. REPORTS

- F.1. [19-502](#) **SUBJECT:** Update and Discussion on Parks & Community Services Department Activities

REPORT IN BRIEF

Update and discussion on Parks & Community Services Department summer and recreational activities.

RECOMMENDATION

For information only

G. BUSINESS

- G.1. [19-504](#) **SUBJECT:** Starry Night Homeless Remembrance Project

REPORT IN BRIEF

Considers a location for the Starry Night Homeless Remembrance Project.

RECOMMENDATION

Recreation and Parks Commission - Adopt a motion approving a location for the Starry Night Homeless Remembrance Project.

- G.2. [19-503](#) **SUBJECT:** Request by the Merced County NAACP for the Co-Sponsored Rental Rate for the Merced Senior Community Center on October 13, 2019 for its Annual Freedom Fund Banquet

REPORT IN BRIEF

Considers approving a request for the co-sponsored rate for the rental of the Merced Senior Community Center by the Merced County NAACP to hold its annual Freedom Fund Banquet on October 13, 2019.

RECOMMENDATION

City Council - Adopt a motion approving the request to rent the Merced Senior Community Center by the Merced County NAACP on October 13, 2019, at the co-sponsored rental rate.

G.3. Request to Add Item to Future Agenda

G.4. Commissioner Comments

H. ADJOURNMENT



CITY OF MERCED

Merced Civic Center
678 W. 18th Street
Merced, CA 95340

ADMINISTRATIVE REPORT

File #: 19-501

Meeting Date: 8/26/2019

Report Prepared by: Michelle Reid, Recreation Supervisor

SUBJECT: Recreation and Parks Commission Minutes of June 24, 2019

REPORT IN BRIEF

Recreation and Parks Commission Minutes of June 24, 2019

RECOMMENDATION

Adopt a motion approving and filing the Recreation and Parks Commission Minutes of June 24, 2019

ATTACHMENTS

1. Recreation and Parks Commission Minutes of June 24, 2019

**CITY OF MERCED
RECREATION AND PARKS COMMISSION MINUTES**

**COUNCIL CHAMBERS ROOM
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA**

**TUESDAY
JUNE 24, 2019**

A. CALL TO ORDER

Vice-Chairman Moore called the meeting to order at 5:34 PM.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Members Present: Moore, Anderson, Curiel, Huitron, Morris
Members Excused: Cardona
Staff Present: Chavez, Arellano, Reid

D. CEREMONIAL MATTERS

E. ORAL COMMUNICATIONS

F. CONSENT ITEMS

1. MINUTES OF MAY 28, 2019

M/S/C- Morris/Anderson motioned to approve and file the minutes.

G. REPORTS

1. PROP 68 GRANT APPLICATION

Recommendation: *For information and discussion only*

2. FUTURE COMMUNITY CENTER

Recommendation: *For information and discussion only*

3. DISCUSSION ON CP-42

Recommendation: *For information and discussion only*

4. STAFF UPDATES

Recommendation: *For information and discussion only*

H. BUSINESS

1. NEEDS ASSESSMENT SURVEY

M/S/C- Curiel/Moore motioned to approve proposed Needs Assessment Survey, replacing Parks Tour Survey approved at April 22, 2019 Recreation and Parks Commission meeting.

2. PARKS TOUR AND SURVEY DEVELOPMENT

M/S/C-Curiel/Anderson motioned to approve tour of parks and development of survey. Deadline to take tour is October 1, 2019.

3. SELECTION OF A NEW VICE CHAIR

Commissioner Moore nominated Commissioner Yesenia Curiel as the new Vice Chairperson. No other nominations were received.

M/S/C – Moore/Morris motioned to approve Commissioner Curiel as the new Vice Chairperson of the Recreation and Parks Commission.

4. REQUEST TO ADD ITEM TO FUTURE AGENDA

5. COMMISSIONER COMMENTS

- *Commissioner Curiel thanked the commissioners for voting her in as vice chair.*

K. ADJOURNMENT

The Recreation and Parks Commission meeting was adjourned at 6:23 p.m. The next meeting is Monday, June 24, 2019 in the Council Chambers, 678 W. 18th Street.

Norma Cardona, Chairperson
Recreation and Parks Commission



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678 W. 18th Street
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ADMINISTRATIVE REPORT

File #: 19-502

Meeting Date: 8/26/2019

Report Prepared by: Michelle Reid, Recreation Supervisor

SUBJECT: Update and Discussion on Parks & Community Services Department Activities

REPORT IN BRIEF

Update and discussion on Parks & Community Services Department summer and recreational activities.

