



# CITY OF MERCED

Merced Civic Center  
678 W. 18th Street  
Merced, CA 95340

## Minutes Recreation & Parks Commission

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Monday, July 27, 2020

5:30 PM

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### A. CALL TO ORDER

Chair CARDONA called the Recreation and Parks Commission Meeting to order at 5:30 PM.

### B. PLEDGE OF ALLEGIANCE

### C. ROLL CALL

**Clerk's Note:** Commissioner ANDERSON arrived to the meeting at 5:34 PM.

**Present:** 5 - Eric Moore, Chairperson Norma Cardona, Valente Huitron, Vice Chair Yesenia Curiel and Justin Anderson

**Absent:** 1 - Ralph Morris

### D. PUBLIC COMMENT

Jovan PULIDO of Merced Youth Soccer Association, Merced- proposed a sports park usage policy.

### E. CONSENT CALENDAR

#### E.1.

**SUBJECT:** Recreation and Park Commission Meeting Minutes of January 28, 2020

#### REPORT IN BRIEF

Recreation and Park Commission Meeting Minutes of January 28, 2020.

#### RECOMMENDATION

**Recreation and Park Commission** - Adopt a motion approving and filing the Recreation and Park Commission Meeting Minutes of January 28, 2020

A motion was made by Member Moore, seconded by Member Anderson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** 5 - Member Moore  
Cardona  
Member Huitron  
Vice Chair Curiel  
Member Anderson

No: 0

Absent: 1 - Member Morris

## F. REPORTS

F.1.                   **SUBJECT:** Discussion on Commission Roles and Responsibilities

### REPORT IN BRIEF

Discussion on Commission Roles and Responsibilities.

### RECOMMENDATION

Information only.

City Manager Stephanie DIETZ, Finance Officer Venus RODRIGUEZ and City Attorney Phaedra NORTON led a discussion with Commissioners about the roles, responsibilities, processes, and procedures for the Recreation and Parks Commission.

**Clerk's Note:** This item was information only-no formal action was taken.

F.2.                   **SUBJECT:** Measure Y Revenue and Expense Reports - June 30, 2020 Preliminary

### RECOMMENDATION

Adopt a motion accepting as information only.

Finance Officer Venus RODRIGUEZ gave a brief presentation on Measure Y revenue.

Commissioners discussed the revenue stream and asked questions regarding the future of the funding source.

**A motion was made by Vice Chair Curiel, seconded by Member Anderson, that this agenda item be accepted as information only. The motion carried by the following vote:**

**Aye:** 5 -   Member Moore  
              Cardona  
              Member Huitron  
              Vice Chair Curiel  
              Member Anderson

**No:** 0

**Absent:** 1 - Member Morris

## G. BUSINESS

**G.1.** **SUBJECT: Considers Approval of a Playground Design at Childs Avenue and B. Street Within a New Affordable Housing Development**

**REPORT IN BRIEF**

Considers approving one of two designs for a new Playground at Childs Avenue and B. Street within a new affordable housing development.

**RECOMMENDATION**

**Recreation and Parks Commission** - Adopt a motion approving one of two playground designs and, make a recommendation to City Council.

Development Services Director Scott MCBRIDE and landscape architect consultant Sam HARNED gave a presentation on two proposed playground designs for the Childs and B. Street site.

Commissioners asked questions and discussed the layouts of each option.

A motion was made by Vice Chair Curiel, seconded by Member Huitron, to approve the tower playground design with an informational sign in English, Spanish, and Hmong that would include the public works maintenance phone number. The motion carried by the following vote:

**Aye:** 5 - Member Moore  
Cardona  
Member Huitron  
Vice Chair Curiel  
Member Anderson

**No:** 0

**Absent:** 1 - Member Morris

**G.2.** **SUBJECT: Considers Two Applications Requesting the 27th and K Youth Center Lease for Youth Programming, and Make a Recommendation to City Council**

**REPORT IN BRIEF**

Considers making a recommendation for the award of the lease to use the 27th and K Youth Center to a local organization(s) to support youth activities.

**RECOMMENDATION**

**Recreation and Park Commission** - Adopt a motion selecting both applicants to use the Youth Center, dividing the use of the facility as either determined by the two groups or by City Council or staff and; make the recommendation to City Council.

Restorative Justice League representative Andre GRIGGS and Rotary Community Corps representative Robert GARCIA spoke on behalf of their organizations and their need for the youth center space.

Commissioners discussed several options and scenarios for leasing out the youth center.

