



Legislation Text

File #: 19-357, **Version:** 1

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SUBJECT: Award of Bid and Approval of Contract to Provost and Pritchard Engineering Group, Inc. for Groundwater Monitoring Well and Municipal Well Sampling Services in the Amount of \$220,800

REPORT IN BRIEF

Considers awarding a contract in the amount of \$220,800 to Provost and Pritchard Engineering Group, Inc. to perform groundwater sampling services to support the City's PCE and MTBE environmental investigations

RECOMMENDATION

City Council - Adopt a motion awarding a contract with Provost and Pritchard Engineering Group, Inc. for the three year term of July 1, 2019 to June 30, 2022, in the amount of \$73,600 annually for each of the fiscal years FY 2019/20, FY 2020/21, and FY 2021/22 to provide groundwater well and municipal well sampling services and authorizing the City Manager or the Assistant City Manager to execute the necessary documents.

ALTERNATIVES

1. Approve, as recommended by staff; or,
2. Approve, subject to modifications as conditioned by City Council; or,
3. Refer to staff for reconsideration of specific items; or,
4. Deny.

AUTHORITY

Charter of the City of Merced, Section 200, et seq.

Services with an estimated value greater than \$31,000 are made by written contract in accordance with Merced Municipal Code, Title 3 - Revenue and Finance, Chapter 3.04.

CITY COUNCIL PRIORITIES

As provided for in the 2019-20 Adopted Budget

DISCUSSION

The California Regional Water Quality Control Board requires the City of Merced (City) to sample groundwater monitoring wells and test for Tetrachloroethylene (PCE) in specified areas around the City. In addition, the California Department of Public Health and State Water Resources Control Board require the City to monitor its drinking water for various contaminants, including the gasoline constituent Methyl Tertiary Butyl Ether (MTBE). Sampling of groundwater monitoring wells and

municipal wells is also conducted to support the City MTBE litigation efforts.

The above sampling requirements necessitate procuring the services of an appropriate environmental consulting firm with the relevant expertise. On May 20, 2019, the City issued a Request-for-Proposals for the well sampling work.

Six firms submitted proposals as of the suspense date. An evaluation committee was convened consisting of Public Works and Engineering staff members. Each member rated the proposals by granting up to 100 points on criteria including, but not limited to staff qualifications, technical experience, technical approach and completeness. Shown below are the proposals' combined scores out of a maximum possible of 300 total points:

Provost and Pritchard Engineering Group, Inc., Clovis	282
Lee & Ro, Inc., Walnut Creek	276
Herschey Environmental, Inc., Bass Lake	263
Condor Earth Technologies, Inc., Stockton	256
Cardno Inc., Ventura	250
ATC Group Services, LLC, Modesto	218

The evaluators selected Provost and Pritchard Engineering Group, Inc. as the preferred proposal. Staff requested that Provost and Pritchard Engineering Group, Inc. provide a scope of work to meet the City's groundwater sampling requirements for a three-year period as detailed in the Request-for-Proposals. Their fee proposal of \$220,800 will be apportioned \$73,600 equally for each of fiscal years FY 2019/20, FY 2020/21, and FY 2021/22.

IMPACT ON CITY RESOURCES

The current Fiscal Year 2019/20 budget includes an adequate balance in the Fund 557-Water System Enterprise Fund, professional services account No. 557-1106-532.17-00, for the first fiscal year 2019/20. Future appropriations will be incorporated into the annual budget.

ATTACHMENTS

1. Contract