

# **REQUEST FOR PROPOSALS**

## **For Bridge Repairs for M Street and G Street Bridges Project 108026**

**Proposals due Wednesday July 28, 2016**

### **ENGINEERING CONSTRUCTION SERVICES**

The City of Merced will accept proposals for Engineering Construction Services. Proposals will be accepted at City Hall, 678 West 18th Street, Merced, California until 5:00 p.m. on Wednesday, July 28, 2016.

#### **BACKGROUND**

The City of Merced has a State and Locally funded project to repair/rehabilitation of the M Street and G Street Bridges at Bear Creek in the City of Merced. The project includes, reconstruction of roadway, sidewalk repair, replacing bridge overhangs, placing rock slope protection in Bear Creek, electrical work, environmental oversight, creek diversion and other items listed in plans.

#### **SCOPE OF WORK**

The Engineering Construction Firm (hereinafter Consultant) shall provide services as stated below. The intent is to have a Consultant provide oversight and inspection of the bridge and the environmental portion of the project.

1. Construction Services -

- Response to RFI's, CCO's, Submittals – review and respond to Request for Information (RFI's) to clarify the drawings and/or intent. Review Change Orders as requested by City Staff. Review all shop drawing and submittals as requested by City Staff.
- Provide Inspection Services – for all work pertaining to bridge work on and/or under bridge, such as demo and repairs, installation of new water main, bridge decking, planters, deck structure, bridge asphalt resurfacing, removal of unsound concrete, removal and installing of bridge rails, removal and installing bridge lights, overlay and methacrylate treatment, bidwell screening, joint seals and provide inspections of embankment excavation and reconstruction of slope foundation. The contractor will also be required to provide daily reports as required by Caltrans for each day on site.
- All travel time and expenses shall be included in your proposal for all site visits and meetings.
- Attend the pre-construction and post-construction meeting, both inspector and environmentalist.

2. Environmental Monitoring –

- Provide a qualified Biologist to monitor and complete any and all requirements in the Permits and Environmental Documents in bid and environmental documents.

### **CITY'S RESPONSIBILITIES**

- The City shall provide the Consultant with existing relevant plans, studies, and information concerning the project for a nonrefundable fee of \$75 per set at the Office of the City Engineer, 678 West 18<sup>th</sup> Street, Merced, CA 95340.
- The City shall designate a representative authorized to act in its behalf with respect to the project. The City or its representative shall examine items submitted by the Consultant and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of the Consultant's work.
- The City shall furnish required information as expeditiously as necessary for the orderly progress of the work.

### **METHOD OF COMPENSATION**

Payments to Consultant shall be made upon invoices submitted by Consultant to the City for review and approval. Invoices will be paid by the City within reasonable time after said invoices received from Consultant.

### **TIME OF COMPLETION**

The work described herein shall have a duration of approximately 140 working days beginning one week after the general construction contract is given the notice to proceed.

This schedule is based upon the best information currently available and is subject to change.

All proposals shall be submitted in writing. Any exceptions to the requirements stated herein shall be clearly stated in the proposal. The proposal shall be signed by the Consultant. Please send **two (2) copies** of the proposal to:

CITY CONTACT: Joe Cardoso  
Engineering Department  
City of Merced - City Hall  
678 West 18th Street  
Merced, CA 95340  
(209) 388-7508  
FAX (209) 385-6211

Incomplete proposals may be rejected as non-responsive. The City reserves the right to waive any irregularities in the proposals.

Proposals are more likely to be viewed favorably if they are brief, concise, and specific.

### **SELECTION PROCEDURE**

Proposals submitted will be reviewed for completeness and qualifications by City representatives, and may also be reviewed by a Selection Committee. The selection process may include an interview before Selection Committee representatives. The City representative will negotiate with the most qualified Consultant to determine the final award.

Criteria for selection include but are not limited to:

1. Must be have a Registered Civil Engineer licensed in the State of California on staff.
2. Experience and knowledge in bridge construction and environmental monitoring;
3. References;
4. Approach to the work;
5. Responsiveness;
6. Fee structure.

The Request for Proposals does not commit the City to enter into an agreement with any of the respondents. The City reserves the right to cancel this Request for Proposals in whole or in part, and/or to accept or reject any proposal received based upon review of submitted qualifications, all at the City's sole discretion. Each respondent understands and agrees that in submitting qualifications for consideration, the decision of the City will be final. In addition, the City reserves the right to request additional clarifying information and to meet with any or all respondents at its discretion.

No payment or compensation is due or otherwise payable to persons responding to this Request for Proposals unless an agreement is entered into between the City and the successful candidate selected for the Project.

The final contract awarded to the successful candidate selected pursuant to the criteria in this Request for Proposals shall not be effective until approved by the City Council and signed by the City Manager.

Submitting materials for consideration and/or participating in this Request for Proposals constitute the respondent's acceptance of the terms and conditions herein.

### **Special Requirements**

The selected Consultant will be required to sign a standard agreement with the City of Merced including the following:

1. Form Contract
2. Ownership/Copyright
3. Civil Right/Equal Opportunity Assurance
4. Insurance
5. Conflict of Interest
6. Indemnification
7. Key Personnel