A motion was made by Vice Chair Curiel, seconded by Member Anderson, to recommend the Restorative Justice League's application to lease the 27th and K Street Youth Center to City Council for consideration. The motion carried by the following vote:

**Aye:** 3 - Cardona  
Vice Chair Curiel  
Member Anderson

**No:** 2 - Member Moore  
Member Huitron

**Absent:** 1 - Member Morris

**G.3.**

**SUBJECT:** Measure Y Fund Allocation in the Amount of \$206,525 for Recreation Programming and Park, Zoo, and Youth Center Upgrades

**REPORT IN BRIEF**

Considers recommending how to disburse available Measure Y funds for various park, Zoo, and youth center maintenance and upgrades, one-time events, and new recreation programs.

**RECOMMENDATION**

**Recreation & Parks Commission** - Adopt a motion approving a recommendation to City Council for the allocation of Measure Y funds in the amount of \$206,525 for the proposed park, Zoo, and youth center maintenance projects, one-time events, and new recreation programming.

Parks and Recreation Director Joey CHAVEZ, Recreation Coordinator Lam KINDAVONG, and Recreation Supervisor Jennifer ARELLANO presented the budget for Measure Y funding.

COMMISSIONERS asked questions and discussed the various options for reallocating Staff's presented budget.

Members of the public spoke on their desires for allocating the budget.

**Clerk's Note:** A motion was made by Member MOORE to approve the budget as presented with the exception of removing McNamara playground upgrades of \$90,000 and allocating \$10,000 for the light project at Youth Sports Complex and the remaining \$80,000 to be dispersed during the fiscal year to be determined. Commissioner Huitron amended the motion

to add that the stipends to the youth centers be specifically for personal protective equipment. Commissioner Eric MOORE accepted the amendment.

Commissioners discussed the motion and discussed how to further amend the motion to specify and allocate the remaining \$80,000 for youth programming.

A motion was made by Member Moore, seconded by Member Huitron, to approve a modified budget which includes removing the McNamara playground upgrade project of \$90,000 and reallocating \$10,000 toward Sports Complex ball field lights, shifting the stipends for the youth centers to Personal Protective Equipment (PPE), and utilizing the remaining \$80,000 for youth programming, the details of which will be discussed at the next meeting on August 24th. The motion carried by the following vote:

Aye: 5 - Member Moore  
Cardona  
Member Huitron  
Vice Chair Curiel  
Member Anderson

No: 0

Absent: 1 - Member Morris

#### G.4.

**SUBJECT:** Request to Add Item to Future Agenda

#### REPORT IN BRIEF

Provides members of the Boards/Commissions to request that an item be placed on a future Boards/Commissions agenda for initial consideration by the Boards/Commissions.

Commissioner MOORE requested to add an item on the update and discussion on CP-42 as well as a discussion on Proposition 68 potential application sites.

Vice Chair CURIEL requested to add an item to discuss the proposed sports park policy; and a quarterly report from the Boys and Girls Club.

Chair CARDONA requested to add an item on the Open Space Master Plan Executive Summary, to discuss and recommend to City Council a participatory budgeting process for allocating Measure Y revenue, to discuss the use of the Senior Center after hours as a Youth Center, to discuss making parks more youth friendly, and make a recommendation to City Council, and to discuss setting goals and priorities for the Commission.

**G.5. SUBJECT: Commission Comments****REPORT IN BRIEF**

Provides an opportunity for the Chair and/or Member(s) to make a brief announcement on any activity(ies) she/he has attended on behalf of the Commission and to make a brief announcement on future community events and/or activities. The Brown Act does not allow discussion or action by the legislative body under this section.

Vice Chair CURIEL thanked everyone for the good discussions.

Commissioner MOORE mentioned it is nice having the Measure Y money to spend and thanked everyone.

Chair CARDONA thanked everyone for staying for the meeting.

**H. ADJOURNMENT**

**Clerk's Note:** The Recreation and Parks Commission Meeting was adjourned at 9:50 PM.

A motion was made by Vice Chair Curiel, seconded by Member Anderson, to adjourn the regular Recreation and Parks Commission Meeting in remembrance of Charlie Hudleston as an advocate of Parks and Recreation. The motion carried by the following vote:

**Aye:** 5 - Member Moore  
Cardona  
Member Huitron  
Vice Chair Curiel  
Member Anderson

**No:** 0

**Absent:** 1 - Member Morris

By:



Jennifer Arellano  
Recreation Supervisor

Approved:



Chair