



## Legislation Text

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**File #:** 16-407, **Version:** 1

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*Report Prepared by: Bill King, Principal Planner, Development Services Department*

**SUBJECT:** First Amendment to Professional Services Agreement with Interwest Consulting Group for Building and Planning Services

### REPORT IN BRIEF

City Council will consider approving the First Amendment to Professional Services Agreement with Interwest Consulting Group for building and planning services.

### RECOMMENDATION

**City Council** - Adopt a motion:

- A. Approving the First Amendment for Professional Services with Interwest Consulting Group, Inc., to provide as needed building and planning services for an additional amount of \$85,000.00; and,
- B. Authorizing the Finance Officer to make the necessary budget adjustments; and,
- C. Authorizing the City Manager to execute the above agreement.

### ALTERNATIVES

- 1. Approve, as recommended by staff; or,
- 2. Approve, as modified by City Council; or,
- 3. Deny; or,
- 4. Refer to staff for reconsideration of specific items (to be addressed in Council motion); or,
- 5. Continue the item to a future City Council meeting (date and time to be specified in motion).

### AUTHORITY

Charter of the City of Merced, Section 200.

### CITY COUNCIL PRIORITIES

Not Applicable

### DISCUSSION

In May 2016, the City Development Services entered into a \$27,000.00 professional services agreement with Interwest Consulting Group Inc. for building and planning services. The City's Assistant Building Official, has taken a temporary position with the City Fire Department. Staff for middle management and oversight within the Inspection Services division are still needed. The services will be necessary for a minimum of one-year.

## **IMPACT ON CITY RESOURCES**

This contract will be funded with no new appropriation of funds in the FY 2016-17 Budget, but will utilize the funding approved in the FY 2016-17 budget in the professional services line.

## **ATTACHMENTS**

1. Original Professional Services Agreement with Interwest Consulting Group, Inc.
2. First Amendment to Professional Services Agreement with Interwest Consulting Group, Inc.