



## Legislation Text

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**File #:** 17-032, **Version:** 1

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**SUBJECT:** Notice of Vacancy - Planning Commission

### REPORT IN BRIEF

Requests direction for filling the newly created vacancy on the Planning Commission.

### RECOMMENDATION

**City Council** - Adopt a motion directing staff to notice a vacancy on the Planning Commission due to the vacancy created by the election of Jill McLeod to the City Council and to seek applicants for the position.

### ALTERNATIVES

1. Direct staff to notice the vacancy and seek applicants for the position; or,
2. Give staff specific instructions regarding how to advertise for the vacancy.

### AUTHORITY

Article VII, Sections 700, 702, 702.1, 705, 707, and 708 of the Merced City Charter.

### CITY COUNCIL PRIORITIES

Not applicable.

### DISCUSSION

#### Background

The Planning Commission, created by City Charter, studies land subdivision, planning, and zoning matters. The Commission recommends to the City Council the adoption, amendment or repeal of provisions of the City's General Plan and Zoning Code for the physical development of the City. The Commission consists of seven members who are qualified electors of the City of Merced. Meetings are held on the first and third Wednesdays of each month at 7:00 p.m.

#### Current Vacancy

With her election to the City Council, the seat on the Planning Commission held by Jill McLeod is now vacant. The seat that Ms. McLeod held on the Planning Commission had a term end of July 1, 2020. The Commission's roster is attached for your reference.

#### Posting of Notice

Unless other direction is necessary, the vacancy will be posted in accordance with Government Code

Section 54970, et seq., and the matter of appointment placed on a future City Council agenda. If Council Members have any direction regarding how to advertise for the vacancy other than the normal notice to the newspaper, or if Council feels certain areas of expertise and/or experience are necessary for this appointee, please advise.

### **IMPACT ON CITY RESOURCES**

No appropriation of funds is needed.

### **ATTACHMENTS**

1. Planning Commission Roster