

CITY OF MERCED  
BICYCLE ADVISORY COMMISSION

MINUTES

CITY COUNCIL CHAMBERS  
678 W 18<sup>TH</sup> STREET  
MERCED, CALIFORNIA

TUESDAY  
August 25, 2015

Chairperson TYLER called the meeting of the Bicycle Advisory Commission to order at 3:02 p.m.

(B) ROLL CALL

Present: Robert Tyler (Chairperson)  
Jules Comeyne  
Justin Hicks  
Tom Hothem (Vice Chairperson)  
Lisa Kayser-Grant  
Isai Palma

Absent: None. (Three vacancies, one voting member and two Ex-Officio)

Staff Present: Bill King, Principal Planner  
Joe Cardoso, Land Engineer  
Jose Palma, Transportation Planning Intern

(C) APPROVE MINUTES OF APRIL 28, 2015 AND JUNE 23, 2015

ON MOTION BY COMMISSIONER COMEYNE, SECONDED BY COMMISSIONER HOTHEM, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE VACANCY), TO APPROVE THE APRIL 28, 2015, MINUTES.

ON MOTION BY COMMISSIONER COMEYNE, SECONDED BY COMMISSIONER HOTHEM, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE VACANCY), TO APPROVE THE JUNE 23, 2015, MINUTES.

(D) ORAL COMMUNICATIONS

City Manager BRAMBLE gave an overview of the California High Speed Rail (HSR) project and the upcoming preparation by the City and consultant of a Station Area Plan. Mr. BRAMBLE requested the Bicycle Advisory Commission to appoint a representative

that would sit on the City's advisory HSR ad-hoc committee. A formal appointment will be made at the next Commission meeting of October 27, 2015.

(E) BICYCLE ADVISORY COMMISSION REQUESTS AND INFORMATION

Commissioner HOTHEM noted that the Class I Bear Creek Bike Path (under the M Street bridge) needs cleaning. Chairperson TYLER stated that bikeway maintenance-related comments can be made to Public Work's maintenance hotline number at 209-385-6800.

At a later time, though under this agenda item, various Commissioners gave reports on their work on public education and upcoming bike-related events.

**IMPROVEMENT PROJECT RELATED ITEMS (Engineering Department)**

(F) STATUS OF BIKE CORRAL

Land Engineer CARDOSO presented a report about the potential relocation of the bike parking corral near Merced Theater. The Commissioners asked questions and commented about the involved parties, its location, and stated their interest to be consulted prior to the possible relocation of the bike corral. The Commission restated its support for the current location of the bike corral.

(G) RECOMMENDED USE SIDEWALK SIGNS

Land Engineer CARDOSO presented a report about signs that recommend cyclists to use sidewalks in specific areas of the City. Commissioners asked questions and commented on a variety of issues concerning the use of sidewalks by cyclists and associated signage. Land Engineer CARDOSO recommended that a member of the Commission meet with the Engineering Department to convey the Commission's concerns and issues. Commissioner HICKS offered to represent the Bicycle Advisory Commission in a meeting with the City Engineer.

(H) BICYCLE ADVISORY COMMISSION INPUT TO CAPITAL IMPROVEMENT PROJECTS

Land Engineer CARDOSO inquired of the Commission how they could be more involved in bike-related projects. The Commission discussed a variety of ways that their input could be provided. Land Engineer CARDOSO stated that he would follow-up with the City Engineer on some of these ideas, namely increased participation in the Traffic

Committee, and involvement in the selection process of bike projects, whether grant-related or those listed in the City's Capital Improvement Plan.

**POLICY & BIKE PROMOTION RELATED ITEMS (Planning Department)**

**(I) BICYCLE EDUCATION AND SAFETY**

Intern PALMA presented a report about his work to create a business plan for public outreach, particularly as it could apply to understanding and using sharrows. Ideas included flyers, booths, video, events, challenges and social media.

**OTHER**

**(J) ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

The Commissioners discussed interests in the positions.

ON MOTION BY COMMISSIONER HICKS, SECONDED BY COMMISSIONER PALMA, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE VACANCY), TO ELECT CHAIRPERSON TYLER TO CONTINUE AS CHAIRPERSON, AND TO ELECT VICE-CHAIRPERSON HOTHEM TO CONTINUE AS VICE-CHAIRPERSON.

**(K) ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING OF TUESDAY, OCTOBER 27, 2015, AT 3:00 P.M. IN THE COUNCIL CHAMBERS**

ON MOTION FROM COMMISSIONER HOTHEM, SECONDED BY COMMISSIONER HICKS, DULY CARRIED, CHAIRPERSON TYLER ADJOURNED THE MEETING AT 4:43 P.M. TO THE REGULARLY SCHEDULED BICYCLE ADVISORY COMMISSION MEETING ON TUESDAY, OCTOBER 27, 2015, AT 3:00 P.M. IN THE CITY COUNCIL CHAMBERS, 678 W. 18<sup>TH</sup> STREET, MERCED, CALIFORNIA.

BY:



BILL KING  
COMMISSION SECRETARY

APPROVED:



ROBERT TYLER, CHAIRPERSON  
BICYCLE ADVISORY COMMISSION