



## Legislation Text

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**File #:** 16-479, **Version:** 1

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*Report Prepared by: Matt Williams, Police Captain*

**SUBJECT:** Street Closure Veterans Parade

### REPORT IN BRIEF

Consider allowing the use of City streets on November 11, 2016 for the Veteran's Day Parade.

### RECOMMENDATION

**City Council** - Adopt a motion approving the street closures of Calimyrna Avenue from E Main Street to E 18<sup>th</sup> Street, East Main Street, from "G" Street to Calimyrna Avenue; West Main Street, from "G" to "O" Streets; "H", "I", "K", and "N" Streets, from the north and south alleys of West Main Street; Canal Street, from the north alley of West Main Street to Bob Hart Square; and "O" Street, from Main Street to 20<sup>th</sup> Street as requested by Kimberly Sanchez, Merced County Veterans Services for the 2016 Veterans Day Parade on Friday, November 11, 2016. The street closures will be between 12:00 PM and 4:00 PM; subject to the conditions outlined in the administrative report.

### ALTERNATIVES

1. Approve, as recommended by Staff; or,
2. Approve, subject to other than recommended by Staff; or,
3. Deny; or,
4. Refer to Staff for consideration of specific items.

### AUTHORITY

City of Merced Charter Section 200  
City of Merced Municipal Code Section 12.42.010  
State of California Vehicle Code Section 21101(e)

### CITY COUNCIL PRIORITIES

As provided for in the 2016-17 Adopted Budget.

### DISCUSSION

A request has been received from Kimberly Sanchez, Merced County Veterans Officer to close East Main Street and West Main Street for the 2016 Veterans Day Parade. The request is for the closure of the following streets:

East Main Street from "G" Street to Calimyrna Avenue (East Main Street will be closed for the parade assembly).

Calimyrna Ave to E 18<sup>th</sup> Street

"D" Street to thru traffic at E. Main Street

“E” Street to thru traffic at E. Main Street  
“K” Street from north and south alleys of West Main Street  
“I” Street from north and south alleys of West Main Street  
“H” Street from north and south alleys of West Main Street  
Canal Street from north alley of West Main Street to Bob Hart Square  
“N” Street from north and south alleys of West Main Street  
West Main Street between “G” Street and “O” Street (This is for the parade route)  
“O” Street from West Main Street to West 18th Street.

The date of this event is scheduled for Friday, November 11, 2016 and the time of the street closure will be from 12:00 PM. to 4:00 P.M. East Main Street from “G” Street to Calimyrna Avenue will be closed at 10:30 A.M. for parade staging and assembly. West Main Street from “G” Street to “O” Street will be closed from 11:30 A.M. until 4:00 P.M. for the parade (If the parade finishes prior to 4:00 P.M. West Main Street will be opened earlier at the completion of the parade). The Parade start time is approximately 12:30 P.M.

Merced County Veterans Office will take full responsibility for notifying the businesses and residences along the parade route and providing ample notification of the event. The posting of “No Parking” signs, along the parade route, shall be done no less than 24 hours prior to the event. The expected attendance is 1500 to 2000 spectators.

The Merced Police Department will provide traffic control services during this event. The Merced Police Department will utilize sworn police officers, reserve police officers, explorer scouts, citizen volunteers and community service officers to provide traffic control. If other City services are needed beyond the assistance of the Merced Police Department, the request will be made separately and to the appropriate departments.

The Merced Police Department will utilize approximately two (2) Police Sergeants, one (1) Police Community Service Officers, six (6) Police Officers, one (1) Police Volunteer and thirty (30) Police Explorer Scouts to conduct traffic control for this event.

The Merced County Board of Supervisors approved the street closure application. The street closure application was signed on September 20<sup>th</sup>, 2016 by Hub Walsh. A copy of the street closure application is attached to this administrative report. The 2016 Veterans Day Parade will be held subject to the following conditions:

1. Event sponsors shall furnish a certificate of liability insurance with coverage of no less than \$500,000.00 and naming the City of Merced as additional insured.
2. Event sponsors shall contact all businesses and residences affected by the street closure, advising them of the hours, conditions and reason thereof.
3. Event sponsor shall be responsible for placing and removing all traffic barricades and posting of parking restrictions where streets are closed no less than 24 hours prior to the parade.
4. Event sponsor shall be responsible for disposing of any trash and debris generated from the event.
5. Event sponsor shall provide adequate supervision throughout the parade route as required by the Police Department.
6. Event sponsors shall agree to indemnify and hold harmless the City, its officers, agents, and employees from any and all liability, costs, damages, or injuries to persons or damage to

property which might arise out of or in any way be connected with the use of an encroachment/street closure permit for this event.

### **IMPACT ON CITY RESOURCES**

The Merced Police Department will utilize approximately two (2) Police Sergeants, six (6) Police Officers, one (1) Citizen Volunteers and thirty (30) Police Explorer Scouts to conduct traffic control for this event.

### **ATTACHMENTS**

1. Street closure application