



Legislation Text

File #: 19-293, **Version:** 1

Report Prepared by: Jeremy Geiger, Acting Public Works Supervisor, Water Quality Control Division

SUBJECT: Approval of Professional Services Agreement with McCampbell Analytical, Inc. to Conduct Bioassay Laboratory Services for a Two (2) Year Term in an Annual Amount of \$23,964

REPORT IN BRIEF

Consider approving a two (2) year agreement with McCampbell Analytical, Inc., for bioassay laboratory testing services.

RECOMMENDATION

City Council - Adopt a motion approving an agreement for professional services with McCampbell Analytical, Inc., in the amount of \$23,964 annually, for bioassay laboratory testing services for the period ending June 30, 2021; and, authorizing the City Manager or the Assistant City Manager to execute all the necessary documents.

ALTERNATIVES

1. Approve, as recommended by Staff; or,
2. Approve, subject to modifications as conditioned by Council; or
3. Deny; or
4. Refer to Staff for reconsideration of specific items; or,
5. Continue to a future meeting.

AUTHORITY

Merced Municipal Code Title 3, Chapter 3.04, Article III - Purchases Over Twenty-Five Thousand Dollars, Section 3.04.120 - Written Contract.

CITY COUNCIL PRIORITIES

As provided for in the FY 2019-20 Proposed Budget.

DISCUSSION

Under Federal and State law, the City of Merced is required to perform bioassay laboratory testing of the Wastewater Treatment Facility's (WWTF) effluent water on biological organisms. The WWTF in-house laboratory is not certified to perform these wastewater tests.

Per the City's National Pollutant Discharge Elimination System (NPDES) Permit No. CA00779219, the City is required to conduct monthly acute fathead minnow (*Pimephales promelas*) and quarterly chronic algae (*Selenastrum capricornutum*) growth, water flea (*Ceriodaphnia dubia*) growth and reproduction, and fathead minnow growth and survival testing.

On April 1, 2019, Water Quality Control staff sent Request for Proposals (RFP) to seven (7) state certified laboratories. Four (4) qualified laboratories responded to the RFP. All requests were reviewed for content. During the review process, several components were used to evaluate the proposal, i.e., test methods offered, timeliness of report turnaround, proximity to the City of Merced and professional certifications, education, and references. The following is a total summary cost to the City for McCampbell's services.

<u>Laboratory</u>	<u>Location</u>	<u>Proposed Cost</u>
McCampbell Analytical, Inc.	Pittsburg, CA	\$23,964 (Year 1) \$23,964 (Year 2)

McCampbell met all qualifications, and included many positive referrals. Staff recommends approving the agreement for the two-year period. The City Attorney's Office has drafted and approved the agreement as to form (attachment 1).

IMPACT ON CITY RESOURCES

Laboratory services have been included for in the proposed FY 19/20 budget.

ATTACHMENTS

1. Professional Services Agreement