

Elevator Maintenance Service contract

THE CITY OF MERCED IS INVITING PROPOSALS FOR ELEVATOR FULL MAINTANENCE SERVICE CONTRACT FOR SEVEN HYDRAULIC ELEVATORS

The City of Merced hereby requests proposals to service all City owned elevators listed herewith.

Make	Model	Freight	Passenger	Site	Address	State ID	Notes
		Hydraulic	Hydraulic				
A & B Elevator	Relay Logic		1	Police Department	611 22 nd Street	069525	
US Elevator	Relay Logic		1	Merced Civic Center	678 18 th Street	085780	
US Elevator	Relay Logic		1	Merced Civic Center	678 18 th Street	085781	
Westinghouse	Relay Logic		1	Parcade	638 18 th Street	105181	
Westinghouse	Relay Logic		1	Parcade	638 18 th Street	105182	
	Microprocessor		1	Merced Center Parking	1801 M Street W	149297	
Schindler	Microprocessor		1	Merced Center Parking	1801 M Street W	149298	

The following items represent the basic scope of service to be rendered:

CLEAN (remove dirt, lint, excess oil and grease):

- Power units
- Control Equipment (relay panels, selectors, operating switches, etc.)
- Pit Equipment (remove normal accumulation of rubbish)
- Guide Rails and Brackets (brush to remove lint and dust)
- Car Frames (guide shoes, safety parts, etc.)
- Top of Cars and Bottom of Platforms
- Car Door and Gate Openers
- Hoist way Door Equipment

LUBRICATE:

Oil and grease as required, according to manufacturers lubrication schedules. Provide proper lubrication to all items of elevator equipment at intervals recommended by the manufacturer and/or as a result of visual examinations.

- Power Unit (refill tank when necessary-flush and filter)
- Control Equipment (selectors, operation switches and devices, etc.)
- Guide Rails (refill lubricators as often as required)

EXAMINE:

Provide a thorough visual examination of all exposed parts accessible without dismantling components. Examinations are to be performed on a regular scheduled basis at intervals to be established based on use and need. Examinations to be performed by a State of California Certified Competent Conveyance Mechanic.

ADJUST:

Provide all necessary adjustments during regular scheduled examination visits.

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REPAIRS:

During regular working hours provide necessary major and minor repairs, including labor and parts as required, to the following items:

- Control Equipment (relay panels, selectors, operating switches, etc.)
- Car Door and Gate Operators
- Hoist way Door Equipment
- Interlocks
- Leveling Switches (car and hoist way switches and cams)
- Guide Shoes (car roller guides, shoes, gibs, etc.)
- Pit Equipment
- Hydraulic Valves, Pumps, Pump Motors (Power Unit)
- "V" Belt on Power Unit
- Door Motors
- Guide Bearings, Packing and Packing Gland (Hydraulic Seals)

CALLBACK SERVICE

Provide minor emergency callback service during regular time hours at no additional charge to the customer.

Overtime shall consist of weekdays 5pm to 8am, and Saturdays. (Hours as recognized by the International Union of Elevator Constructors.)

Double-time shall consist of Sundays and Holidays. (Hours as recognized by the International Union of Elevator Constructors.)

Billing for overtime call backs shall be at the following rates:

Overtime	\$ 196.00	per hour
Double-time	\$ 247.00	per hour

Overtime and double-time shall have two hour minimum for call out.

ITEMS NOT COVERED

Cosmetic, construction, or ancillary components of the elevator system, including the finishing, repairing, or replacement of the cab enclosure, ceiling frames, panels and/or fixtures, hoist way door panels, door frames, sills, car flooring, floor covering, lighting fixtures, ceiling light bulbs and tubes, main line power switches, breaker(s), feeders to controller, hydraulic elevator jack casing, buried piping, alignment of guide rails, smoke and fire sensors, communication devices, security systems, batteries for emergency lighting and lowering, air conditioners, heaters, ventilation fans and all other items as set forth and excluded in this agreement.

Maintenance Frequency

No less than twelve (12) maintenance visits per year. Fire recall testing and State of California-required record-keeping shall be completed by elevator service provider.

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Response Time

In the event of trapped passenger(s), elevator service provider shall provide a technician on-site in forty-five (45) minutes or less from the time of notification. In the event the elevator requires repair, but is unoccupied, then response time shall be within four (4) hours or less.

