



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Minutes

### Building & Housing Board of Appeals

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Thursday, February 2, 2023

3:00 PM

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#### A. CALL TO ORDER

Vice-Chair STEED called the Regular Meeting to order at 3:01 PM.

#### B. PLEDGE OF ALLEGIANCE

Member DINUZZO led the Pledge of Allegiance to the Flag.

#### C. ROLL CALL

**Clerk's Note:** The Building and Housing Board of Appeals has three vacancies at this time.

Others Present: Property Owner OSCAR HERNANDEZ, Property Owner's Contractor ISAIAS HERNANDEZ via Microsoft Teams, Deputy City Attorney CLAIR, Principal Planner HREN, Recording Secretary ABARCA, and Healthy House Spanish Interpreter GLORIA MIRAMONTES.

**Present:** 4 - Vice Chair Casey Steed, Member Robert Dinuzzo, Member James Allen, and Steven M Patterson

**Absent:** 0

#### D. PUBLIC COMMENT

There were no public comments.

#### E. CONSENT CALENDAR

E.1 **SUBJECT:** Building and Housing Board of Appeals Minutes of January 5, 2023

**ACTION:**

Approving and filing the Building and Housing Board of Appeals Minutes of January 5, 2023

**A motion was made by Member Allen, seconded by Member Dinuzzo and carried by the following vote, to approve the Consent Agenda.**

**Aye:** 4 - Vice Chair Steed, Member Dinuzzo, Allen, and M Patterson

No: 0

Absent: 0

**F. BUSINESS**

**F.1**                    **SUBJECT: Continued Compliance Order Hearing 1717 Laurel Ave**

**REPORT IN BRIEF**

The Property Owner failed to comply with the requirements of the Compliance Order issued on May 28, 2021. The City is seeking an administrative order to correct violations and payment of administrative penalties and costs and restitution.

**RECOMMENDATION**

Issue an administrative order to correct violations, including a schedule for correction if appropriate. Order payment of administrative penalties, administrative costs, and restitution to the City of Merced.

**A motion was made by Member Allen, seconded by Vice Chair Steed, and carried by the following vote, to continue the Compliance Order hearing to May 4, 2023 to allow the Appellant and his contractor 90 days to correct violations and to allow staff to provide the Board with documentation showing the total amount of citations paid.**

**Aye:** 4 - Vice Chair Steed, Member Dinuzzo, Allen, and M Patterson

**No:** 0

**Absent:** 0

**F.2**                    **SUBJECT: Election of Chairperson and Vice-Chairperson**

**ACTION**

Election of Chairperson and Vice-Chairperson

**A motion was made by Member Dinuzzo, seconded by Member Patterson and carried by the following vote, to elect Member Allen as Vice-Chair.**

**Aye:** 4 - Vice Chair Steed, Member Dinuzzo, Allen, and M Patterson

**No:** 0

**Absent:** 0

**A motion was made by Member Allen, seconded by Member Dinuzzo and carried by the following vote, to elect Vice-Chair Steed as chairperson.**

**Aye:** 4 - Vice Chair Steed, Member Dinuzzo, Allen, and M Patterson

**No:** 0

**Absent:** 0

**G. ADJOURNMENT**

**Clerk's Note:** The Regular Meeting adjourned at 3:53 PM.

**A motion was made by member Dinuzzo, seconded by Member Patterson, to adjourn the Regular Meeting. The motion carried by the following vote.**

**Aye:** 4 - Vice Chair Steed, Member Dinuzzo, Allen, and M Patterson

**No:** 0

**Absent:** 0

BY:

*Kayla Abarca*

KAYLA ABARCA, RECORDING  
SECRETARY, CITY OF MERCED  
BUILDING AND HOUSING BOARD OF  
APPEALS

APPROVED:

CASEY STEED, VICE-CHAIRPERSON,  
CITY OF MERCED BUILDING AND  
HOUSING BOARD OF APPEALS

APPROVED:

DENISE FRAZIER, SECRETARY/  
CHIEF BUILDING OFFICIAL, CITY OF  
MERCED BUILDING AND HOUSING  
BOARD OF APPEALS