



## Legislation Text

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**File #:** 20-555, **Version:** 1

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*Report Prepared by: Juan Olmos, Acting Public Works Manager - Tax Services*

**SUBJECT:** Approval of Supplemental Appropriation in Fund 101 - West Creek Homes Maintenance District in the Amount of \$28,027, Fund 102 - Silverado Maintenance District in the Amount of \$63,477, Fund 108 - Sunset West Maintenance District in the Amount of \$34,869, Fund 119 - Landscape Maintenance District No.1 in the Amount of \$27,027, Fund 136 - Las Brisas Maintenance District in the Amount of \$46,377, Fund 141 - Fahrens Park II Maintenance District in the Amount of \$84,103, Fund 142 - La Bella Vista Maintenance District in the Amount of \$27,611, Fund 143 - Davenport Ranch Maintenance District in the Amount of \$42,809, and Fund 167 - Bright Development Community Facilities District in the Amount of \$44,625; and Approval of a One-Year Agreement for Professional Services with West Coast Arborists, Inc., for Tree Pruning and Removal Services in Bellevue Ranch West and Bright Development Community Facilities Districts and Davenport, Fahrens Park II, La Bella Vista, Landscape Maintenance District 1, Las Brisas, Sequoia Hill, Silverado, Sunset West, and West Creek Maintenance Districts, for a Total Amount not to Exceed \$434,938

### REPORT IN BRIEF

Considers approving supplemental appropriations in Funds 101, 102, 108, 119, 136, 141, 142, 143, and 167, and approving a one-year agreement for professional services with West Coast Arborists, Inc., for tree pruning and removal services in various Community Facilities Districts and Maintenance Districts in a total amount not to exceed \$434,938.

### RECOMMENDATION

**City Council** - Adopt a motion:

- A. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 101 - West Creek Homes Maintenance District in the amount of \$28,027; and,
- B. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 102 - Silverado Maintenance District in the amount of \$63,477; and,
- C. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 108 - Sunset West Maintenance District in the amount of \$34,869; and,
- D. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 119 - Landscape Maintenance District No.1 in the amount of \$27,027; and,
- E. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 136 - Las Brisas Maintenance District in the amount of \$46,377; and,

F. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 141 - Fahrens Park II Maintenance District in the amount of \$84,103; and,

G. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 142 - La Bella Vista Maintenance District in the amount of \$27,611; and,

H. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 143 - Davenport Ranch Maintenance District in the amount of \$42,809; and,

I. Approving a Supplemental Appropriation from the unreserved, unencumbered fund balance for Fund 167 - Bright Development Community Facilities District in the amount of \$44,625; and,

J. Approving an agreement for professional services with West Coast Arborists, Inc., in the amount not to exceed \$434,938 for Tree Pruning and Removal Services; and,

K. Authorizing contract amendments not to exceed 5% of the total contract amount; and,

L. Authorizing the Interim City Manager to execute the necessary documents.

## **ALTERNATIVES**

1. Approve, as recommended by staff; or,
2. Approve, subject to modifications as conditioned by City Council; or,
3. Refer to staff for reconsideration of specific items; or,
4. Deny.

## **AUTHORITY**

Charter of the City of Merced, Section 200, et seq. and Section 3.04.120 of the Merced Municipal Code.

Services with an estimated value greater than \$33,000.00 are made by written contract in accordance with Merced Municipal Code, Title 3 - Revenue and Finance, Chapter 3.04.

## **CITY COUNCIL PRIORITIES**

As provided for in the 2020-21 Adopted Budget.

## **DISCUSSION**

Staff solicited proposals from qualified firms to provide tree pruning of approximately 5,155 trees, removal of 70 stumps, and removal of 147 trees throughout various Community Facilities Districts (CFD) and Maintenance Districts (MD).

Four proposals were received by the submittal deadline. An evaluation committee was convened consisting of Public Works staff members. Each member rated the proposals by granting up to 100 points on criteria including, but not limited to: project experience and understanding, overall approach, scope of work, and completeness. Shown below are the proposals' combined scores out of a maximum possible of 300 total points:

West Coast Arborists, Inc. (Anaheim, CA)	272
Arborist Now, Inc. (San Francisco, CA)	242
Central Valley Landscape & Tree (Ceres, CA)	189
Westside Landscape & Concrete, Inc. (Newman, CA)	158

West Coast Arborists, Inc., (WCA) proposed fee schedule for completing the tree and stump removal, tree pruning, and related tasks totals \$434,938. Each individual district cost is listed below:

<u>District:</u>	<u>Amount:</u>	<u>Contingency:</u>
Bellevue Ranch West	\$ 49,322	\$ 2,467
Bright Development	\$ 42,500	\$ 2,125
Davenport	\$ 40,770	\$ 2,039
Fahrens Park II	\$ 80,098	\$ 4,005
La Bella Vista	\$ 26,296	\$ 1,315
Landscape Maintenance District 1	\$ 25,740	\$ 1,287
Las Brisas	\$ 44,168	\$ 2,209
Sequoia Hill	\$ 5,690	\$ 285
Silverado	\$ 60,454	\$ 3,023
Sunset West	\$ 33,208	\$ 1,661
West Creek	\$ 26,692	\$ 1,335
<i>Total:</i>	<u>\$ 434,938</u>	<u>\$ 21,751</u>

## IMPACT ON CITY RESOURCES

A supplemental appropriation of funds is needed for Bright Development CFD (167), as well as Maintenance District Funds for Davenport (143), Fahrens Park II (141), La Bella Vista (142), Landscape Maintenance District 1 (119), Las Brisas (136), Silverado (102), Sunset West (108), and West Creek (101). Bellevue Ranch West CFD (170) and Sequoia Hill Maintenance District (144) contain sufficient funding for this contract.

## ATTACHMENTS

1. Agreement for Professional Services