



## Legislation Text

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**File #:** 18-187, **Version:** 1

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**SUBJECT:** Notice of Vacancies (2) - Planning Commission

### REPORT IN BRIEF

Requests direction for filling two vacancies on the Planning Commission.

### RECOMMENDATION

**City Council** - Adopt a motion directing staff to notice vacancies (2) on the Planning Commission, one due to the resignation of Kevin Smith and one due to the upcoming term completion of Travis Colby (July 1, 2018), and to seek applicants for the positions, with an application deadline of May 15, 2018.

### ALTERNATIVES

1. Direct staff to notice the vacancies and seek applicants for the position; or,
2. Give staff specific instructions regarding how to advertise for the vacancy.

### AUTHORITY

Article VII, Sections 700, 702, 702.1, 705, 707, and 708 of the Merced City Charter.

### CITY COUNCIL PRIORITIES

Not applicable.

### DISCUSSION

#### Background

The Planning Commission, created by City Charter, studies land subdivision, planning, and zoning matters. The Commission recommends to the City Council the adoption, amendment, or repeal of provisions of the City's General Plan and Zoning Code for the physical development of the City. The Commission consists of seven members who are qualified electors of the City of Merced. Meetings are held on the first and third Wednesdays of each month at 7:00 p.m.

#### Current Vacancies

With the second term of Travis Colby expiring on July 1, 2018, he will be ineligible to serve again; and with the resignation of Kevin Smith, there is one current vacancy and one upcoming on July 1, 2018. The term dates of the seats are July 1, 2022 and July 1, 2021. The Commission's roster is attached for your reference.

#### Posting of Notice

Unless other direction is necessary, the vacancies will be posted in accordance with Government Code Section 54970, et seq., and the matter of appointment placed on a future City Council agenda. If Council Members have any direction regarding how to advertise for the vacancies other than the normal notice to the newspaper, or if Council feels certain areas of expertise and/or experience are necessary for this appointee, please advise.

### **IMPACT ON CITY RESOURCES**

No appropriation of funds is needed.

### **ATTACHMENTS**

1. Planning Commission Roster