RECOMMENDATION

For information only



ADMINISTRATIVE REPORT

File #: 19-504

Meeting Date: 8/26/2019

Report Prepared by: Michelle Reid, Recreation Supervisor

SUBJECT: Starry Night Homeless Remembrance Project

REPORT IN BRIEF

Considers a location for the Starry Night Homeless Remembrance Project.

RECOMMENDATION

Recreation and Parks Commission - Adopt a motion approving a location for the Starry Night Homeless Remembrance Project.

DISCUSSION

Monika Modest has approached the City of Merced for a homeless remembrance project and is requesting to place it on the back of the Merced Open Air Theater (MOAT) or Arbor Walkway. The Parks and Community Services Department rents out the MOAT for programs, concerts and theater events. It is a source of revenue for the department and is used frequently in the spring and summer months.

The Parks and Community Services Department does not have authority to approve projects in the Arbor Walkways.

Monika Modest will be presenting details of the project and her recommendations for proposed locations for the tiles.

IMPACT ON CITY RESOURCES

Potential costs for tile maintenance, cleaning and repair unknown at this time.

ATTACHMENTS

1. Project Proposal
2. Proposed Merced Open Air Theater Location
3. Proposed Arbor Walkway Location

STARRY NIGHT: HOMELESS REMEMBRANCE PROJECT

(Proposal from Monika Modest)

The imagery of this project as well as the mosaic itself were inspired by Vincent van Gogh's Starry Night painting and came about as a result of an inquiry from Phil Schmauss, Merced Rescue Mission, and Joseph Homer (Golden Valley Health Center).

Every year in December a Homeless Remembrance memorial event takes place in Merced. At Applegate Park advocates for the homeless population as well as many of the homeless people of Merced gather to remember their fellow homeless brothers and sisters who have passed. They learn about services available to them and blankets, socks, hats and gloves are given away.

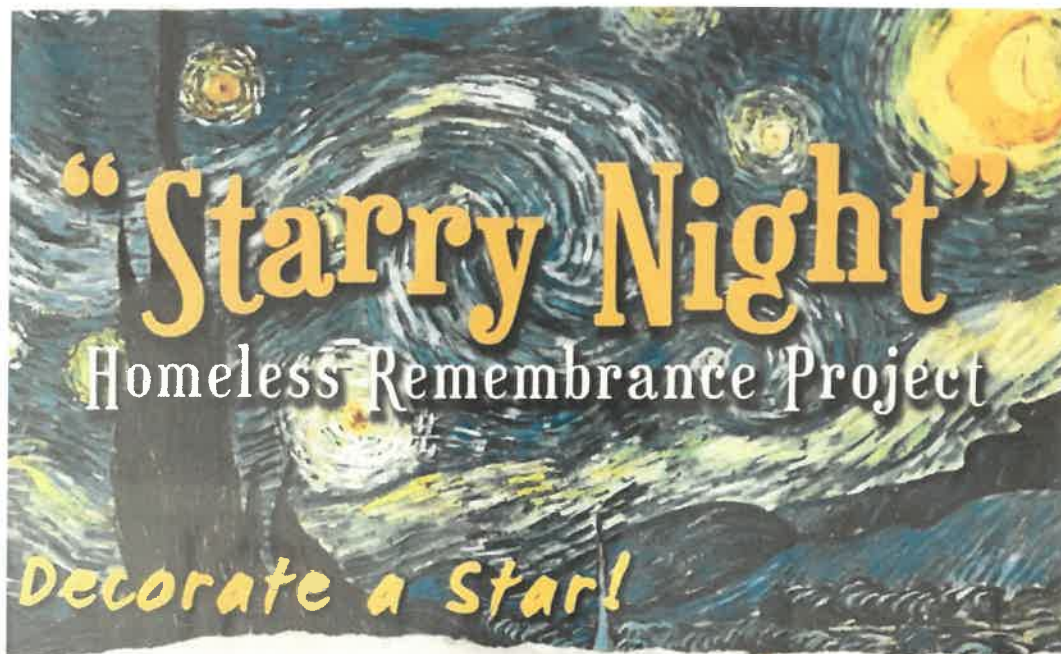
Van Gogh and his famous Starry Night painting seem to be fitting: the artist's mental health battles, his personal "demons" he struggled with, the poverty and rejection he experienced for most of his life very appropriately mirror what many of the homeless are confronted with.

