



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Minutes Citizens Advisory Charter Review Committee

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Thursday, August 22, 2019

6:00 PM

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### A. CALL TO ORDER

Chair SMITH called the meeting to order at 6:02 PM.

### B. PLEDGE OF ALLEGIANCE

Vice Chair HILL led the Pledge of Allegiance.

### C. ROLL CALL

**Present:** 7 - Shane Smith, Robert Haden, Sara Hill, Liliana Prado Nava, Loretta Spence, Sarah Boyle and Stephanie Butticci

**Absent:** 2 - Tim O'Neill and Ryan Heller

### D. PUBLIC COMMENT

There was none.

### E. CONSENT CALENDAR

**SUBJECT:** Citizens Advisory Charter Review Minutes of August 15, 2019

#### REPORT IN BRIEF

Approval of previously held meeting minutes for filing.

#### RECOMMENDATION

**Citizens Advisory Charter Review Committee** - adopt a motion approving and filing the meeting minutes of August 15, 2019

**A motion was made by Member Haden, seconded by Member Prado Nava, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Smith  
Member Haden  
Member Hill  
Member Prado Nava  
Member Spence  
Member Boyle  
Member Butticci

No: 0

Absent: 2 - Member O'Neill  
Member Heller

## F. BUSINESS

**SUBJECT:** Review of Draft Language Regarding Charter Section 604 - Finance Officer Specifically Section B, for the Citizens Advisory Charter Review Committee Discussion, Consideration and Potential Modification

### REPORT IN BRIEF

Considers proposed revisions to City Charter Section 604 regarding the Finance Officer.

### RECOMMENDATION

**Citizens Advisory Charter Review Committee - Adopt a Motion:**

A. Approving the language as submitted; or,

B. Providing staff with direction on any suggested changes to the proposed language for Section 604; or,

C. Take no action.

The Committee briefly discussed the language for Charter Section 604 B provided by staff.

**A motion was made by Member Haden, seconded by Member Hill, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 7 - Member Smith  
Member Haden  
Member Hill  
Member Prado Nava  
Member Spence  
Member Boyle  
Member Butticci

No: 0

Absent: 2 - Member O'Neill  
Member Heller

**SUBJECT:** Review, Discussion, and Consideration on the Form, Content and Other Matters Related to the Citizens Advisory Charter Review Committee Final Report to be Presented at the September 3, 2019 City Council Meeting

### **REPORT IN BRIEF**

Allows for discussion on the form and content and other related matters for the final report that will be presented to the Merced City Council.

### **RECOMMENDATION**

**Citizens Advisory Charter Review Committee - Adopt a Motion:**

A. Adopting the Final Report as drafted for submission to City Council and authorizing the Chair and Vice Chair to represent the Committee at the September 3, 2019 City Council Meeting; or,

B. Adopting the Final Report as amended by the Committee for submission to the City Council and authorizing the Chair and Vice Chair to represent the Committee at the September 3, 2019 City Council Meeting; or,

C. Continue this item to a future meeting.

The Committee briefly discussed the form and content of the final report and recommended adding the previously adopted language for Section 604 B to the final report.

**A motion was made by Member Prado Nava, seconded by Member Hill, that this agenda item be approved as amended. The motion carried by the following vote:**

**Aye:** 7 - Member Smith  
Member Haden  
Member Hill  
Member Prado Nava  
Member Spence  
Member Boyle  
Member Butticci

**No:** 0

**Absent:** 2 - Member O'Neill  
Member Heller

### **G. ADJOURNMENT**

**Clerk's Note:** The meeting adjourned at 6:09 PM.

**A motion was made by Member Hill, seconded by Member Haden, to adjourn the meeting. The motion carried by the following vote:**

**Aye:** 7 - Member Smith  
Member Haden  
Member Hill  
Member Prado Nava  
Member Spence  
Member Boyle  
Member Butticci

**No:** 0

**Absent:** 2 - Member O'Neill  
Member Heller