

## **Milestones to meet November deadline for March Primary**

**May 20<sup>th</sup> Council Meeting – Council appoints Charter Review Committee members from applications received. Discussion on charge to be given to Charter Review Committee**

**Week of May 27 - Staff schedules meeting with newly appointed Charter Review Committee for first meeting and orientation (facilitated by City Manager, City Attorney and Assistant City Clerk)**

**Week of June 10 - Charter Review Committee first working meeting – scoping/issue identification**

**Week of June 24 - Charter Review Committee second working meeting**

**July 1<sup>st</sup> Council Meeting – Initial report to Council by Charter Review Committee to update and/or clarify charge**

**Week of July 8 - Charter Review Committee third working meeting – text review & redraft**

**Week of July 22 - Charter Review Committee fourth working meeting – text review**

**Week of August 5 – Charter Review Committee fifth working meeting – text review and development of recommendations to City Council**

**Week of August 19 – Charter Review Committee sixth working meeting – finalize recommendations to City Council**

**September 3<sup>rd</sup> Council Meeting – City Council receives final report from Charter Review Committee and considers recommendations and approval of same**

**Staff to create final documents for ballot questions and create Resolutions calling for and consolidating election (September 4 thru 30)**

**October 7<sup>th</sup> Council Meeting – Council to consider and adopt Resolutions calling election/requesting consolidation**

**October 21<sup>st</sup> Council Meeting – Final meeting to adopt Resolutions for November deadline per the Registrar of Voters**