

* Printing prices include paper and are bid the way that the items are currently printed

** Posostage for all five years is based on current rates and will not change unless there is a USPS postage increase. Pricing is quoted at lowest rate possible up to 3.5 oz. Postage range is .383 to .459 based on address qualification and quantity

City of Merced
RFP-Printing and Mailing Services

Fee Schedule--Year 1

Description	Municipal Services Statements	Municipal Services Deliquent & Termination	Business License Statements	Business License Postcard	Miscellaneous Receivable Statements
Set up fee - current system	No Charge	No Charge	No Charge	No Charge	No Charge
Printing, including bar coding of address *	.045	.055	.05	.03	.05
Fold, insert and seal (Includes: Bill, #9, 1 extra Insert)	.02	.02	.02		.02
Meter and mail	.005	.005	.005		.005
Cost of #10 envelopes	.022	.022	.022		.022
Cost of #9 return envelopes	Provided by City of Merced	Provided by City of Merced	Provided by City of Merced		Provided by City of Merced
Estimated postage, sorted and bar coded **	.383	.383	.383	.257	.383
Other See Attached List of Additional Services					

Fee Schedule--Year 2

Description	Municipal Services Statements	Municipal Services Deliquent & Termination	Business License Statements	Business License Postcard	Miscellaneous Receivable Statements
Set up fee - current system	No Charge	No Charge	No Charge	No Charge	No Charge
Printing, including bar coding of address	.045	.055	.05	.03	.05
Fold, insert and seal	.02	.02	.02		.02
Meter and mail	.005	.005	.005		.005
Cost of #10 envelopes	.022	.022	.022		.022
Cost of #9 return envelopes	Provided by City of Merced	Provided by City of Merced	Provided by City of Merced		Provided by City of Merced
Estimated postage, sorted and bar coded	.383	.383	.383	.257	.383
Other See List of Additional Services at bottom of Fee Schedule Pages					

City of Merced
RFP-Printing and Mailing Services

Fee Schedule--Year 3

Description	Municipal Services Statements	Municipal Services Deliquent & Termination Notices	Business License Statements	Business License Postcard	Miscellaneous Receivable Statements
Set up fee - current system	No Charge	No Charge	No Charge	No Charge	No Charge
Printing, including bar coding of address	.045	.055	.05	.03	.05
Fold, insert and seal	.02	.02	.02		.02
Meter and mail	.005	.005	.005		.005
Cost of #10 envelopes	.022	.022	.022		.022
Cost of #9 return envelopes	Provided by City of Merced	Provided by City of Merced	Provided by City of Merced		Provided by City of Merced
Estimated postage, sorted and bar coded	.383	.383	.383	.257	.383
Other					

Fee Schedule--Year 4

Description	Municipal Services Statements	Municipal Services Deliquent & Termination Notices	Business License Statements	Business License Postcard	Miscellaneous Receivable Statements
Set up fee - current system	No Charge	No Charge	No Charge	No Charge	No Charge
Printing, including bar coding of address	.045	.055	.05	.03	.05
Fold, insert and seal	.02	.02	.02		.02
Meter and mail	.005	.005	.005		.005
Cost of #10 envelopes	.022	.022	.022		.022
Cost of #9 return envelopes	Provided by City of Merced	Provided by City of Merced	Provided by City of Merced		Provided by City of Merced
Estimated postage, sorted and bar coded	.383	.383	.383	.257	.383
Other					

City of Merced
RFP-Printing and Mailing Services

Fee Schedule--Year 5

Description	Municipal Services Statements	Municipal Services Deliquent & Termination Notices	Business License Statements	Business License Postcard	Miscellaneous Receivable Statements
Set up fee - current system	No Charge	No Charge	No Charge	No Charge	No Charge
Printing, including bar coding of address	.045	.045	.045	.03	.05
Fold, insert and seal	.02	.02	.02		.02
Meter and mail	.005	.005	.005		.005
Cost of #10 envelopes	.022	.022	.022		.022
Cost of #9 return envelopes	Provided by City of Merced	Provided by City of Merced	Provided by City of Merced		Provided by City of Merced
Estimated postage, sorted and bar coded	.383	.383	.383	.257	.383
Other					

PARTIAL LIST OF ADDITIONAL SERVICES AVAILABLE

Create .pdf files and return.....\$00.01 ea.
 Programming Services.....\$80.00 per hour
 Client Portal to View Job Status..... No Charge
 Pick-up/Delivery at City Offices..... No Charge
 Flyer Design Services..... \$60.00 per hour
 Secure .ftp Access..... No Charge
 Printed #9 Single Window Envelope (Black Ink)..... \$00.0225 ea.

Insert Printing..... Quote upon request
 Additional Inserts into Utility Bill (Under 3) No Charge
 Additional Inserts into Utility Bill (Over 3)..... \$00.01 ea
 Folding of Additional Inserts..... \$00.005
 CASS Addresses..... No Charge
 Storage of Envelopes/Inserts No Charge

PLEASE NOTE: Paper prices are very volatile due to mill closures. Paper pricing will be confirmed every year - if there have been no significant changes, the City will not receive any type of an increase.