



Legislation Text

File #: 17-438, **Version:** 1

Report Prepared by: John Tresidder, Assistant City Clerk, City Clerk's Office

SUBJECT: Notice of Vacancies (2) - Planning Commission

REPORT IN BRIEF

Requests direction for filling two vacancies on the Planning Commission.

RECOMMENDATION

City Council - Adopt a motion directing staff to notice vacancies (2) on the Planning Commission, due to the resignation of William Baker and the term completion of Kurt Smoot, and to seek applicants for the position, with an application deadline of September 30, 2017.

ALTERNATIVES

1. Direct staff to notice the vacancies and seek applicants for the position; or,
2. Give staff specific instructions regarding how to advertise for the vacancy.

AUTHORITY

Article VII, Sections 700, 702, 702.1, 705, 707, and 708 of the Merced City Charter.

CITY COUNCIL PRIORITIES

Not applicable.

DISCUSSION

Background

The Planning Commission, created by City Charter, studies land subdivision, planning, and zoning matters. The Commission recommends to the City Council the adoption, amendment, or repeal of provisions of the City's General Plan and Zoning Code for the physical development of the City. The Commission consists of seven members who are qualified electors of the City of Merced. Meetings are held on the first and third Wednesdays of each month at 7:00 p.m.

Current Vacancies

With the term of Kurt Smoot expiring and the resignation of William Baker, there are two vacancies on the Planning Commission. The term dates of the seats are July 1, 2021 and July 1, 2019. The Commission's roster is attached for your reference.

Posting of Notice

Unless other direction is necessary, the vacancy will be posted in accordance with Government Code Section 54970, et seq., and the matter of appointment placed on a future City Council agenda. If

Council Members have any direction regarding how to advertise for the vacancy other than the normal notice to the newspaper, or if Council feels certain areas of expertise and/or experience are necessary for this appointee, please advise.

IMPACT ON CITY RESOURCES

No appropriation of funds is needed.

ATTACHMENTS

1. Planning Commission Roster