



Legislation Text

File #: 16-407, **Version:** 1

Report Prepared by: Bill King, Principal Planner, Development Services Department

SUBJECT: First Amendment to Professional Services Agreement with Interwest Consulting Group for Building and Planning Services

REPORT IN BRIEF

City Council will consider approving the First Amendment to Professional Services Agreement with Interwest Consulting Group for building and planning services.

RECOMMENDATION

City Council - Adopt a motion:

- A. Approving the First Amendment for Professional Services with Interwest Consulting Group, Inc., to provide as needed building and planning services for an additional amount of \$85,000.00; and,
- B. Authorizing the Finance Officer to make the necessary budget adjustments; and,
- C. Authorizing the City Manager to execute the above agreement.

ALTERNATIVES

- 1. Approve, as recommended by staff; or,
- 2. Approve, as modified by City Council; or,
- 3. Deny; or,
- 4. Refer to staff for reconsideration of specific items (to be addressed in Council motion); or,
- 5. Continue the item to a future City Council meeting (date and time to be specified in motion).

AUTHORITY

Charter of the City of Merced, Section 200.

CITY COUNCIL PRIORITIES

Not Applicable

DISCUSSION

In May 2016, the City Development Services entered into a \$27,000.00 professional services agreement with Interwest Consulting Group Inc. for building and planning services. The City's Assistant Building Official, has taken a temporary position with the City Fire Department. Staff for middle management and oversight within the Inspection Services division are still needed. The services will be necessary for a minimum of one-year.

IMPACT ON CITY RESOURCES

This contract will be funded with no new appropriation of funds in the FY 2016-17 Budget, but will utilize the funding approved in the FY 2016-17 budget in the professional services line.

ATTACHMENTS

1. Original Professional Services Agreement with Interwest Consulting Group, Inc.
2. First Amendment to Professional Services Agreement with Interwest Consulting Group, Inc.