On-line Record-Keeping

Elevator service provider shall provide Purchaser with on-line service records, inspection reports and preliminary orders.

Testing

Elevator service provider shall provide **all** required testing on **all** hydraulic elevators, as required by the State of California, at no additional charge. The testing shall be covered during business hours. The elevators shall individually be out of service during the testing.

Any additional billing as a result of vandalism, misuse/damage by others, work not covered under the terms of this order shall be approved in writing PRIOR to commencement of the work.

Mandatory site visit

An onsite inspection by the proposed service provider representative is Mandatory prior to placing a bid. Onsite inspections may be scheduled with Facilities Supervisor Mark Norman at 209-385-6852 at least two weeks prior to bid opening.

Qualifications

Only Licensed C-11 contractors in good standing are eligible to bid on this proposal. Contractor must maintain C-11 certification in good standing as required by the State of California for the term of this agreement or will be considered in default and nullify this agreement.

Insurance

During the entire duration of the contract the contractor shall maintain in full force and effect at its own cost and expense, the following insurance coverage:

- a. Workers' Compensation Insurance; full workers' compensation insurance shall be provided with a limit of at least One Hundred Thousand Dollars (\$100,000) for any one person and as required by law.
- b. General Liability and Automobile Insurance. Service provider shall obtain and keep in full force and effect a commercial, general liability and automobile policy or policies of at least Five Hundred Thousand Dollars (\$500,000) combined limit for bodily injury and property damage; provided that the City, its officers, employees, volunteers, and agents are to be named additional insured under the policies, and that the policies shall stipulate that this insurance will operate as primary insurance for work performed by Service provider and its contractors or sub-contractors, and that

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- no other insurance effected by City or other named insured will be called on to cover a loss covered thereunder.
- c. Certificate of Insurance and Endorsements. Service provider shall complete and file with the City, prior to engaging in any operation or activity set forth in this Agreement, certificates of insurance and additional insured endorsements evidencing coverage as set forth above and which shall provide that no cancellation or expiration by the insurance company will be made during the term of this Agreement, without thirty (30) days written notice to City prior to the effective date of such cancellation – including cancellation for non-payment of premium.
 - d. Failure to maintain insurance as noted above will be considered a breach of contract and said contract shall become null and void. The Service provider will be held responsible for all costs incurred by the City of Merced as a result of said breach of contract.

Term

This contract shall be for a term of one year, two years or five years at the discretion of the City of Merced.

Proposed quote for one year of service: \$7140.00 (\$85.00 per unit, per month)

Proposed quote for two years of service: \$14,280.00 (\$85.00 per unit, per month)

Proposed quote for five years of service \$35,700.00 (\$85.00 per unit, per month)

Payment

Payment shall be made on a quarterly basis and shall be paid prior to the service period. Service period shall commence on the first of the Fiscal year (July 1st) and the service period shall be three calendar months.

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PROPOSALS MUST BE SUBMITTED TO
THE CITY OF MERCED PURCHASING DEPARTMENT
2525 "O" STREET MERCED CA 95340
BY June 10th 2011

Name of Company submitting quote for service: ThyssenKrupp Elevator Corporation

Address: 4335 N Golden State Blvd, Ste. 102, Fresno, CA 93722

Authorized representative: Brian Hodges

Title or position: Senior Account Representative

Contact phone number: (559) 271-1238

E-mail address: brian.hodges@thyssenkrupp.com

Signature of authorized representative: 

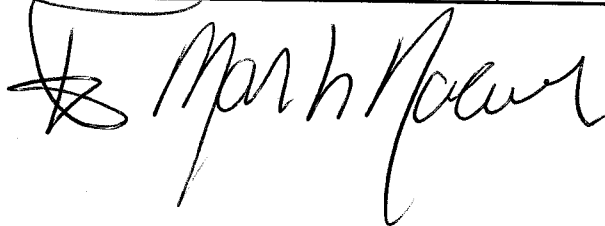
Date: 06/08/2011

Acceptance by the City of Merced

Signature: Pamela Whala **Title:** Purchasing Supervisor

Date: 6-15-11

Term accepted one year two years or five years **(circle one accepted)**

 6-15-11