



Legislation Text

File #: 22-324, **Version:** 1

Report Prepared by: Wally Broughton, Public Works Manager - Operations

SUBJECT: Approval to Waive the Competitive Bidding Requirements and Authorizing the Purchase of Four (4) Budgeted Fleet Vehicles for the Airport Through Cooperative Purchasing Agreements with Sourcewell and Garton Tractor of Merced, Including One Jacobson Industrial Mower for \$77,573.88, One Cushman Utility Vehicle for \$16,269.40, One Midsize Kubota Tractor for \$61,052.99, and One Landpride 20' Heavy Duty Rotary Cutter for \$33,242.13

REPORT IN BRIEF

Considers waiving the City's competitive bidding requirements pursuant to Merced Municipal Code Section 3.04.210 to purchase currently budgeted and Council approved fleet vehicles through the government procurement program Sourcewell.

RECOMMENDATION

City Council - Adopt a motion:

- A. Waiving the City's competitive bidding requirement as permitted by Merced Municipal Code section 3.04.210 to utilize cooperative purchasing agreements through Sourcewell, a government procurement program; and,
- B. Approving the purchase of one Jacobson 11'4" Industrial Mower from Garton Tractor in the amount of \$77,573.88 through Sourcewell contract #062117-KBA; and,
- C. Approving the purchase of One Cushman Utility Vehicle in the amount of \$16,269.40, from Garton Tractor through Sourcewell contract #122220-JCS-1; and,
- D. Approving the purchase of one Midsize Kubota Tractor in the amount of \$61,052.99, from Garton Tractor through Sourcewell contract # 062117-KBA; and,
- E. Approving the purchase of one Landpride 20' Heavy Duty Rotary Cutter in the amount of \$33,242.13 from Garton Tractor through Sourcewell contract # 062117-KBA; and,
- F. Authorizing the City Manager or the Deputy City Manager to execute any necessary documents for the purchases specified above, the Finance Officer to make the appropriate budget adjustments and City Buyer to issue the Purchase Orders, and approval of change orders not to exceed 10% of the total purchase price.

ALTERNATIVES

- 1. Approve, as recommended by staff; or,

2. Approve, subject to other than recommended by staff (identify specific findings and/or conditions amended to be addressed in the motion); or,
3. Deny; or,
4. Refer to staff for reconsideration of specific items; or,
5. Continue to a future meeting (date and time to be specified in the motion).

AUTHORITY

Merced City Charter, Section 200. Municipal Code Section 3.04.210 - Exemptions from competitive bidding.

CITY COUNCIL PRIORITIES

As provided for in the FY 21/22 Adopted Budget.

DISCUSSION

Sourcewell offers an equipment/vehicle purchase program to government entities nationwide; specifications are created, and Request for Bids are sought by Sourcewell for a wide variety of equipment used by local governments. As a result of the nationwide scope of these programs, the City is able to purchase specialized equipment for much less than the more traditional method of creating specifications and soliciting bids in-house.

Over the last several years, the City has purchased a variety of equipment not provided by local vendors including, street sweepers, leaf trucks, fire trucks, refuse trucks, etc. through the Sourcewell government procurement program with great success.

Buying these vehicles directly through this outside program requires waiving the City's competitive bidding requirements. In addition to cost savings, purchasing directly through Sourcewell allows the City to standardize equipment, which is a desire of the Fleet Services Division. With standardized equipment, Fleet Services will have the ability to reduce parts inventory, and ensure the vehicle controls, handling, and maneuvering are the same for vehicles that are currently being used by City employees. The vehicles requested will be the same make and model as other City equipment.

The Public Works Department, Fleet Services Division, is requesting Council authorize the purchase of four currently budgeted fleet vehicles utilizing the nationwide government procurement service Sourcewell via Garton Tractor of Merced. These vehicles include one tractor, one rotary cutter, one self-propelled industrial mower, and one side-by-side utility vehicle.

All listed vehicles to be purchased are budgeted in the FY 21/22 adopted budget. All vehicles requested for purchase in this report will meet the California Air Resources Board (CARB) Tier IV final clean air vehicle pollution rating.

Section 3.04.210 of the Merced Municipal Code provides that the City Council can approve a waiver of the City's competitive bidding requirements when such purchases are made pursuant to cooperative purchasing in conjunction with other governmental entities.

Staff requests waiving the bidding requirements to standardize equipment and utilize the government pricing contract.

IMPACT ON CITY RESOURCES

The vehicles were approved in the FY 2021/22 Council adopted budget; no additional funding is needed. All vehicles will be purchased using funds budgeted in Airport Enterprise Fund 561.

ATTACHMENT

1. Garton Tractor Quote (Jacobson Mower)
2. Garton Tractor Quote (Cushman Utility Vehicle)
3. Garton Tractor Quote (Midsize Kubota Tractor)
4. Garton Tractor Quote (Landpride Rotary Cutter)
5. Sourcewell Certificate of Membership