



Legislation Text

File #: 18-418, **Version:** 1

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SUBJECT: Second Amendment to the Contract with Data Ticket, Inc.

REPORT IN BRIEF

Second Amendment to the Agreement for Professional Services with Data Ticket, Inc. for the addition of AB503, processing of Indigent Payment Plans.

RECOMMENDATION

City Council - Adopt a motion approving the second amendment to the agreement for professional services with Data Ticket, Inc., for the addition of AB503, processing of Indigent Payment Plans and authorizing the City Manager or Assistant City Manager to execute the necessary documents.

ALTERNATIVES

1. Approve, as recommended; or
2. Refer matter back to staff for changes; or
3. Deny

AUTHORITY

Chapter 3.04, Purchasing System, sets forth procedures for contracting for professional services.

DISCUSSION

Since July 2006, the City has contracted with Data Ticket for web based software and processing of parking citations. The services include processing of payments, appeals scheduling and Franchise Tax Board (FTB) tax lien participation, obtaining social security numbers, sending notices to customers, filing adjustments on the Data Ticket database and FTB database and managing the monthly reports. Citizens have access to Data Ticket (Citation Processing Center) 24 hours a day, seven days a week. The website allows them to view, appeal and pay their citations.

Assembly Bill 503 and Assembly Bill 2544 passed and became effective July 1, 2018, which requires Public Agencies to have a payment plan option available for indigent persons. The City worked with Data Ticket and developed a request for indigent payment plan, terms and conditions. Data Ticket has also modified their software to accommodate indigent payment plan requests.

The City and Data Ticket have created a process in which Data Ticket will scan the requests into their software system, the City will review the requests for completeness and approve or deny the request based on the documents provided, and lastly Data Ticket will send the approval/denial letter. The fee

for Data Ticket to complete this process is \$2.00 for each request and \$0.85 per letter. The inclusion of this process and fees requires a Second Amendment to the contract.

IMPACT ON CITY RESOURCES

Funds have been approved for the Fiscal Year 18-19 budget, it is not anticipated that additional funds will be needed.

ATTACHMENTS

1. AB503
2. AB2544
3. Data Ticket, Inc. contract with 1st Amendment
4. Amendment #2