The first workshops to glaze a ceramic star were held at the homeless shelter followed by numerous workshops open to the public. The \$5 donation was used to purchase the blankets, etc. Yosemite High School students, together with Bill Gossett, their art teacher, were a big part of this project, helping me glaze all the swirly brush marks Van Gogh is famous for.

Picture 1: Flyer for star glazing workshops

Picture 2: 4'x4' section of mosaic (final size: 8'x8')

Picture 3: close up



Last year, over forty homeless residents perished due to the elements...

This year, we will memorialize them forever with a permanent art installation in Merced!

A Donation of \$5 is encouraged - Sponsors are sought and proceeds will be used to buy sleeping bags for the homeless.

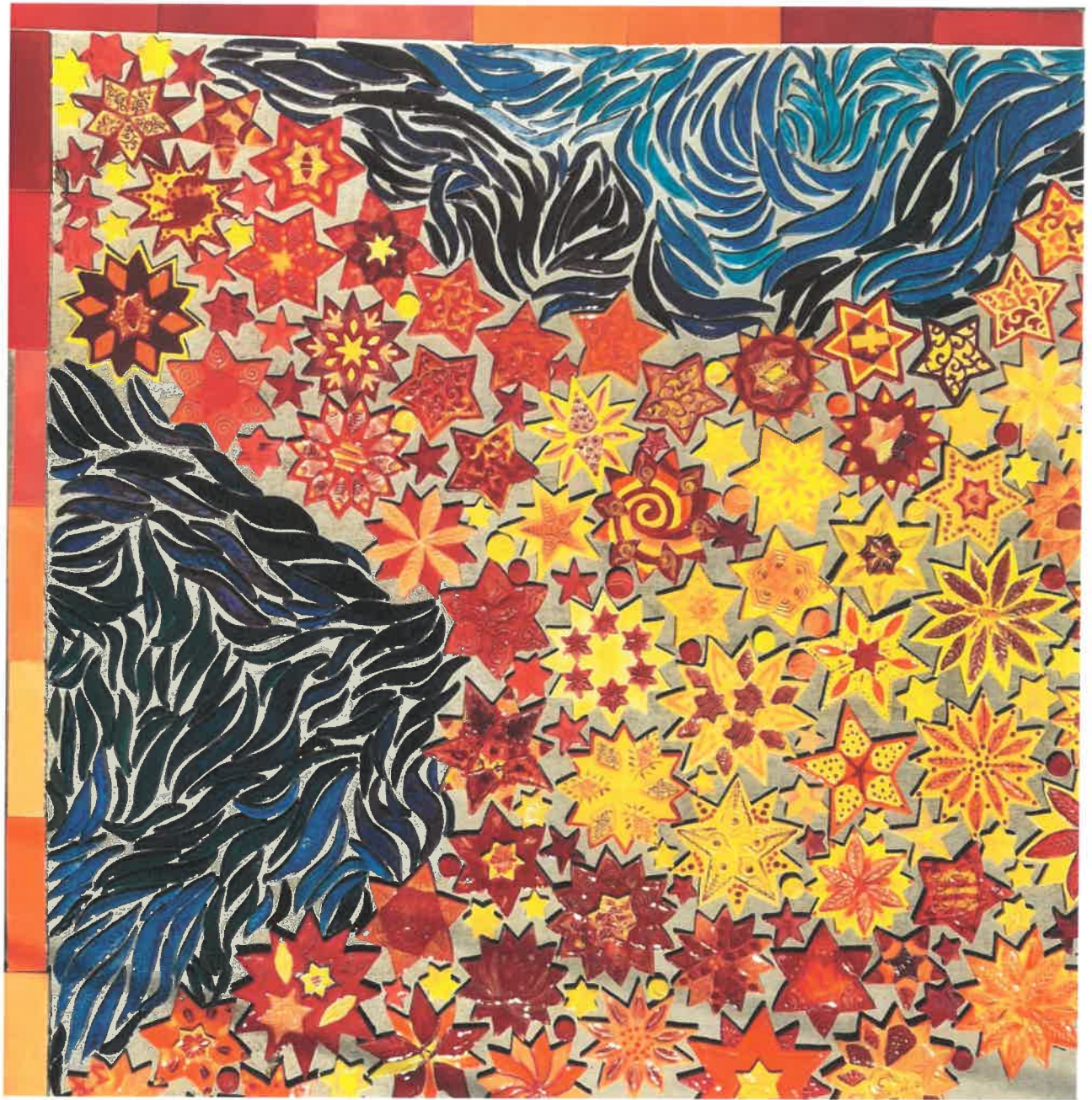
Join us and glaze a ceramic star. Monika Modest, a local artist, will help you shine!



