



Legislation Text

File #: 20-208, Version: 1

Report Prepared by: Jamie Cruz, Management Analyst - Public Works

SUBJECT: Approval of Agreement for Professional Services with Ameripride Uniform Services, Inc., in the Annual Amount of \$65,592 for Uniform Rental and Cleaning Services of Work Apparel and Miscellaneous Items for a Two (2) Year Term Beginning July 1, 2020 Through June 30, 2022, with an Option to Extend the Agreement for Three (3) Additional One (1) Year Term(s)

REPORT IN BRIEF

Considers approving an agreement with Ameripride Uniform Services, Inc., in the annual amount of \$65,592 for uniform rental and cleaning services of work apparel and miscellaneous items for the Public Works Department.

RECOMMENDATION

City Council - Adopt a motion:

- A. Approving the agreement for professional services with Ameripride Uniform Services, Inc., in the annual amount of \$65,592 for uniform rental and cleaning services of work apparel and miscellaneous items for a period of two-years, with an option to renew for a maximum of (3) three additional one-year periods; and,
- B. Approving future amendments to adjust the number of uniforms and miscellaneous items provided based on staffing levels, or changes in uniform safety and visibility needs; and,
- C. Authorizing the City Manager or the Assistant City Manager to execute the necessary documents.

ALTERNATIVES

- 1. Approve, as recommend by Staff; or,
- 2. Approve, subject to other than recommended by Staff; or,
- 3. Deny; or,
- 4. Refer to Staff for reconsideration of specific items; or,
- 5. Continue to a future meeting.

AUTHORITY

Charter of the City of Merced, Section 200 et seq.

Services with an estimated value greater than \$32,000.00 are made by written contract in accordance with Merced Municipal Code, Title 3 - Revenue and Finance, Chapter 3.04.

CITY COUNCIL PRIORITIES

As provided for in the proposed 2020-21 budget.

DISCUSSION

The Public Works Department recently invited proposals to provide uniform rental and cleaning services of work apparel, including cotton shirts, hi-visibility shirts, industrial pants, denim jeans, coveralls, and laboratory coats, as well as other miscellaneous items including floor mats, towels, floor mops, seat/ground covers, and air fresheners. Services include weekly laundering of eleven (11) sets of uniforms per typical employee, as well as weekly service of towels and bi-weekly service of mats.

Public Works job classifications requiring uniforms include employees across all divisions, excluding office personnel. These classifications range from Refuse Equipment Operators and Street Sweepers, to Mechanics, Water Distribution Operators, and Traffic Signal Technicians. It is essential to department operations to maintain proper uniform inventory levels, professional appearance, appropriate sizing, and stay in line with applicable safety standards (such as hi-visibility shirts for employees working near the roadway).

Three vendors responded to the request for proposals (RFP), including:

- Ameripride Uniform Services, Inc. (Merced)
- Mission Linen & Uniform Service (Modesto)
- Prudential Overall Supply (Irvine)

Ameripride Uniform Services, Inc., (Ameripride) has provided uniform services to the Public Works Department since 1999. In addition to being a local vendor, Ameripride bills at 50% of inventory, allowing for a significant cost savings to the City of Merced.

The annual contract amount of \$65,592 is based on current inventory levels and uniform selections. This amount may fluctuate as staffing levels change, including one-time preparation charges for employee turnover, or as the need to transition to different uniform styles arises. As such, staff is requesting Council approve future contract amendments to allow for these types of adjustments.

IMPACT ON CITY RESOURCES

Funding is available in the Fiscal Year 2020/2021 budget for the WWTP (553), Water (557), Refuse (558), Fleet (670), Facilities (671), Streets (022), General Fund Parks (001), CFD Parks (158), and Maintenance District (120) division account lines, subject to Council's approval of the Fiscal Year 2020/2021 budget.

ATTACHMENTS

1. Cost Comparison
2. Agreement for Professional Services