



Legislation Details (With Text)

**File #:** 18-230      **Version:** 1      **Name:**  
**Type:** Consent Item      **Status:** Passed  
**File created:** 4/23/2018      **In control:** City Council/Public Finance and Economic Development Authority/Parking Authority  
**On agenda:** 6/18/2018      **Final action:** 6/18/2018  
**Title:** SUBJECT: Information Only - Boards and Commissions Annual Attendance Reports

REPORT IN BRIEF  
Annual attendance review conducted with results filed with the City Clerk's Office.

RECOMMENDATION  
For information only.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Attendance Policy, 2. Commission Attendance.pdf

Date	Ver.	Action By	Action	Result
6/18/2018	1	City Council/Public Finance and Economic Development Authority/Parking Authority	approved	Pass

*Report Prepared by: John Tresidder, Assistant City Clerk, City Clerk's Office*

**SUBJECT:** Information Only - Boards and Commissions Annual Attendance Reports

**REPORT IN BRIEF**

Annual attendance review conducted with results filed with the City Clerk's Office.

**RECOMMENDATION**

For information only.

**AUTHORITY**

Article VII, Sections 700, 702, and 702.1 of the Merced City Charter, and the Appointed Commission, Committee and Board Member Attendance Policy adopted by the City Council on October 3, 1994 (amended on July 15, 1996, August 4, 1997, July 16, 2001, and August 20, 2007).

**DISCUSSION**

Pursuant to the City's Attendance Policy (attached), the annual review has been conducted and filed with the City Clerk's Office. Where possible, the respective attendance reports have been presented to each board, committee, and commission, who subsequently reviewed and approved the reports as accurate.

The attached attendance reports indicate whether the commissioner, committee member, or board member was in attendance, informed staff that they would be absent ("excused"), or did not show and did not notify staff ("absent"). The City Council, under Section 7 of the Policy, "may" remove those commissioners, committee members, or board members who do not meet the 70% attendance requirement.

Overall, there has been good attendance during the reporting period (April 1, 2017 through March 31, 2018), with the majority of Board and Commission members meeting the minimum attendance requirement.

## **IMPACT ON CITY RESOURCES**

N/A

## **ATTACHMENTS**

1. Attendance Policy
2. Attendance Reports