

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**MERCED REGIONAL AIRPORT
AIRPORT ADMINISTRATIVE OFFICE
20 MACREADY DRIVE
MERCED, CA**

**THURSDAY
JULY 21, 2016**

A. CALL TO ORDER

Chair John Sundgren called the meeting to order at 12:08 p.m.

B. ROLL CALL

Members present: John Sundgren, Alvin Osborn, Michael Bodine, Desmond Johnston, and Ryan Smith

Members absent: None - Two vacancies.

Staff Present: Janet E. Young, Frank Quintero, Nancy Lee, and Shawn Henry

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

M/S/C – Osborn/Smith motion to approve and file the minutes of June 3, 2016, as submitted.

F. REPORTS

1. POST – FAA PART 139 CERTIFICATE --- FIRE DEPARTMENT RESPONSE TO AIRCRAFT EMERGENCIES

Fire Chief Henry described Merced Fire Department response plan for aircraft emergencies in light of the City's surrender of the FAA Part 139 Airport Operating Certificate and indicated that fire fighters will maintain ARFF Certification.

2. SELECTION OF CHAIR AND VICE CHAIR

The Board voted to retain Mr. Sundgren as Chair and Mr. Osborn as Vice-Chair.

M/S/C – Bodine/Smith

3. AIRPORT MANAGER'S REPORT

Manager Young summarized the June 2016 Manager's Report.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

Chairperson Sundgren asked Manager Young if new information was known regarding the Merced Irrigation District (MID) project for construction of transmission and distribution lines that will run through the outskirts of south Merced. Manager Young responded that there was no new information and that she will keep the Airport Authority informed.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

FAA regulations applicable to drones and safety considerations were raised by Airport Manager Young and discussion ensued among Authority members. Manager Young indicated examples of prior requests for drone operation in proximity of the Merced Regional Airport and suggested that it would be appropriate to consider airport policy on drone usage near MCE. It was the sense of the Authority that such a policy should be developed and Authority member Smith expressed willingness to assist in this assignment.

H. ADJOURNMENT

Chair Sundgren adjourned the meeting at 12:52 p.m. until the next Regional Airport Authority meeting on Tuesday, August 16, 2016, at 7:00 p.m. in the Council Chamber at 678 W 18th Street, in the Civic Center.

M/S/C – Osborn/Bodine motion to approve the meeting adjournment until the next scheduled meeting.


John Sundgren, Chair
Regional Airport Authority