PUBLIC WORKSHOP
Thursday, November 30th 2017
5pm - 8pm

Merced Multicultural Arts Center
645 W Main St, Merced CA

Sponsors Contact 814.777.0100





Starry Night by Vincent Van Gogh



Below are pictures taken of possible installation sites:

Pictures 1-4, Merced Open Air Theater (MOAT) at Applegate Park

Picture 5: Arbor Walkway (United Way and Merced Greater Chamber of Commerce), independent frame structure similar to Tree of Life at Bob Hart Square in order to not impact beautiful brick wall.







ARBOR PARKWAY





ADMINISTRATIVE REPORT

File #: 19-503

Meeting Date: 8/26/2019

Report Prepared by: Michelle Reid, Recreation Supervisor

SUBJECT: Request by the Merced County NAACP for the Co-Sponsored Rental Rate for the Merced Senior Community Center on October 13, 2019 for its Annual Freedom Fund Banquet

REPORT IN BRIEF

Considers approving a request for the co-sponsored rate for the rental of the Merced Senior Community Center by the Merced County NAACP to hold its annual Freedom Fund Banquet on October 13, 2019.

RECOMMENDATION

City Council - Adopt a motion approving the request to rent the Merced Senior Community Center by the Merced County NAACP on October 13, 2019, at the co-sponsored rental rate.

DISCUSSION

The Parks and Recreation Department received a request from the Merced County NAACP to use the Merced Senior Community Center at the co-sponsored rate on Saturday, October 13, 2019 from 5:00 PM to 10:00 PM. They will be holding their annual fundraiser banquet to raise funds for the non-profit organization. The Merced County NAACP is requesting co-sponsorship of additional two hours for set up. Seven total hours have been requested for co-sponsorship of the event.

The Merced Senior Community Center is available during the requested time and there will be no interference with regularly scheduled senior programs. There is an established co-sponsorship rate for use of the Senior Center, which will recoup all City expenses for hosting the event at our facility. The Merced County NAACP will be required to provide liability insurance regardless of which fees are approved.

The regular and co-sponsored rates for this type of event are as follows:

Regular Rate:

\$300 refundable deposit
\$875 hourly rate (\$125 per hour)
\$100 set up fee
\$366 cleaning fee

Total = \$1,641

Co-Sponsored Rate:

\$0 refundable deposit on file
\$280 staff charge (\$40 per hour)
\$0 (set up fee waived)
\$45 maintenance fee

Total = \$375

Staff has reviewed the application and see the event as a worthy cause and recommend approving

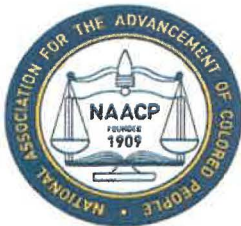
the request.

IMPACT ON CITY RESOURCES

No appropriation of funds is needed

ATTACHMENTS

1. NAACP Letter of Request
2. Event Flyer
2. Co-sponsorship Application



MERCED COUNTY NAACP BRANCH 1047

P.O. Box 1107
Merced CA 95341
(209) 354-6168
www.mercednaacp.org

August 20, 2019

City of Merced
Merced Parks & Recreation
678 W. 18th Street
Merced CA 95340

RE: Co-sponsorship Merced County NAACP Freedom Fund Banquet

Dear Sirs:

Merced County NAACP's 58th Freedom Fund Banquet is scheduled for October 12, 2019 at the Merced Senior Community Center, 755 W. 15th Street, Merced, CA. We are requesting the City of Merced co-sponsor the event.

Our experience using this facility in the past has worked well for the banquet. We are requesting these facilities for October 12, 2019 from 5:00 PM to approximately 10:00 PM. We will be providing insurance as well as the needed security for the event.

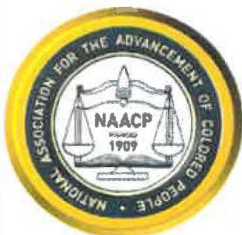
The Annual Freedom Fund Banquet is a fund raiser directed under the guidance of National Branch of the NAACP for raising monies for its non-profit organization. The NAACP is a 501(c)(4) non-profit organization.

The NAACP was founded in 1909 in New York City by a group of citizens fighting for social justice to ensure a society in which all individuals have equal rights and there is no racial hatred or racial discrimination. Previous Freedom Fund Banquets have been a huge success and at this event we are celebrating the 110th year in existence. This year's banquet is also the 58th Annual Freedom Fund Banquet for the Merced Branch of the NAACP.

