



Legislation Text

File #: 19-645, **Version:** 1

Report Prepared by: Daniel Dabney, Sergeant Merced Police Department

SUBJECT: Approval of Street Closure Request Submitted by Merced Main Street Association for the 2019 Annual Christmas Parade on December 7, 2019 From 12:00 P.M. Until 7:00 P.M.

REPORT IN BRIEF

Considers allowing the use of City streets on December 7, 2019 for the Christmas Parade.

RECOMMENDATION

City Council - Adopt a motion approving the street closures of East Main Street, from Cedar Avenue to "G" Street, West Main Street, from "G" to "O" Streets, "O" Street from West Main Street to 20th Street including side streets. An alternate route due to possible road closure for the El Capitan project will be East Main Street, from Cedar Avenue to "G" Street, West Main Street, from "G" to Canal Street, Canal Street from West Main Street to West 18th Street and West 18th Street from Canal Street to "O" Street including side streets as requested by Mike Waite of the Merced Main Street Association for the 2019 Christmas Parade on Saturday, December 7, 2019.

ALTERNATIVES

1. Approve, as recommended by Staff; or,
2. Approve, subject to other than recommended by Staff; or,
3. Deny; or
4. Refer to Staff for reconsideration of specific items

AUTHORITY

City of Merced Charter Section 200
City of Merced Municipal Code Section 12.42.010
State of California Vehicle Code Section 21101(e)

CITY COUNCIL PRIORITIES

As provided for in the 2019-20 Adopted Budget.

DISCUSSION

A request received from Mike Waite, Merced Main Street Association to close the following streets for the Annual Christmas Parade:

- East Main Street from "Cedar Avenue to "G"
- Calimyrna Avenue to thru traffic at East Main Street.
- Orchard Lane to thru traffic at East Main Street.
- "D" Street to thru traffic at East Main Street

- “E” Street to thru traffic at East Main Street
- “F” Street to thru traffic at East Main Street
- “G” Street to thru traffic at East Main Street
- West Main Street between “G” Street and Canal Street
- “H” Street to thru traffic at West Main Street
- “I” Street to thru traffic at West Main Street
- Martin Luther King Jr. Way to thru traffic at West Main Street
- “K” Street to thru traffic at West Main Street
- Canal Street to thru traffic at West Main Street
- “M” Street to thru traffic at West Main Street
- “N” Street to thru traffic at West Main Street
- “O” Street from West Main Street to West 20th Street (“O” Street will be closed for and parade termination).
- West 18th Street to thru traffic at “O” Street
- West 19th Street to thru traffic at “O” Street
- West 20th Street to thru traffic at “O” Street

Alternative Route due to El Capitan Project:

- East Main Street from “Cedar Avenue to “G”
- Calimyrna Avenue to thru traffic at East Main Street.
- Orchard Lane to thru traffic at East Main Street.
- “D” Street to thru traffic at East Main Street
- “E” Street to thru traffic at East Main Street
- “G” Street to thru traffic at East Main Street
- West Main Street between “G” Street and Canal Street
- “H” Street to thru traffic at West Main Street
- “I” Street to thru traffic at West Main Street
- Martin Luther King Jr. Way to thru traffic at West Main Street
- “K” Street to thru traffic at West Main Street
- Canal Street from West Main Street to 18th Street
- 18th Street from Canal Street to “O” Street
- “M” Street to thru traffic at 18th Street
- “N” Street to thru traffic at 18th Street
- “O” Street from West 18th Street to West 21st Street (“O” Street will be closed for and parade termination).
- West 19th Street to thru traffic at “O” Street
- West 20th Street to thru traffic at “O” Street
- West 21st Street to thru traffic at “O” Street

The 2019 Christmas Parade staging area will be on East Main Street between “G” Street and Cedar Avenue from 12:00 P.M until 5:00 P.M. East Main Street and side streets off East Main Street will be opened to traffic after the parade is cleared from the staging area. The Christmas Parade will commence at 3:00 P.M. from Main Street and “G” Street, going west bound on West Main Street to

“O” Street or the alternate route. West Main Street and side streets off West Main Street will be opened to traffic at the conclusion of the Christmas Parade and the tree lighting ceremony, which is anticipated to occur between 6:30 P.M. and 7:00 P.M.

The Merced Police Department will provide traffic control services during this event. The Merced Police Department will station a Police Officer at the intersections of Main Street and “G” Street, West Main Street and Martin Luther King Jr Way and West Main Street and “M” Street to allow traffic to flow north and south bound during the parade. If other City services are needed beyond the assistance of the Merced Police Department, the request will be made separately and to the appropriate departments.

The Merced Police Department will utilize approximately two (2) Police Sergeants, eight (8) Police Officers and approximately twenty (20) Police Explorer Scouts to conduct traffic control for this event.

The Merced Main Street Association will take full responsibility for notifying the businesses and residences along the parade route, providing ample notification of the event. The posting of No Parking signs, along the parade route and staging area, shall be done no less than twenty four (24) hours prior to the event. The parade is expected to bring approximately 15,000 spectators.

The 2019 Christmas Parade will be held subject to the following conditions:

1. Event sponsors shall furnish a certificate of liability insurance with coverage of no less than \$1,000,000.00 and naming the City of Merced as additional insured.
2. Event sponsors shall contact all businesses and residences affected by the street closure, advising them of the hours, conditions and reason thereof.
3. Event sponsor shall be responsible for placing and removing all traffic barricades and posting of parking restrictions where streets are closed no less than 24 hours prior to the parade.
4. Event sponsor shall be responsible for disposing of any trash and debris generated from the event.
5. Event sponsor shall provide adequate supervision throughout the parade route as required by the Police Department.
6. Event sponsors shall agree to indemnify and hold harmless the City, its officers, agents, and employees from any and all liability, costs, damages, or injuries to persons or damage to property which might arise out of or in any way be connected with the use of an encroachment/street closure permit for this event.

ATTACHMENTS

1. Street closure application
2. Map of parade route
3. Certificate of Liability