



Legislation Details (With Text)

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**File created:** 4/29/2024      **In control:** City Council/Public Finance and Economic Development Authority/Parking Authority  
**On agenda:** 6/3/2024      **Final action:** 6/3/2024  
**Title:** SUBJECT: Information Only - Boards and Commissions Annual Attendance Reports

REPORT IN BRIEF  
Annual attendance review conducted with results filed with the City Clerk's Office.

RECOMMENDATION  
For information only.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Attendance Policy.pdf, 2. Attendance Records 2024.pdf

Date	Ver.	Action By	Action	Result
6/3/2024	1	City Council/Public Finance and Economic Development Authority/Parking Authority	approved	Pass

*Report Prepared by: Alejandra Medina, Deputy City Clerk, City Clerk's Office*

**SUBJECT:** Information Only - Boards and Commissions Annual Attendance Reports

**REPORT IN BRIEF**

Annual attendance review conducted with results filed with the City Clerk's Office.

**RECOMMENDATION**

For information only.

**AUTHORITY**

Article VII, Sections 700, 702, and 702.1 of the Merced City Charter, and the Appointed Commission, Committee and Board Member Attendance Policy adopted by the City Council on October 3, 1994 (amended on July 15, 1996, August 4, 1997, July 16, 2001, August 20, 2007, and September 20, 2021).

**DISCUSSION**

Pursuant to the City's Attendance Policy (attached), the annual review has been conducted and filed with the City Clerk's Office.

The attached attendance reports indicate whether the commissioner, committee member, or board member was in attendance, informed staff that they would be absent for a reason consistent with the

Attendance Policy ("excused") or did not show and did not notify staff ("absent"). The City Council, under Section 7 of the Policy, "may" remove those commissioners, committee members, or board members who do not meet the 70% attendance requirement.

There has been good attendance during the reporting period (April 1, 2023, through March 31, 2024) for the below listed Board and Commissions.

- Arts and Culture Advisory Commission
- Bicycle and Pedestrian Advisory Commission
- Building and Housing Board of Appeals
- Personnel Board
- Planning Commission

#### Recreation and Parks Commission

The Recreation and Parks Commission has had two members under the 70% attendance requirement. Commissioner Lopez has a percentage of 33% of meetings attended. There have been six (6) meetings held and two (2) attended; three (3) meetings absent and one (1) were excused. Commissioner Holloway has a percentage of 50% of meetings attended. There have been eight (8) meetings held and four (4) attended; two (2) meetings absent and two (2) were excused.

#### Regional Airport Authority

The Regional Airport Authority has had several members under the 70% attendance requirement. Member Acuna has a percentage of 60% of meetings attended. There have been five (5) meetings held and three (3) attended; two (2) meetings absent and one (1) excused. Member Abong has a percentage of 60% of meetings attended. There have been five (5) meetings held and three (3) attended; two (2) meetings were excused. Member Song has a percentage of 40% of meetings attended. There have been five (5) meetings held and two (2) attended; three (3) were excused. Member Venegas has a percentage of 0% of meetings attended. There has been four (4) meeting held and zero (0) attended; two (2) were absent and two (2) were excused.

#### Tax Transparency Commission

The Tax Transparency Commission has had three members under the 70% attendance requirement. Commissioner Quien has a percentage of 50% of meetings attended. There have been four (4) meetings held and two (2) attended; two (2) meetings being absent. Commissioner Piuser has a percentage of 50% of meetings attended. There have been four (4) meetings held and two (2) attended; two (2) meetings being absent. Commissioner Garcia has a percentage of 25% of meetings attended. There have been four (4) meetings held and one (1) attended; three (3) meetings being absent.

### **IMPACT ON CITY RESOURCES**

N/A.

### **ATTACHMENTS**

1. Attendance Policy
2. Attendance Reports