We would appreciate co-sponsorship of this event as we continue working together for the progressive growth of our community. The sponsorship moreover sends a strong message of support, caring and encouragement for all citizens of Merced County.

Sincerely,

Kenneth Roberts
Co-Chairman, Freedom Fund Banquet



MERCED COUNTY NAACP BRANCH 1047

58th Annual Freedom Fund Banquet Saturday, October 12, 2019

**"Knowledge Speaks With Education.
Wisdom Speaks with Experience"**

Prit Lila Dabar

Merced Senior Community Center
755 W. 15th Street, Merced CA

Keynote Speaker: Annissa Fragoso
Merced Hispanic Chamber

6:00 PM Social Hour
7:00 PM Program/Dinner

**SILENT
DESSERT AUCTION**
(Proceeds for Scholarships)

Dinner Tickets \$50.00 each
(No Tickets Sold At Door)

**For further information or
to purchase tickets, please call:**

Jerome Rasberry, Jr: (209) 354-6168

Ken Roberts: (209) 761-6869



City of Merced Parks and Community Services

632 W 18th Street
Merced, CA 95340
(209) 385-6855 fax (209) 726-5327

***On Call (209) 564-9103**

For Rental Problems

APPLICATION AND AGREEMENT FOR USE OF FACILITIES

Applicant's Name: KENNETH ROBERTS		Address: PO BOX 1107		City: MERCED		Zip Code: 95341	
Name of Organization: MERCED COUNTY NAACP				Day Phone (Area Code):		Evening Phone (Area Code):	
Room to be reserved - Please Circle: <div style="display: flex; justify-content: space-around;"> Sam Pipes Conference Room Merced Community Senior Center </div>							
Nature of Event: Annual Banquet		Event Date: 10/13/19		Time: 3:00 PM TO 10:00 PM		Estimated Attendance Adults Minors Total 200	
Public Event? Yes No		Equipment Requirements:					
Event used to raise money? Yes No		<input type="checkbox"/> Chairs - Theatre Style <input type="checkbox"/> Chairs and Tables – Classroom Style <input type="checkbox"/> Chairs and Tables – Banquet Style with Dance Floor <input type="checkbox"/> Stage <input type="checkbox"/> Kitchen Facilities <input type="checkbox"/> Portable Coffee Maker(s) <input type="checkbox"/> P.A. System <input type="checkbox"/> U.S. Flag <input type="checkbox"/> California Flag					
Admission Charged? Yes No		<div style="border: 1px solid black; padding: 5px; text-align: center; background-color: yellow;"> CO-SPONSORSHIP RENTAL FEES </div>					
		Other: <u>Event time is 5:00 PM to 10:00 PM. Renter has to requested co-sponsorship time of 3:00 PM to 10:00 PM to include additional set up time. Renter to receive standard of one hour (set up) before and one hour after (cleanup) at no cost. Total use time is 9 hours.</u>					

APPLICANT'S AGREEMENT

I have read this agreement and accept the facility for which this application is made in an "AS IS" condition. In consideration of the minimal fees paid for use of the facility, the applicant is to indemnify, defend and hold harmless the City of Merced, its officers, officials, employees, agents, and volunteers ("City and City Personnel") from all actions, liabilities, claims, damages to persons or property, losses, costs, penalties, obligations, errors, or omissions that may be asserted or claimed by any person, firm, or entity arising out of or in connection with the activities conducted by the applicant, whether or not there is concurrent passive or negligence on the part of City or City Personnel.

NOTICE TO APPLICANT:

All rentals must be cancelled no later than 2 weeks before the event date, except the **Senior Center, which must be cancelled at least 30 days before the event.** A "Refund Appeal" must be filled out when requesting a refund and may be subject to a 25% assessment fee for administrative costs. Failure to do so will result in forfeiture of deposit and all rental fees.

Signed _____

Date _____

-OFFICE USE ONLY-

FEES

Contracted Hours \$ 7 @ \$ 40 = \$ 280.00

Deposit (refundable) \$ ON FILE

Set-up Fee \$ _____

Kitchen Fee \$ _____

Cleaning Fee \$ 45.00

TOTAL \$ 325.00 22

Department Authorized Signature:

_____ Date: _____

☐ Approved ☐ Denied

☐ Set up Diagram (at least 2 weeks prior to event if applicable)

☐ **Certificate of Insurance in compliance with City of Merced.**

☐ **Contracted Security/Dance Permit**

☐ ABC License (if liquor is to be sold)

☐ Added to Computer By: _____

Please make check payable to City of Merced.

Returned checks will result in cancellation of event and/or additional charges.