

City of Merced

Arts and Culture Advisory Commission

Address: 678 W. 18th Street, Merced, CA 95340

Phone:

Email:

Art in public places application (Public Art Application Form)?

Applicant information

Name/Company/Address/City/State/Zip

Phone/Email/Website

Artist information (if different from applicant)

Name/Company/Address/City/State/Zip

Phone/Email/Website

Artwork title

Artwork site

Artwork material

Artwork dimension/weight

Estimated artwork completion date

I certify under penalty of perjury that all the application information is true and correct

Applicant's/artist's signature

Date/time received, received by, amount received (if applicable), receipt No

(There are two categories of public art applications (check available box)

☐ Cultural art projects/exhibits/event

Individual artists, arts organizations – Art exhibits and events at city facilities, both temporary loans and permanent gifts

(The artwork proposed is to be (check one): ☐ donated to the city permanently

☐ loaned to the city for a period of time (dates)

The application shall be submitted to the: City of Merced Arts and Culture Advisory Commission

Description of event and exhibit, attach additional pages and samples of art where appropriate

☐ Private development projects

Individual artists, private sponsors (businesses, corporations, individual donors), arts organizations

☐ Donations - Public art designated for public/private property

☐ Installations - installation of public/private art on private property

The application shall be submitted to the: City of Merced Arts and Culture Advisory commission

Proposed artwork application checklist:

attach the following documents (the submittal requirements provide basic information, however, the Arts and Culture Advisory Commission may determine that additional information is required before further processing can take place and final approval can be granted). The final approval of the proposed public artwork will be issued by the Merced City Council

☐ complete and signed Art in Public Places Application Form

☐ project information: title/proposed installation site/description of artwork/scope, dimensions, approximate weight /estimated total budget

☐ description of how the proposed public artwork fits with the development project, adjacent parcels and surrounding neighborhoods

☐ written statement how the proposed artwork will be publicly accessible

☐ written statement that the artwork is original wholly created by the artist(s) (participating community members), is appropriate for all ages, that no copyrights or trademarks have been violated, that nothing about the work has been plagiarized, stolen or copied, that the work will not invade or defame the rights of a person, living or dead

_ appraisal/budget of artwork

_ artist's resume (CV)

_ Site plan of the development, which includes the following:

Proposed placement of the public art

Orientation of the public art

Distance between the public art and public streets

_ sample, model, photograph, or drawings of the proposed public art

_ sample materials or finishes of proposed public art (include the source or brand/manufacturer, life expectancy of materials, attach manufacturer's technical data sheets, if available)

_ landscape plan (if applicable), which includes the following:

Location(s) of trees and shrubbery

Type(s) of trees and shrubbery

_ Installation: proposed installation site, installation method, installation executed by

Manner in which the public art will be displayed and is visible from the public right-of-way or public property

If the work is site-specific, describe the particular relationship of the work to its site, including any significant physical aspects of the site, which, if altered would change the artist's intended meaning and/or appearance for the artwork

If an on-site cultural program, art space, or cultural facility, describe the manner in which the public will gain access to such programs, spaces, or facilities

_ resume (CV) of artist(s) involved in proposal and creation of the artwork

_ photographs of the proposed artist's past public artwork,

_ written statement by the artist declaring the value of the public art

_ Maintenance plan, which includes the following

Instructions for routine preservation/maintenance

Instructions for long-term preservation/maintenance

Who is responsible for the preservation/maintenance

What are the estimated cost for preservation/maintenance

(Describe the methods and techniques to maintain the artwork. Include a maintenance plan, estimated costs of maintenance, how the maintenance will be funded, and who will perform significant repairs if necessary)

_ Describe the anticipated life span of the artwork in the proposed location

_ Budget breakdown, which includes the following:

Artist fees for design concept, execution, installation and management/oversight of public art project.

Materials, fabrication, transportation, and installation of public art project

Art consultant fees and funding source, if applicable

_ Specify that no rights will be retained by the artist(s) with respect to the artwork

Artist(s) initials _____

Or, specify rights that will be retained by the artist(s) with respect to artwork and future removal of the artwork from the designated public area proposed to display/install the artwork. City may also remove the artwork after notifying, consulting with the artist. City will return the donated artwork to the artist or may dispose of it if purchased by the City.

_ Describe any proposed assistance sought from the city (permits, code related requirements, etc.), other public agencies (public works) or donors in connection with the fabrication, development, display/installation, and maintenance of the artwork

_ Before final approval of the artwork, provide notification and written documentation from affected businesses and residents within the artwork location (business name, address, phone, contact name, signature approval (yes/no), date signed, additional comments)

_ Provide time line: start date, anticipated installation/completion date

Artist/donor contract acknowledgement (artist(s) and donor(s) are prepared to execute a contract or other document which, in the estimation of the city attorney and city manager, protects and serves as fiscal and other interest of the city in connection with the acquisition or donation of the artwork proposed for display/installation in a public area

