



**Minutes**  
**Arts and Culture Advisory Commission**

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Friday, February 8, 2019

4:00 PM

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

Chairperson DENNIS called the Special Meeting to order at 4:02 PM.

**3. ROLL CALL**

**Present:** 5 - Chairperson Colton Dennis, Dob Francise, Rob Hypes, Monika Modest and Vice Chair Diana Odom Gunn

**Absent:** 1 - Monika Saini

**4. PUBLIC COMMENT**

UC Students stated they were there to observe the meeting and requested to interview the Commissioners after the meeting.

**5. CONSENT CALENDAR**

**5.1. SUBJECT: Arts and Culture Advisory Commission Minutes of January 10, 2019**

**REPORT IN BRIEF**

Arts and Culture Advisory Commission Minutes from the meeting of January 10, 2019.

**RECOMMENDATION**

Adopt a motion approving and filing the Arts and Culture Advisory Commission minutes of January 10, 2019.

**A motion was made by Member Odom Gunn, seconded by Member Hypes, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 5 - Dennis  
Member Francise  
Member Hypes  
Member Modest  
Vice Chair Odom Gunn

**No:** 0

**Absent:** 1 - Member Saini

**Clerk's Note:** Member SAINI arrived at 4:05 PM.

## 6. REPORTS

6.1.

**SUBJECT:** Brown Act Training for Committee Members

### REPORT IN BRIEF

Training will include an overview of the Brown Act.

### RECOMMENDATION

Information - Only

City Attorney Phaedra NORTON gave a slide show presentation on the Brown Act.

6.2.

**SUBJECT:** Discussion on Establishing an Arts and Cultural District in Downtown Merced

### REPORT IN BRIEF

Discuss the Background and Processes Associated with the Formation of an Arts and Cultural District.

### RECOMMENDATION

Direct staff to investigate further and provide additional information on the application requirements.

Assistant City Manager Stephanie DIETZ gave a slide show presentation on Establishing an Arts and Cultural District in Downtown Merced.

Commissioners directed Staff to provide additional information on partnerships.

**Clerk's Note:** No formal vote was taken.

6.3.

**SUBJECT:** Appropriation of Funds for Use by the City's Arts and Culture Advisory Commission

### REPORT IN BRIEF

The City Council accepted a grant award from PG&E Corporation

Foundation in the amount of \$3,000 and appropriated the funds for use by the City's Arts and Culture Advisory Commission.

**RECOMMENDATION**

Direct Staff where to appropriate funds.

Assistant City Manager Stephanie DIETZ gave a brief presentation on the appropriation of funds for use by the Arts and Culture Advisory Commission.

Commissioners discussed the different uses of the funds.

Commissioners directed staff to look into cost for art maintenance at the G Street underpass and potential opportunities for a community calendar.

**Clerk's Note:** No formal vote was taken.

**6.4.**

**SUBJECT:** City of Merced Entry Signs

**REPORT IN BRIEF**

The City Manager will present the history of the City's entry signs and review the renderings from a contractor for potential entry signs to be presented to the City Council.

**RECOMMENDATION**

Information-Only.

City Manager Steve CARRIGAN gave a slide show presentation on Entry Signs.

Commissioners and Mr. CARRIGAN discussed entry signs and timeline.

**7. BUSINESS**

**7.1.**

**SUBJECT:** Developing an Arts and Culture Advisory Commission Mission Statement

**REPORT IN BRIEF**

Develop a Mission Statement for the Arts and Culture Advisory Commission.

**RECOMMENDATION**

Direct Staff to publish a mission statement.

Commissioners gave staff key terms and direction for the Arts and Cultural

Commission Misssion Statement.

7.2. Request to Add Item to Future Agenda

Ex-Officio Member PRATT requested to add an item to discuss changing the meeting time.

**8. ADJOURNMENT**

**Clerk's Note:** The Special Meeting adjourned at 5:26 PM.

**A motion was made by Member Hypes, seconded by Member Francise, to adjourn the Special Meeting. The motion carried by the following vote:**

**Aye:** 6 - Dennis  
Member Francise  
Member Hypes  
Member Modest  
Member Saini  
Vice Chair Odom Gunn

**No:** 0

**Absent:** 0