



## Legislation Details

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| <b>File #:</b>       | 24-649  | <b>Version:</b>      | 1  | <b>Name:</b> |  |
| <b>Type:</b>         | Consent Item  | <b>Status:</b>       |  | Passed       |  |
| <b>File created:</b> | 6/20/2024   | <b>In control:</b>   | City Council/Public Finance and Economic Development Authority/Parking Authority |              |  |
| <b>On agenda:</b>    | 7/15/2024   | <b>Final action:</b> | 7/15/2024  |              |  |
| <b>Title:</b>        | SUBJECT: Approval to Waive the Competitive Bidding Process, Allow the City to Piggyback onto Existing Contracts for Office Supplies and Maintenance Repair and Operations (MRO) Supplies, and Authorize Purchases in a not to Exceed Amount of \$620,000 Per Fiscal Year Through the Life of the Contracts with Staples, Amazon, Fastenal, Lowe's, and The Home Depot |                      |  |              |  |

### REPORT IN BRIEF

Considers approving to waive the competitive bid process, piggybacking onto existing contracts, and authorizing procurements by various City departments in an amount not to exceed \$620,000 per fiscal year through the life of Sourcwell and OMNIA Partners' multiyear competitively bid contracts for office and MRO supplies and other miscellaneous tools and equipment with Staples, Amazon, Fastenal, Lowe's, and The Home Depot.

### RECOMMENDATION

City Council - Adopt a motion:

- A. Waiving the competitive bidding requirements pursuant to Merced Municipal Code Section 3.004.210 due to piggybacking; and,
- B. Approving piggybacking onto the Staples contract 012320-SCC expiring October April 6, 2025, for a not to exceed amount of \$60,000 per fiscal year; and,
- C. Approving piggybacking onto the Prince William County Public Schools, VA Amazon contract R-TC -17006 expiring January 18, 2022, to be renewed for three (3) additional two-year terms through January 18, 2028, for a not to exceed amount of \$220,000 per fiscal year; and,
- D. Approving piggybacking onto Fastenal contract 091422-FAS expiring November 8, 2026, to be renewed for two (2) additional one-year term through November 8, 2028, for a not to exceed amount of \$120,000 per fiscal year; and,
- E. Approving piggybacking onto the Region 4 ESC - TX Lowe's contract R192006 expiring March 31, 2023, to be renewed for two (2) additional one-year term through March 31, 2025, for a not to exceed amount of \$70,000 per fiscal year; and,
- F. Approving piggybacking onto the Maricopa County, AZ Home Depot contract 16154 expiring December 31, 2021, to be renewed yearly through 2025 for a not to exceed amount of \$150,000 per fiscal year; and,
- G. Authorizing the City Manager to execute the necessary documents; and,
- H. Authorizing the Finance Officer to make necessary budget adjustments.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Staples Contract 012320-SCC.pdf, 2. Prince William County Public Schools, VA Amazon contract

R-TC-17006, 3. Fastenal Contract 091422.pdf, 4. Region 4ESC Lowe's Contract R192006.pdf, 5. Maricopa County, AZ Home Depot contract 16154-RFP.pdf, 6. Membership OMNIA.pdf, 7. Membership Sourcewell.pdf

| <b>Date</b> | <b>Ver.</b> | <b>Action By</b>   | <b>Action</b> | <b>Result</b> |
|-------------|-------------|--|---------------|---------------|
| 7/15/2024   | 1           | City Council/Public Finance and Economic Development Authority/Parking Authority | approved      | Pass          |